GLENN COUNTY BOARD OF EDUCATION
Wednesday, September 29, 2021
311 S. Villa Avenue, Willows

Minutes
A meeting of the Glenn County Board of Education began at **6:00 P.M.** on Wednesday, September 29, 2021.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public’s health and well-being are the top priority for the Glenn County Board of Education of the Glenn County Office of Education; you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by:

**Telephone:**
Call In Number: 669 900-6833
id Number: 962 320 009

**Computer:**

Note: The meeting is being held in person and by telephonic means and will be made accessible to members of the public seeking to attend and to address the Board through the link set forth above or in person, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Tracey Quarne, Secretary
Glenn County Board of Education
311 South Villa Avenue
Willows, CA

traceyquarne@glenncoe.org

530 517-1817
1.0 **CALL TO ORDER:**

The meeting was called to order at 6:00 P.M.

2.0 **REGULAR BOARD MEETING:**

Members of the public may be heard on any business item on the Board’s Agenda. A person addressing the Board will be limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board. If visitors have a complaint about a specific employee of the County, they will be advised to fill out a complaint form in accordance with Board Policy.

3.0 **PLEDGE OF ALLEGIANCE:**

The pledge was led by Board member Chris Redes.

4.0 **Roll Call:**

- X Judith Holzapfel
- X Janice Cannon
- AB Kathy Perez
- X Chris Redes
- X Walter Michael

5.0 **APPROVAL OF AGENDA:**

Chris Redes moved to approve the agenda with the correction on item 9.0 – I – replace the comma with a semicolon after the word harmless. Walter Michael seconded.

The agenda was approved as corrected by a show of hands and ayes by board members Holzapfel, Cannon, Michael and Redes.

6.0 **APPROVAL OF MINUTES:**

*Approval of Regular Meeting Minutes of August 17, 2021 – Action Item*

Janice Cannon moved to approve the minutes of August 17, 2021 with correction of Item 9.0-H – correct the spelling of “Superintendent,” Walter Michael seconded.

The minutes of August 17, 2021 were approved as corrected by a show of hands and ayes by board members Holzapfel, Cannon, Michael and Redes.

*Approval of Special Meeting Minutes of September 10, 2021 – Action Item*
Walter Michael moved to approve the September 10, 2021 minutes with a correction of Item 7- bullet 9 – correct the spelling of “flea” and bullet 20- delete “and” and replace comma with period. Chris Redes seconded.

The minutes of September 10, 2021 were approved as corrected by a show of hands and ayes by board members Holzapfel, Cannon, Michael and Redes.

7.0 COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS ONLY:

There were no comments from the audience.

8.0 COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA:

There were no comments from the audience.

9.0 NEW BUSINESS:

A. Charter Reports – Information Only

- **Success One**
  Elena Jones reported Success One! has 66 enrolled students, 3 students pending enrollment and a graduate. Ms. Jones also reported Month 2 ADA was 91.2%. GAP has 102 registered students and the staff is looking at launching a CNA and pharmacy technician class. The school will have their Trick or Treat candy drive through at both sites on October 29.

- **Wm. Finch**
  Christine Taylor reported Wm. Finch has 150 students and at the month 1 ADA was 86%. Ms. Taylor informed the board a new person was hired to replace Lauri Touchette who has taken a job in Paradise. The other hire was an Educational Specialist to service Wm. Finch students. The board was concerned the small Districts were losing students to Finch putting the districts in danger of losing ADA. Randy Jones informed the board the districts are again being held harmless for ADA due to Covid. Both Superintendent Quarne and Lisa Morgan reminded the board Wm. Finch educated many of the small district students during the 2020/2021 school year while not receiving any ADA money for those kids.

- **Walden Academy**
  A report from Walden Academy was included in the Board packet. Board member Michael mentioned he liked that the school is working on developing a computer science program.

B. Sufficiency/Insufficiency of Books and Materials: Tracey Quarne – Action Item

**Public Hearing - 6:05 P.M.**

President Holzapfel recessed the regular meeting into the Public Hearing at 6:33 P.M.

*The Board will receive input from the public regarding sufficiency of materials pursuant to the “Williams Act.” Pursuant to Education Code Section 60119; “To determine whether each pupil in the GCOE schools...*
have sufficient textbooks or instructional material, or both, in each subject that is consistent with the content and cycles of the curriculum framework and standards adopted by the state board.”

There being no comments from the audience, President Holzapfel closed the Public Hearing at 6:34 P.M.

Resolution Number 2021/2022-1

The board will consider adopting Resolution No. 2021/2022-1 regarding sufficiency or insufficiency of instructional materials.

Walter Michael moved to approve Resolution #2021/2022-1 as presented, Janice Cannon seconded.

The Sufficiency/Insufficiency of Books and Materials resolution #2021/2022-1 was approved by a show of hands and ayes by board members Holzapfel, Cannon, Michael and Redes as presented.

C. Facilities Update: – Shane Anderson – Information Only

- **Signs**
  No update presented.

- **Facilities**
  Shane Anderson reported he had driven to Sacramento to submit the check for the Little Bridges Preschool proposed building. He reported fire laws have changed since the building projects were approved and now has to perform a water pressure check. If the pressure does not meet the new requirements a tank and pump will have to be installed.

D. CaFS Facilities – Shane Anderson/Superintendent Quarne – Action Item

The Board will receive information pertaining to establishing a permanent facility in Willows. The board will be requested to: A) Continue the item or B) Approve the expenditure.

Shane Anderson presented the information for a proposed building site at South Villa Avenue to house the students from the Tehama Child Care Center. The proposed building would cost approximately $4,472,023 and it would serve about 60 students per year. After a short discussion, Walter Michael moved to have the Facilities Committee research and review other options, Janice Cannon seconded.

The GCBE Board voted to have the CaFS facility options researched and reviewed by the Facilities Committee by a show of hands and ayes by Board members Holzapfel, Cannon, Michael and Redes.

E. Budget Report: – Randy Jones – Information Only

Randy Jones reported there had been little change to the approved budget. Mr. Jones explained some of the expenditures on the Services and Other Operating Expenditures were due to a training held by Educational Services. Mr. Jones also reported the auditors would be auditing the GCOE books in a couple of weeks.
F. **Covid-19 Report** – Tracey Quarne- Information Only

*Masking, Vaccinations and Mandated Testing*

Superintendent Quarne reported he was no longer contagious. He shared that for the last two weeks he had been battling Covid-19. He reported the hospital did not have a room for him and had to recuperate at home. Superintendent Quarne asked the board to be careful and take all the precautions necessary for themselves and family; Covid 19 is not a cold or flu.

G. **Pipeline Donations:** - Tracey Quarne – Action Item

*Accept donations from: Mathew D. Evans, $200*

Superintendent Quarne asked the board to accept the $200 donation for the Pipeline student trip from Mathew E. Evans. Walter Michael moved to accept the donation, Chris Redes seconded.

The Pipeline donation was accepted by a show of hands and ayes by board members Holzapfel, Cannon, Michael and Redes.

H. **Superintendent Salary:** - Tracey Quarne – Action Item

*The Board is requested to set a Superintendent salary in the event a new superintendent is elected in the upcoming election of June 7, 2022.*

Superintendent Quarne informed the board the elections department was requesting a beginning salary for the upcoming elections to establish the filing fee for County Superintendent candidates. After discussing the item, Janice Cannon moved to set the newly elected Superintendent salary at $140,000 plus health benefits and sick leave, with stipends for Masters and Doctorate degrees. President Holzapfel seconded.

The beginning salary for a newly elected superintendent was set at $140,000 with Health benefits, accrued sick leave and stipends for masters and doctorate degrees by a show of hands and ayes by board members Holzapfel, Cannon, Michael and Redes.

I. **Covid 19 Sick Leave:** - Superintendent Quarne – Action Item

*Superintendent Quarne requests the Board holds the Superintendents sick leave harmless, as is the case for all GCOE employees who have an absence(s) due to Covid 19.*

Superintendent Quarne asked the board to hold his sick leave harmless as all GCOE employees. Randy Jones informed the board SB 95 gives employees 80 hours of Covid leave. Walter Michael moved to approve Superintendent Quarne’s sick leave be held harmless as all GCOE employees, Chris Redes seconded.

The Covid 19 Leave was approved by a show of hands and ayes by board members Holzapfel, Cannon, Michael and Redes.
J. **Superintendent Salary: - Superintendent Quarne – Action Item**  

Superintendent Quarne requests the Superintendent’s salary be adjusted from $160,000 to $170,000, effective January 1, 2022.

Superintendent Quarne asked the board to adjust his salary to $170,000 beginning January 1, 2022. He mentioned that if he was to lose the upcoming election, this would be his last salary adjustment before retirement. After a short discussion, Walter Michael moved to approve Superintendent Quarne’s salary to $170,000 starting January 1, 2022, Chris Redes seconded.

The Superintendent Quarne’s salary was approved by a show of hands and ayes by board members Cannon, Michael and Redes. President Holzapfel voted no.

K. **Board Training Date: President Holzapfel – Action Item**  

The board will consider setting a date for IPad training.

The board considered two options for the IPad training. Option one considered was one to one training with Anna Lane. Option two was group training with Anna Lane. After discussing the two options, the board decided to do one to one training first and then come together and do a group training. The board members will reach out to Anna Lane at Educational Services to schedule their individual training.

10.0 **ADMINISTRATIVE REPORT:**  

The Superintendent will report on his activities.

The board was reminded to check their GCOE email for the Target Solution board trainings that have been assigned to them.

11.0 **BOARD MEMBER REPORT:**  

Report on County Office of Education related activities by Board Members.

Janice Cannon reported on the Stony Creek girl’s volleyball game and the 5th and 6th grade students participating at Farm Day.

Walter Michael reported he had participated in the CCBE virtual conference. He reported computer science is becoming more crucial, he also reported some classrooms are using Alexa in the classroom for translating.

Judy Holzapfel attended the Princeton Zoom board meeting, the August Orland board meeting, the SELPA fiscal oversight meeting, and the CLEO meeting.

Chris Redes reported she attended the Orland Woman’s Improvement Club meeting where Robin Smith and some of the Pipeline students presented information about the trip. She also attended the Orland board meeting where the board accepted the resignation letter of Superintendent Newman as of February 22, 2022. The new superintendent will be Victor Perry.
12.0 COMMUNICATIONS:

- CDE letter for 2021/2022 GCOE Budget
- AB 361 Information

13.0 CLOSED SESSION:

Board President Holzapfel closed the regular board meeting at 7:36 P.M.

Conference with Real Property Negotiators – CA Govt. Code 54956.8 - Appearing in Closed Session: Superintendent Quarne, Randy Jones, Shane Anderson

OPEN SESSION:

President Holzapfel reopened the regular meeting at 7:49 P.M.

14.0 Reporting out from Closed Session

President Holzapfel announced the board had received new information and had given Superintendent Quarne direction.

15.0 NEXT MEETING: Date/Time/Location

Oct. 19, 2021, at 6:00 PM – 131 E. Walker Street, Orland

16.0 ADJOURNMENT:

The meeting was adjourned at 7:50 P.M.

Judith Holzapfel, Board President

Tracey Quarne, Superintendent

Note: Agendas may be reviewed at the Glenn County Office of Education website at www.glenncoe.org under Glenn County Board of Education - Agendas, or in the Superintendent’s Office after 8:00 a.m. on the Friday prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Glenn County Office of Education at 530 934-6575 Ext. 3061. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

This institution is an equal opportunity provider and employer.