

Glenn County Special Education Local Plan Area**SELPA Administrative Regulation****Specialized Equipment and Services**

Local Education Agencies may request funding for the purchase of specialized books, materials and equipment and for specialized services for students with low incidence disabilities from the SELPA. As defined in EC 56026.5, ‘ “Low incidence disability” means a severe disabling condition with an expected incidence rate of less than one percent of the total statewide enrollment in kindergarten through grade 12. For purposes of this definition, severe disabling conditions are hearing impairments, vision impairments, and severe orthopedic impairments, or any combination thereof. For purposes of this definition, vision impairments do not include disabilities within the function of vision specified in Section 56338.’

Requests must include the necessary documentation as described below. Requests must be prepared and submitted by the appropriately credentialed low incidence teacher from the Glenn County Department of Education (GCOE).

CriteriaAssessment

The need for specialized books, materials and equipment must be documented in an appropriate assessment completed within the past calendar year. Education Code Section 56320(g) requires that, "The assessment of a pupil, including the assessment of a pupil with a suspected low incidence disability, shall be conducted by persons knowledgeable of that disability. Special attention shall be given to the unique educational needs, including, but not limited to, skills and the need for specialized services, materials, and equipment consistent with guidelines established" by the CDE.

Education Code Section 56327(h) states, "The personnel who assess the pupil shall prepare a written report, as appropriate, of the results of each assessment. The report shall include, but not be limited to, all of the following: The need for specialized services, materials, and equipment for pupils with low incidence disabilities consistent with guidelines established" by the CDE.

IEP Content

The need for specialized books, materials, equipment or services must be clearly documented in the student's current IEP. Documentation may appear in one or more of the following manners:

- Special factors
- Goals and objectives

Glenn County Special Education Local Plan Area

SELPA Administrative Regulation

- Accommodations/Modifications to the General Education Environment
- IEP Notes/Comments

The IEP should identify the need for specialized books, materials and equipment in terms of the function that the item serves, not by brand name or model.

Limitations

The use of low incidence funds is limited, "for purchase, repair and inventory maintenance" for equipment, materials and specialized books used by students with low incidence disabilities. Purchases must relate to the unique educational needs resulting from a student's low incidence disability. Low incidence funds may not be used to:

- Support staff development
- Purchase medical therapy units for California Children's Services
- Purchase medical equipment
- Construct or alter facilities or acquire storage units
- Supplant books, materials and equipment provided by other agencies

Request Procedures

Requests for low incidence funds must be submitted to the SELPA on the appropriate SELPA form and be accompanied by a copy of the most recent assessment, current IEP and any other documentation indicated on the request form.

Approval

Requests for low incidence funds will be reviewed and approved/disapproved by the SELPA Administrator. The SELPA Administrator will evaluate requests based on the requirements and limitations outlined by the CDE.

Purchase Procedures

All low incidence books, materials and equipment will be purchased and maintained by the SELPA.

Legal Reference:

CALIFORNIA EDUCATION CODE

Section 56026.5

Section 56320 (g)

Section 56327 (h)

Glenn County Special Education Local Plan Area

SELPA Administrative Regulation

Section 56341.1

Section 56345

California Department of Education Publications

Funding for Specialized Books, Materials and Equipment for Low Incidence Students