

Glenn County SELPA Governance

Committee Meeting

Capay, Glenn County Office of Education, Hamilton Unified, Lake, Orland Unified, Plaza, Princeton, Stony Creek, Willows Unified

Minutes of May 23, 2023 Meeting

Glenn County Office of Education – Willows Administration Office
311 S. Villa Ave. Willows, CA 95988

MEMBERS PRESENT:

Ryan Bentz	Glenn County Office of Education
Jacki Campos	SELPA Director
Jeremy Powell	Hamilton Unified School District - late
Patrick Conklin	Plaza Elementary School
Christine McCormick	Princeton Joint Unified School District
Suzanne Tefs	Walden Academy
Emmett Koerperich	Willows Unified School District
Victor Perry	Orland Unified School District
Nikol Baker	Lake Elementary School District

MEMBERS ABSENT: Jim Scribner (Capay Elementary), Kevin Triance (Stony Creek)

Others Present: Jen Boone, Shirley Diaz, Arné Stanfield, Debbie Costello, Dusty Thompson, Molly Lex, Shane Humphries (Lake), Molly Fiorella, Daren Massa (late)

1. **Call to Order:** 9:08 am
2. **Pledge of Allegiance**
3. **Welcome, Introductions and Roll Call**
4. **Approve April 18, 2023 SELPA Meeting Minutes**
M: Princeton, 2nd Orland, **Vote:** Motion approved unanimously
5. **Public Comments on Agenda Items Only:** none
6. **Discussion/Action Items**
 - 6.1. **Meeting Schedule:** *calendar for Governance and Fiscal Oversight meetings for the 2023-2024 school year for approval.*
Motion presented to approve the 2023-24 Meeting Schedule Calendar for Governance and Fiscal Oversight
M: Christine McCormick (PJUSD), 2nd: Victor Perry (OUSD), **Vote: Motion #179-23 approved** unanimously
 - 6.2. **Nominations for Committee Members:** *Open nominations for committee members for the Fiscal Oversight Committee for the 2023-2024 school year. 1 K-8 Supt slot (3 year term) and 2 CBO Positions (2 year term)*
Motion presented by Patrick Conklin to nominate the Orland CBO (Jennifer Boone) and the Willows CBO (Position to be filled) along with Shane Humphries (Lake) the K-8 Superintendent committee slot.
M: Patrick Conklin (Plaza), 2nd: Ryan Bentz (GCOE) **Vote: Motion #180-23 approved** unanimously
 - 6.3. **Behavior Support Services:** Jacki presented the guidelines and protocols regarding the provision of Behavior Support Services with the aid of Behavior Support Specialists. Guidelines include the definition of relevant services and applicable Ed Code. It was clarified that these are not standalone services – the child must have an IEP. Jacki drew attention to the flow chart in Appendix A (pg 18 of the packet) to outline how the process would work as well as the Service Delivery Models provided. Goal writing was also discussed (pg 11 of packet) and how this works to develop educational support plans specific to student needs. Lastly, the forms used for ‘Permission to Observe’ and record information were reviewed and the ‘Exit Criteria’ items were discussed to show how children transition from these services once fully implemented. Christine (Princeton) asked whether the Behavioral Specialists are available for additional guidance to educational staff, Jacki clarified this would be on a case by case basis as there are only 4 specialists for the entire student population.
Motion presented to approve the Behavior Support Services Guidelines.

M: Nikol Baker (Lake), 2nd: Christine McCormick (PJUSD) **Vote: Motion #181-23 approved** unanimously
Adjourn SELPA at 9:27 am; Public Hearing commenced at 9:30 am

- 6.4. **Public Hearing:** Local Plan Sections on Governance, Annual Service Plan and Annual Budget Plan and Attachments 9:30am – Jacki re-introduced the SELPA Annual Service and Budget Plan presented in April with the edits and clarifications suggested at that meeting included. Jacki also added language regarding how dissatisfaction with the SELPA Director would be handled and the administrative process involved that was discussed at the April Meeting where this was reviewed. Also reviewed were the sections regarding the roles of individual members of the Administrative Unit (AU). The Annual Budget Plan also reviewed – no changes were made from the last meeting- along with the Annual Service Plan and Attachments. These will be posted on the CDE page and District Pages; the recommendation was made that districts provide a link to the GCOE SELPA page and report to ensure they are providing the most up-to-date information.

Public Hearing Adjourned at 9:38 am. Reconvene to SELPA meeting at 9:38 am

Motion presented to approve the Local Plan, the Annual Budget Plan, and Annual Service Plan along with approving Jacki to electronically sign for the districts and submit the report to CDE on behalf of the SELPA.

M: Christine McCormick (PJUSD), 2nd: Ryan Bentz (GCOE), **Vote: Motion #182-23 approved** unanimously

- 6.5. **Extended School Year Programs:** Jacki provided some updates regarding the Extended School Year for Summer 2023, there is a smaller group registered this year. The focus is on providing Osprey students with the summer experience. Additionally, Workability has 30 students registered for summer work experience.
- 6.6. **Special Education Compliance:** Reminders provided regarding the April and May regulations sent out by CDE. Molly Fiorella (OUSD) and Jacki will be reviewing 10% of all students with an IEP to ensure IEP implementation compliance. Additionally, the small schools review will be completed (Stony Creek and Capay). Also in the compliance improvement monitoring process is Hamilton, Orland, Willows, and Walden – districts are at different points in that process but are moving along with all of this due June 30. Jeremy Powell asked whether there had been discussion about providing assistance to SELPA Directors – acknowledging that there are a lot of new requirements for compliance that have been added to the SELPA Director’s plate and that the workload has increased with no additional supports administratively or monetarily. It was noted that several new unfunded mandates have been added in recent years and administrative attrition is expected. Ryan Bentz noted that this issue has been discussed in the California County Superintendent Regional Meeting (District 2) –but CDE is reluctant to provide additional funds without more work being provided.

7. Committee Reports

- 7.1. **Fiscal Oversight Committee:** *none (no meeting in May)*

8. Information Items

8.1. Fiscal Report

8.1.1. **GCOE Fiscal Report** – Arné Stanfield (GCOE) introduced the GCOE Fiscal Report(s) - Debby Costello (WUSD) asked about the large amount of encumbrances in the object 5000 balance and those were noted to be for the Student Service contracts with the Butte County Office of Education.

8.1.2. **OUSD Fiscal Report** – Jen Boone presented the OUSD Fiscal Report(s) – encumbrance increase

8.2. Staff/Program Updates & Changes

8.2.1. **GCOE** - Jacki noted there are multiple applicants for positions and interviewing for a Speech and Language Pathology Assistant, Capay Teacher, Little Bridges Teacher, and PT time speech position along with some aide positions (such as VI aide) and have contracted – through staffing company – for a Certified Occupational Therapy Assistant for 1 year while GCOE continues to try and find a permanent staff for the position; currently this staff would not be an employee, through contract service. Patrick asked about the Program Specialist hire and whether there would be any changes to district assignments. Jacki confirmed there would be, but these wouldn’t affect Plaza. GCOE is also interviewing for a Psychologist position.

8.2.2. **OUSD** – Molly Fiorella (OUSD) interviewing for Social Worker at CK and for a School Psychologist on Friday. Orland still needs a Special Education teacher at the High School but fully staffed now with aides.

9. Communications: *none*

10. Public and Committee Comments on Non-Agenda Items: *none*

11. Adjournment at 9:59 am

*** Next Meeting Date August 15, 2023 Orland, CA - 9:00am. ***