

Glenn County SELPA Governance

Committee Meeting Minutes

Capay, Glenn County Office of Education, Hamilton Unified, Lake, Orland Unified, Plaza, Princeton, Stony Creek, Willows Unified

Minutes of September 19, 2023 Meeting

Glenn County Office of Education – Willows Administration Office
311 S. Villa Ave. Willows, CA 95988

MEMBERS PRESENT:

Ryan Bentz	Glenn County Office of Education
Jacki Campos	SELPA Director
Patrick Conklin	Plaza Elementary School
Jeff Ochs	Princeton Joint Unified School District
Amber Calonico	Walden Academy
Emmett Koerperich	Willows Unified School District (late)
Victor Perry	Orland Unified School District
Shane Humphries	Lake Elementary School District
Tyler Rutledge	Capay Elementary School District
Jeremy Powell	Hamilton Unified School District
Emily Pendell	Stony Creek Joint Unified School District

MEMBERS ABSENT:

Others Present: Jen Boone, Darren Massa, Arné Stanfield, Debbie Costello, Dusty Thompson, Molly Fiorella, Judy Holzapfel, Lalaynia Little, Angie Pacheco (late)

1. **Call to Order at 9:04 am**
2. **Pledge of Allegiance**
3. **Welcome, Introductions and Roll Call**
4. **Approve August 15, 2023 SELPA Meeting Minutes**
M: Capay (TR), 2nd Orland (VP), **Vote:** Motion approved unanimously
5. **Public Comments on Agenda Items Only: None**
6. **Discussion/Action Items**
 - 6.1. **Educationally-related mental health services (ERMHS) Guidelines (action item):** *guidelines and procedures for mental & behavioral health support services in the Glenn County SELPA.* - Jacki brought the guidelines back to the group with some minor corrections for approval by the Governance committee.
 - **Motion entertained (#24-183) to Approve the ERMHS Guidelines**
M: Capay (TR), 2nd Hamilton (JP), **Vote:** Motion #24-183 approved unanimously
 - 6.2. **Mental Health Services Funding to LEAs:** *brief review of projected revenues, recommended expenditures & reporting requirements.* – Jacki Campos (GCOE) reviewed the federal funding coming to LEAs for Mental Health and how that is broken out by districts. It is more than it was in prior years as it has been updated to 22-23 ADA. These funds were coming through and administered by the SELPA but now will be managed independently by the districts. An MOU would allow the funds to be sent back to the SELPA, but there is no MOU currently in place. The funds do not come on a set date or schedule and have comprehensive reporting requirements (6x per year) for a relatively small pot of money.
 - 6.3. **Low Incidence Disabilities:** *a review of the funding, services and practice in Glenn County SELPA.* – Jacki reviewed how the budget is passed taking into account the original budget, May Revise, and final trailer bills. There were some changes for this year, Jacki wanted to review how we look at our budget and allocate funds so that there is a common foundation on which all districts to work. Low Incidence funds are for deaf and hard of hearing, visual impairments, and orthopedic impairments. They are termed “Low Incidence” because these are less than 1% of

disabilities, but funds are ear-marked for these specific services. Funds are used to pay for the Deaf and Hard of Hearing Specialist contracted through BCOE for four days of week (Mon-Th). A Visual Impairment Specialist also works with an aide employed through GCOE to provide VI services.

6.4. **SELPA Governance:** *Review of the requirements and authority for LEAs with policymaking and the role of the Community Advisory Committee.* – Ryan Bentz (GCOE) introduced SELPA Governance responsibilities. Jacki elaborated on the role of the individuals making up the committee and the responsibility of the committee in passing and instituting policy for the county affecting services provided to those with Special Needs. Jacki focused on the Community Advisory Committee – it is a requirement of the SELPAs to have community representation, but currently there is only one GCOE parent that is participating. Districts were asked to do some outreach to their families to recruit more members for the Community Advisory Committee – any members would need to be approved by their board. The desired ‘make-up’ of the committee would have one member from each district. There was discussion from committee members after Dr. Powell (HUSD) asked who is auditing this and relating the difficulties they have faced in getting parent participation in various aspects of the education process.

7. Committee Reports

7.1. **Fiscal Oversight Committee:** *next committee meeting October 16, 2023* – Mr. Conklin (Plaza) spoke to the upcoming meetings and the topics that will be discussed such as ERMHS pass-through, the creation of the allocation model and how that is affected by district enrollment. Additionally, state legislation is discussed and allows programs the opportunity to prepared. The Fiscal Committee will also look at ‘cost containment’ and staffing and how SELPA staff expenditures are affecting the individual districts in terms of excess cost. Dr. Powell (HUSD) asked who can attend and all are invited even though the committee has established membership for the coming year.

8. Information Items

8.1. **SELPA Meeting Calendar** – Jacki brought the Meeting Calendar to the attention of the group as there was some changes since the first draft that have caused some confusion.

8.2. Fiscal Report

8.2.1. **GCOE Fiscal Report:** *overview of accounting practice with the SELPA budget*

Angie Pacheco (GCOE) provided a brief overview of the Goals and Functions that SELPAs use from the Standardized Accounting Code Structure (SACS) used by LEAs. Anything that is a 5xxx goal is specifically Special Education and comprises of Program Specialists, Infant Services, Preschool, Mild/Mod, and Extensive Support. Function indicates what we are doing for the student (speech, psych services, etc.). Arné Stanfield (GCOE) spoke to the current report and spending that has been seen at this point in the year.

8.2.2. **OUSD Fiscal Report** – Jen Boone (OUSD) spoke to the Orland reports and noted that there has been some questions that Orland has had with revenue splits and how dollars are allocated.

8.3. Staff/Program Updates & Changes

8.3.1. **GCOE** – Jacki reported that several aide openings are still being flown, a speech therapist will be going on maternity, and the department is currently down a School Psychologist so the current School Psych’s are picking up that caseload as best they can. GCOE found an OT through a traveling company and she will be available Mid-October through June.

8.3.2. **OUSD** – Molly Fiorella (OUSD) – OUSD currently has a School Psychologist opening and using a virtual psych has been helpful. Aide positions full, and down 2 Special Ed teachers at the High School.

9. Communications – None

10. **Public and Committee Comments on Non-Agenda Items:** 2nd Annual Pumpkin Run coming up on October 14 – with community focus and plenty of attractions (snow cones, face painting, etc) for children and families. Last year, about 80 participated and event is done by 10 am.

11. Adjournment at 9:49 am

*** Next Meeting Date October 24, 2023 Orland, CA - 9:00am. ***