

Glenn County SELPA Governance

Committee Meeting

Capay, Glenn County Office of Education, Hamilton Unified, Lake, Orland Unified, Plaza, Princeton, Stony Creek, Willows Unified

Minutes of April 23, 2024 Meeting

Glenn County Office of Education – Orland Admin/Success Square
131 E. Walker St., Orland CA 95963

MEMBERS PRESENT:

Ryan Bentz	Glenn County Superintendent of Schools
Jacki Campos	SELPA Director
Patrick Conklin	Plaza School District (Late)
Emmett Koerperich	Willows Unified School District
Jeff Ochs	Princeton Joint Unified School District
Victor Perry	Orland Unified School District
Jeremy Powell	Hamilton Unified School District (Late)
Suzanne Tefs	Lake School District

MEMBERS ABSENT: Amber Calonico (Walden), Emily Pendell (SCJUSD), Tyler Rutledge (Capay)

DESIGNEES PRESENT:

OTHERS PRESENT: Jen Boone, Arné Stanfield, Dusty Thompson, Debbie Costello, Molly Fiorella, Judy Holzapfel, Bob Holzapfel

- 1. Call to Order at 9:03 am by Ryan Bentz (GCOE)**
- 2. Pledge of Allegiance**
- 3. Welcome, Introductions and Roll Call**
- 4. Approve March 26, 2024 SELPA Meeting Minutes** – a motion was entertained to approve prior month minutes.
M: PJUSD (JO), **2nd** OUSD (VP), **Vote:** Motion approved unanimously
- 5. Public Comments on Agenda Items Only:** *None.*
- 6. Discussion/Action Items**
 - 6.1. 24-25 Meeting Calendar:** Jacki Campos (GCOE) reviewed the draft calendar for meetings in the 2024-25 School year and asked for feedback from the group for the suggested dates. This was then tabled as a discussion item for May.
 - 6.2. Nominations for Committees:** Jacki put out a call for nominations from the floor for open positions on the Fiscal Oversight Committee and the Chair of the Governance committee. The Chair of the Governance Committee is an annually rotating position, but there are currently two openings starting in 2024-25 on the SELPA Fiscal committee: a Superintendent slot for a Unified School District and a Joint Unified District (K-8) representative.
A motion was presented by Patrick Conklin (Plaza) to nominate Jeremy Powell (HUSD) to continue as the Unified representative and Tyler Rutledge (Capay) for the Joint Unified as well as a motion from Victor Perry (OUSD) to have Ryan Bentz (GCOE) continue as the Governance Chair.
M: Patrick Conklin (Plaza), **2nd**: Victor Perry (OUSD) **Vote: Motion #188-24** approved unanimously to nominate Jeremy Powell to continue as the Unified Fiscal Committee representative.
M: Patrick Conklin (Plaza), **2nd**: Ryan Bentz (GCOE) **Vote: Motion #189-24** approved unanimously to nominate Tyler Rutledge as the Joint Unified (K-8) Fiscal Committee representative.
M: Victor Perry (OUSD), **2nd**: Patrick Conklin (Plaza) **Vote: Motion #190-24** approved unanimously to nominate Ryan Bentz to continue as the Governance Chair.
 - 6.3. 24-25 Allocation Model:** There have been some adjustments to revenue in the Allocation Model that bear further discussion and potentially, the scheduling of an additional SELPA Fiscal Meeting. Ryan Bentz reminded the group that it did not need to be passed today and could be delved into further at a future

SELPA Meeting. Jacki Campos noted that there had been some clean-up in how ADA revenue was split between OUSD and GCOE. Jacki clarified the SDC transfer process where CDE takes ADA revenue from a district for regional program placement of a student within their service area. Orland was being charged for this along with having their ADA adjusted for AB602 revenue allocation which seemed like double-dipping into the revenue. Patrick and Debbie Costello (WUSD) asked for further clarification as to why this was the case and it appears to pre-date the model as it exists now. Debbie suggested taking a deeper look into the model and the calculations to verify that they match the intent of the newly created model. Patrick noted that might be more than one meeting and that the model should be approved before June. Jacki also noted that the revenue calculations had been happening at the Business Office and it was only with the revised access to the revenue totals that this was revealed. Victor suggested to add those meetings sooner rather than later and Jen Boone (OUSD) noted that there were some previous motions that this would affect with repercussions to second-interim budgets. Victor asked for further review of the model to evaluate it in terms of expenses and revenue. Debbie seconded that the model be reviewed by an outside agency to ensure that the SELPA dollars are being accurately expended. Patrick noted that the previous administration was going to pay for a FCMAT audit, but that has not yet happened. Dusty Thompson (GCOE) and Ryan noted that we could put in a request and Ryan noted that would be an appropriate request of the committee, but it would also be appropriate that SELPA funds pays for it. Dusty will get some information and bring that to the May meeting. There are a couple of options: FCMAT and School Services each with their own pros and cons. Suzanne Tefs (Lake) asked if we hadn't already had someone review the model – and thought it was FCMAT – but that was not confirmed. Dates were suggested for a future SELPA Fiscal meeting date and Debbie suggested that the meeting approve a model that could be reviewed further in the next program year. Ryan noted that an audit would be a longer process, Debbie clarified that she meant the model be approved for budgeting purposes with more scrutiny applied to the model as the new program year begins. After multiple dates were discussed, the committee agreed upon May 8th in the morning (9:00 am) as a time to meet for this additional meeting; the meeting location will be the Lemon Home Room at Orland Administrative Offices. A calendar invite was sent.

- 6.4. **Public Hearing began at 9:30 am with regular meeting adjourned temporarily:** Jacki introduced the SELPA Annual Service and Budget Plan. The larger local Governance plan (Section B) is approved every three years and approved last year. The Service and Budget plan (Sections D, E, and attachments) are done annually. Jacki noted that the Budget Plan is done 'as of the day' it was created and may not reflect future changes to the model; but it is a plan and a part of compliance instrument. The Annual Budget Plan was reviewed along with the Annual Service Plan and Attachments. These will be posted on the CDE page and District Pages; the recommendation was made that districts provide a link to the GCOE SELPA page and report to ensure they are providing the most up-to-date information. Victor Perry asked if this would affect the split being discussed at Fiscal and Jacki noted that it is a snapshot of the budget that may not reflect future adjustments to the model. Jen Boone asked about the OUSD data and Arné confirmed that this was from OUSD reports reflecting 2nd Interim Budget that were run by GCOE Business Office staff.

Public Hearing Adjourned at 9:39 am. Reconvene to SELPA meeting at 9:39 am

Motion presented to approve the Local Plan, the Annual Budget Plan, and Annual Service Plan along with approving Jacki to electronically sign for the districts and submit the report to CDE on behalf of the SELPA.

M: Jeff Ochs (PJUSD), **2nd:** Emmet Koeperich (WUSD), **Vote: Motion #191-24 approved unanimously**

7. Committee Reports

- 7.1. **Fiscal Oversight Committee:** Patrick Conklin provided a report from the April 8, 2024 meeting on the SELPA Cap and Funding Level Requirement and Allocation Model Discussion. The Allocation Model will need further discussion. Patrick noted that the SELPA Fee Cap was discussed and what was presented was good enough at the time to be approved as it is more of a compliance issue. The recommendation from the committee was that it be approved with this reported out to the Governance committee.

8. Information Items

- 8.1. **SELPA Cap & Funding Level Requirement:** As mentioned in the last item, the SELPA Fee Cap information previously reviewed at the prior Governance meeting in March and the Fiscal meeting in April was reviewed. The agreement from Fiscal Oversight Committee was to present this again for meeting this

requirement for the 23-24 school year as an approved model.

8.2. **Dyslexia Resources:** Jacki spoke to a presentation providing resources and information to prepare LEAs for the universal screening mandate to adopt one or more screening instruments by June 30, 2025. Jacki highlighted a specific presentation by James Byland as there will be the requirement to adopt a universal screener for dyslexia and the presentation goes into the specific elements for districts to review when making that decision. Jacki also noted that this isn't a vehicle to move students into Special Ed – but is a tool for support at the K-2 level in order to prevent IEPs that could be circumvented by early intervention. The Key Components of a Highly Effective Tool were reviewed as well as the resources available on the Padlet that is posted on the GCOE Webpage. Patrick asked when this would become a requirement. School Boards need to adopt a screener by July 1, 2025. Publishers are currently looking to add a screener to their materials but Jacki brought out that there are also some free resources available. Jeremy Powell noted that this could be a county-wide initiative and Jacki was going to relay this to GCOE Educational Services, specifically the reading specialist, to potentially develop a consistent approach.

8.3. **Fiscal Report**

8.3.1. **GCOE Fiscal Report** - Arné Stanfield (GCOE) spoke to the current report and spending that has been seen at this point in the year. As a whole, the programs are under budget with a few exceptions highlighted. As was discussed last meeting, Admin salaries (Goal 5001 Function 2100), appear to be over budget even after 2nd interim adjustments. It was noted that this was due to extra duty and stipend pay that is not in Position Control and that the 5000 object was also overspent/budgeted due to contractors brought out for staffing vacancies which are still encumbered in personnel. Jen noted that the CBO committee recommends shutting off position control in vacancies so those are no longer encumbered in the report. Dusty noted we'd need to take a closer look.

8.3.2. **OUSD Fiscal Report**– Jen Boone (OUSD) covered the Orland Unified Fiscal report as it pertains to Special Education services and funding. Jen noted that they are on track overall but they are still making adjustments to their budget; they are over in their 5000 objects due to contracting for Tele-Psych services and still need to do indirect transfers – but those will happen at year end and are not reflected in this budget report.

8.4. **Staff/Program Updates & Changes**

8.4.1. **GCOE** - Jacki informed the committee that a Speech and Language Pathology Assistant will be resigning and the position will need to be replaced, but there are often quite a few applicants for that position. GCOE continues to advertise for an Osprey teacher, and there 7 aide openings. Debbie asked about the plan if an Osprey Teacher is not hired before the new school year and Jacki answered that that is something that GCOE will address as needed.

8.4.2. **OUSD** – Molly Fiorella (OUSD) reported that OUSD is looking good for next year. There are some positions open that will have a domino effect on hiring as staff move around within the new positions and create new positions. OUSD has filled many positions for next year and are continuing to invite applicants.

9. **Communications:** *None*

10. **Public and Committee Comments on Non-Agenda Items:** Molly Fiorella noted the new sign outside Success Square is very nice; she had just noticed that it had been installed.

11. **Adjournment at 10:06 am**

*** Next Meeting Date May 21, 2024 Willows, CA - 9:00am. ***