

Glenn County SELPA Governance

Committee Meeting

Capay, Glenn County Office of Education, Hamilton Unified, Lake, Orland Unified, Plaza, Princeton, Stony Creek, Willows Unified

Minutes of April 18, 2023 Meeting

Glenn County Office of Education – Orland Administration Office
131 E. Walker St., Orland CA 95963

MEMBERS PRESENT:

Ryan Bentz	Glenn County Office of Education
Jacki Campos	SELPA Director
Jeremy Powell	Hamilton Unified School District
Patrick Conklin	Plaza Elementary School
Christine McCormick	Princeton Joint Unified School District
Suzanne Tefs	Walden Academy
Emmett Koerperich	Willows Unified School District
Victor Perry	Orland Unified School District
Nikol Baker	Lake Elementary School District

MEMBERS ABSENT: Jim Scribner (Capay Elementary), Kevin Triance (Stony Creek)

Others Present: Jen Boone, Shirley Diaz, Arné Stanfield, Judy Holzapfel, Debbie Costello, Tiphannie Lopez, Dusty Thompson, Amber Calonico

1. **Call to Order:** 9:00 am
2. **Pledge of Allegiance**
3. **Welcome, Introductions and Roll Call**
4. **Approve March 21, 2023 SELPA Meeting Minutes**
M: Jeremy Powell, 2nd: Patrick Conklin **Vote:** Motion approved unanimously
5. **Public Comments on Agenda Items Only:** none
6. **Discussion/Action Items**
 - 6.1. **Allocation Model (action item):** *presentation of the 2023-2024 allocation model for adoption.*
 - Jacki Campos presented the ‘cleaned-up’ version of the model. Of the two that have been presented before, the model without ERMHS Revenue was presented for final approval as the group has not come to consensus as to whether that revenue would be returned to the SELPA or kept at the districts. The Governance Committee reviewed the model with a goal to approve/disapprove.
 - Motion presented to approve the 2023-24 Allocation Model without ERMHS Revenue
M: Patrick Conklin, 2nd: Suzanne Tefs **Vote: Motion #176-23 approved** unanimously
 - 6.2. **AB 602:** *notification to LEAs for AB 602 revenues generated based on ADA.*
 - Jacki reviewed the revenue that districts are generating based on the AB602 Calculator. The California Department of Education (CDE) has issued a new requirement for SELPA groups to present this information to districts every year once the P1 allocation is available; it will be presented every Spring. Victor Perry (OUSD) and Patrick Conklin (Plaza) asked how this factors in the model and it was clarified this was the state dollars – so it only represents a portion of what is being included in the model.
 - 6.3. **Meeting Schedule:** *draft calendar for Governance and Fiscal Oversight meetings for the 2023-2024 school year for discussion and review.*
 - Shirley Diaz (GCOE) supplied the SELPA with a calendar of the various districts and this was used to create a draft calendar that worked around various school schedules. Patrick Conklin noted that Plaza’s schedule didn’t align with the other districts, but would still work. Patrick also noted that the first week of October is a break for most sites so the Fiscal Meeting set that week (Oct 2) would be an issue; this was confirmed by other districts. Jacki indicated she would change it to October 9. Jacki will bring a final draft of the SELPA Calendar in May.
 - 6.4. **Nominations for Chairperson:** *Open nominations for the Chair of the Governance and Fiscal Oversight Committee for the 2023-2024 school year.*

- Nikol Baker (Lake) indicated that she would be moving from her role at Lake, so there would need to be a new SELPA Governance Chairperson. Ryan Bentz (GCOE) indicated he would be agreeable to being Chairman. Nominations for chair opened:
- Ryan Bentz nominated for SELPA Governance Chairperson
M: Nikol Baker (Lake), **2nd:** Patrick Conklin (Plaza) **Vote: Motion #177-23 approved** unanimously
- The Fiscal Oversight Committee also has some rotation of spots for a K8 Superintendent (Plaza) and 2 CBO spots; however, these will need to be included in the agenda of the May meeting and voted on at that time as the presented agenda for April is only addressing Chairperson selection and not committee representation.
- Chair of the Fiscal Committee is Jim Scribner at Capay School, but he will be unable to continue. A replacement will need to be selected and Jeremy Powell motioned to nominate Patrick Conklin from Plaza
M: Jeremy Powell (OUSD), **2nd:** Shirley Diaz (GCOE) **Vote: Motion #178-23 approved** unanimously

6.5. Special Education Legislation: *LEA letters of support for AB 1517 & SB 354.*

- Assembly Member Gallagher presented some legislation (AB 1517) that was shared last month with SELPA Governance, a letter of support template for districts was provided.
- Jacki also introduced the Ochoa-Bogh Legislation (SB 354) regarding inclusive practices in Special Education to improve outcomes for children with disabilities as well as a letter of support template districts may submit.
- Debbie Costello (WUSD) asked if this would increase credential requirements on teachers if inclusion classrooms as presented are implemented. Jacki clarified this would be part of the resources available to teachers to support their classroom.
- The letter(s) will be sent out to Superintendents after the meeting.

6.6. Autism Awareness: *Infographic on Autism Spectrum Disorders*

- April is Autism Awareness month; Jacki presented an infographic displaying some information about the number of children who have Autism in Glenn County. Hyperlinks are included within the infographic with additional resources for staff and families – many of which are available in other languages. Additionally, modules are embedded with free resources for staff and administrators. Jacki introduced the CAPTAIN website with additional information for districts. The infographic is also available on the GCOE SELPA website.

6.7. Local Plan: *Section B – presentation and activity around Governance and Administration draft*

- The committee reviewed Section B of the Annual Plan. Jacki explained that every 3 years, the governance section of the plan is completed anew with a review by Fiscal, Parent Committees, and Superintendents etc. The draft is being presented this month and will need to be voted on and finalized at the May meeting before going to the County Board and, finally, to the State/CDE. Jacki noted that some information has been left blank (page 32 onward) because it will be completed with reference to the website. Nikol asked for a five-minute break before the committee would break up to review the plan in sections for 10-15 minutes. Nikol broke the group into three to review: 1st group reviewing sections 1-4 (pages 14-20), 2nd group going through sections 5-9 (21-24), and the 3rd group to look at sections 10-12 (25-32)
- Jacki asked for any edits or changes to be brought to her so she can make the edits to the final plan before being brought for approval at the May SELPA Governance meeting.
- Ryan Bentz and Victor Perry called attention to page 26 of the Annual Budget Plan, question 11.a and asked for clarification on the language regarding supervision and administration of the SELPA. Jacki is the SELPA administrator, and other positions that are part of the Administrative Unit and subject to review by the SELPA Board to the extent they provide service to the SELPA. The committee would like to firm up the language to ensure the committee retains the necessary controls on those positions.
- Debbie Costello asked for clarification in the narrative about how the board administers supervision and it was confirmed that information appears later in the narrative.

6.8. Local Plan: *Section D – Annual Budget Plan draft, Section E – Annual Services Plan draft, Local Plan Attachments I-VI drafts.*

- Jacki presented the Annual Budget Plan that is completed and reviewed every year noting that Mental Health revenues (ERMHS) will be going to districts next year. It was also clarified that, in the attachments, only GCOE and OUSD are showing revenues and expenditures as GCOE provides services to the other districts with OUSD providing their own in specific areas. The final section details the various services that are available within Glenn County to the Special Education population.

6.9. Special Education Compliance: *Reminders for compliance monitoring process.*

- Four districts are in compliance monitoring so Jacki reviewed the process still required for those districts and a reminder that things need to keep moving.

6.10. Public Hearing Notice Reminder: *Annual Budget Plan and Annual Service Plan public hearing May 23 notice to be posted at districts.*

- In May, there will be a Public Hearing outside of SELPA Governance, before SELPA resumes and votes on the Annual Service and Budget Plan. The Public Hearing Notice was included in the packets for district posting, Superintendents were asked to make sure it is posted at their sites with a separate email to follow after the meeting. The notice is also scheduled to run in the Glenn County Transcript for two weeks before the meeting.

7. Committee Reports

7.1. Fiscal Oversight Committee:

7.1.1. Committee Report: *April 3, 2023 agenda items – position updates, transportation routing software, extended school year staffing and Adult Transition Program staffing.*

- o Jim Scribner was not in attendance as the Fiscal Chair, Jacki reviewed what was covered: Positions needed for the SELPA (Psychologists, Behavior Support, and SLPA and aides in the Adult Transition Program), Transportation Efficiencies using routing software with quotes from a couple of different vendors, as well as an overview of the Extended School Year program requirements.

8. Information Items

8.1. Fiscal Report

8.1.1. GCOE Fiscal Report – Arné Stanfield (GCOE) introduced the GCOE Fiscal Report(s) - Debbie asked about Capital outlay and Arné confirmed those expenses are related to transportation

8.1.2. OUSD Fiscal Report – Jen Boone presented the OUSD Fiscal Report(s)

8.2. Staff/Program Updates & Changes

8.2.1. GCOE – Hired teacher for Mill st. and Osprey, still looking for a teacher for Capay and Little Bridges, OT, speech, psychologist as well as aide positions at various sites.

8.2.2. OUSD – Interviewing for two Education Specialists, and OUSD just hired a Social Worker

9. Communications - none

10. Public and Committee Comments on Non-Agenda Items: *none*

11. Adjournment: 10:48 am

***** Next Meeting Date May 23, 2023 Willows, CA - 9:00am. *****