

Glenn County SELPA Governance

Committee Meeting

Capay, Glenn County Office of Education, Hamilton Unified, Lake, Orland Unified, Plaza, Princeton, Stony Creek, Willows Unified

Minutes of March 21, 2023 Meeting

Glenn County Office of Education – Willows Administration Office
311 S. Villa, Willows CA 95988

MEMBERS PRESENT:

Ryan Bentz	Superintendent
Jacki Campos	SELPA Director
Jeremy Powell	Hamilton Unified School District
Patrick Conklin	Plaza Elementary School
Christine McCormick	Princeton Joint Unified School District
Suzanne Teffs	Walden Academy
Emmett Koerperich	Willows Unified School District
Victor Perry	Orland Unified School District
Jim Scribner	Capay Elementary

MEMBERS ABSENT: Nikol Baker (Lake), Kevin Triance (Stony Creek)

Others Present: Jen Boone, Shirley Diaz, Arné Stanfield, Molly Fiorella, Molly Lex, Tom Cox

1. **Call to Order:** 9:09 am
2. **Pledge of Allegiance**
3. **Welcome, Introductions and Roll Call**
4. **Approve February 28, 2023 SELPA Meeting Minutes**
M: Patrick Conklin, 2nd: Victor Perry **Vote:** Motion approved unanimously
5. **Public Comments on Agenda Items Only:** *None*
6. **Discussion/Action Items**
 - 6.1. **Student Data and Staffing Levels:** *Special education pupil count trends and current staffing levels.*
 - Jacki Campos discussed the CASEMIS and CALPADS numbers from June showing the cumulative students served each program year from 2012 (772 students) to the prior program year, 2022 (1003 students). It was noted there was a big jump in 2019 as there was a change in the state data program counted students on the report. Jacki noted these numbers are a reflection of the cumulative total program as opposed to one date in time.
 - Jackie reviewed the Staff and Student count that breaks down the student count at each site as well as the staffing levels that are placed at each site. Note: Some districts include a 1.0 teacher that may also be doing inclusion and interventions for the general education students. Aides are at .75 (6hr day) and .4875 (3.9hr day)
 - 6.2. **Allocation Model:** *Updated student data and excess cost distribution.*
 - Jacki presented the updated allocation model. Some language was changed (APPE and Severe) on the narrative page. Student counts were updated with Success One and OUSD numbers adjusted accordingly. There were some shifts depending on the district. Victor Perry indicated he had some questions that he'd like to discuss with Jacki re: the student data count. Jacki also drew attention to staffing changes on the back page of the model and how those are allocated; a new School Psychologist position partially funded through special education and a BCBA position. Jacki noted these same changes on the Allocation Model with no ERHMS Revenue. Patrick Conklin asked about ERMHS revenue and the amount each district gets – that is unknown at this time but Jacki indicated that information could come back at a later meeting. Jen asked what the ERMHS revenue was based on in the model and Jacki indicated it was current year numbers. Victor Perry asked for clarification on the number of positions being added. One difference of staff and new School Psychologist position. Jacki clarified the BCBA position for the group (qualifications: Master and License,

able to supervise classified staff). Victor Perry asked that staffing changes be brought to the board before being added to the model to allow open discussion as to why these are needed. Shirley Diaz asked if the student counts helped answer that question; Victor indicated that does provide a big picture overview, but that it would be better for transparency to address these changes before including in the model. Christine McCormick asked if it would be possible to pull out service minutes for higher need staff. Jacki indicated that we will look at that later in the agenda, but there isn't a specific report that addresses that without pulling each individual IEP for those time obligations. Jen asked about the staff and student count at Mill St – the 123.5 is for OUSD served students with GCOE services and the regional programs, not the two Orland sites listed.

- Ryan Bentz asked for a motion or to bring the model back next month. Jacki indicated there would be no further changes unless more information needed to be brought to the group. The committee would like to carry it another month and no motion was presented.

6.3. World Down Syndrome Day: *Information about Down Syndrome and Intellectual Disability.*

- Jacki shared a 'palate cleanser' video celebrating World Down Syndrome Day. Increasing representation of individuals with Down Syndrome in the workforce helps more individuals get hired. World Down Syndrome is 3-21 of each year as individuals with Down Syndrome have three copies of chromosome 21.

6.4. Governance Legislation: *Proposed legislation for SELPA governance sponsored by Assembly Member Gallagher.*

- Sponsored by own Assembly member, James Gallagher, who has always been big supporter of SELPA; the bill provides for Special Education Technical Assistance and support to LEAs. Jacki invited the Governance committee to review the language of the bill and the applicable amendments to Education Code it would implement. She may ask for support letters.

6.5. Special Education Compliance: *Discussion about CDE notification to LEAs on compliance findings and next steps.*

- Jacki reviewed Monitoring and Implementation updates and how support to programs are tiered based on type of IEP. Five hundred more districts are in compliance, more districts will be flagged in the future. Flagged districts were to be notified by March 20 and districts will receive an Annual Determination Letter unless they are a very small district and don't have a proportionately large population of IEP children. The timeline will be March to December for this monitoring process. Letters will be coming out today and yesterday (March 20) with an instructional webinar taking place March 22 (tomorrow).

6.6. IEP Implementation: *New requirement for tracking IEP services and reporting to the state.*

- Jacki reviewed new standards for IEPs. CDE is starting to collect and analyze due to a lawsuit where it was deemed more needed to be done to monitor services to the special needs population. Districts will need to report out on their tracking of IEP services being provided; that data will be calculated this spring and reported to the state in June. Data will be reported in three bands: at 95%-100% rate, 90%-94.9%, and 90% and less of services received. Jacki reviewed the procedure and methodology for tracking and reviewed links that are available for tracking calculators developed by other agencies. Districts that host regional programs will need to provide that information for those students as it is based on district of service. Monitoring window will be March 1- April 28 (60 days). SELPAS will get a list in April or May and the data will be certified by the Superintendent. Jacki noted this information is new and guidance is still incoming.

7. Committee Reports

7.1. Fiscal Oversight Committee:

7.1.1. Committee report: *Allocation model discussion and recommendations to implement in the 2023-2024 school year.*

- Patrick Conklin reported out on the discussion at the committee about the timing of budget creation and how that would affect the model. There was discussion of ERMHS and whether that funding would be included. The group also discussed the timeline of the model and how it might be pushed back for a month or two so that it could be more accurate in reflecting student counts and anticipated staffing levels. Jacki would like the Superintendents to support a timely turn-around of responses from the districts about student counts. This was discussed too when looking at the revised SELPA Budget and Billing Cycle.

Motion to approve the new timeline as outlined by Jacki to get better data and minimize corrections.

M: **Patrick Conklin**, 2nd: **Jeremy Powell** Vote: Motion approved unanimously

7.1.2. **Next meeting scheduled:** April 3, 2023 in Lemon Home at 10:00 am

8. Information Items

8.1. Fiscal Report

8.1.1. GCOE – Jacki went over the fiscal reports in the packet, the Fiscal 26a representing a broad overview of expenditures. Jacki noted that 2nd interim just posted and those numbers will be reflected on the next report. The included Fiscal 01 report presents more detail.

8.1.2. OUSD - Jen Boone discussed the updated numbers for OUSD that are reflected in the same reports.

8.2. Staff/Program Updates & Changes

8.2.1. GCOE – Jacki noted GCOE is still looking for a program specialist, and in process of another round of interviews. GCOE is also looking for another OT. Two new teachers have been hired, one at Mill St (Capay) and placing another teacher in an open position. Four aides have also been hired to fill four classes. The department is down to one aide opening at WHS in mild/mod which is the most staff (least vacancies) had all year. It's late March and programs are finally almost fully staffed. Next hurdle will be looking for a teacher for Little Bridges next year and one for Capay.

8.2.2. OUSD – Molly is close to full staffing. Orland needs an Ed Specialist and teachers: immersion, math, Social Science teacher, etc. They are good with aides, but need subs.

9. Communications

- None

10. Public Comments on Non-Agenda Items:

- None

11. Adjournment: 10:05 am

***** Next Meeting Date April 18, 2023 Orland, CA - 9:00am. *****

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Copies of this agenda and supporting documentation are available by mail upon request.