MEMBERS PRESENT:

<table>
<thead>
<tr>
<th>Name</th>
<th>School/Agency</th>
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<tbody>
<tr>
<td>Patrick Conklin</td>
<td>Plaza Elementary</td>
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<tr>
<td>Dusty Thompson</td>
<td>Glenn County Office of Education</td>
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<tr>
<td>Debbie Costello</td>
<td>Willows Unified School District</td>
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<td>Jennifer Boone</td>
<td>Orland Unified School District</td>
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<td>Kristen Hammond</td>
<td>Hamilton Unified School District</td>
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<td>Victor Perry</td>
<td>Orland Unified School District</td>
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<tr>
<td>Jacqueline Campos</td>
<td>Glenn County Office of Education</td>
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<tr>
<td>Ryan Bentz</td>
<td>Glenn County Office of Education</td>
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MEMBERS ABSENT:  Jim Scribner (Capay), Nicole Baker, Jeremy Powell (HUSD)

DESIGNEES PRESENT:  Angela Pacheco (GCOE), Arné Stanfield (GCOE), Emmet Koeperich (WUSD), Molly (OUSD)

OTHERS PRESENT:  Angela Pacheco (GCOE), Arné Stanfield (GCOE), Emmet Koeperich (WUSD), Molly (OUSD)

1.0 Call to Order: time 10:00 am

2.0 Pledge of Allegiance

3.0 Approval of Minutes:  M: Debbie Costello, 2nd: Kristen Hammond Vote: Motion approved unanimously

4.0 Approve September 12, 2022 Fiscal Oversight Minutes – duplicate item

5.0 Public Comments on Agenda Items Only:  No public comment

6.0 Agenda Items

6.1 Allocation Model:  
Discussion and review of building the budget, billing and the allocation model cycle.

- The committee reviewed the timing of the allocation model creation and when information for the model is received; the earlier the creation, the less validity to the data going into the model.
- Additionally, adjustments are regularly made during the early part of the year which leads to new models needing to be reviewed: three allocation models in the packet – the old one dated 2/28/23 discussed at the last SELPA Governance meeting, a new one with the student count data included, and one without the ERMHS funding for review by the Governance and Fiscal Oversight committee.
- Jacki Campos noted that a decision on changing the timing doesn’t need to be made now, but would like to start the discussion so that it can be brought to Governance with any other recommendations.
- Angie Pacheco proposed starting the model in February/March or March/April rather than January.
- Debbie Costello noted that with that timing, districts would want to have an approved allocation model by mid-May (May Revise) – thus, the final allocation model would need to be approved by the April SELPA with the draft approved at the March meeting. This would be at least using more accurate current year revenue and figures. For example, SELPA just received the federal approval GAN for 2022-23 at the end of February 2023.
- Jacki noted that SELPA’s will now need to break down the SELPA funding by district (AB602 calculator).
- There was further discussion about when the model would be approved and districts would be able to start their budgets. Debbie Costello asked about looking at revenues (narrative or comparison preview of the January budget presentation impact – revenues only) in February, draft in March, final in April. If there is debate, districts will have to wait until May for allocation model approval.
- Debbie Costello noted it is useful to look at potential revenues in February to better plan for significant impacts.
- Jacki discussed some issues faced with data collection; October and January data is collected and used.
Jacki discussed how numbers are lower at the October dates and even the January date doesn’t fully capture an accurate count because of assessment timelines. This is especially affecting the smaller districts because the larger districts averaging data from those points is likely undercounting.

- Patrick Conklin asked about recommendations for data collection times and Jacki recommended keeping it the close to the same times, but pushing it out a month and reviewing SEIS data in February. Allocation model based on CalPADS (Fall count) and SEIS (January) with averaging. Student counts are not doing any projections, just an average of the point in time analysis. Patrick said there should be no issue with that change, data is more accurate the later it is collected.

- Debbie Costello had some questions about the changes made to the transportation numbers. Jacki confirmed data is pulled from SEIS and verified with the Transportation Coordinator.

- The group discussed the changing of the billing/budget cycle and when it would go into effect; making the change in the current year will affect what has already been reviewed and is set to be approved at the March meeting. Jacki indicated it would go into effect next year and a revised schedule would be brought to the Governance meeting.

- Patrick Conklin requested if the approved allocation model could be compared to the one that would be reviewing the more current data at the next meeting to better represent how this cycle change would affect the numbers.

- There was discussion about why we would delay starting the new schedule until next year; Jacki spoke to the transition of Fiscal Responsibilities, it may not be possible to get the most accurate information at this time. SELPA needs to approve this very soon anyway – so even reviewing the student data piece might not be necessary. Ryan Bentz recommended to start this next year to general agreement.

- Jacki indicated that it would also be wise to send and approve the MOUs to the end of February rather than January as that will affect projected staffing costs.

- Patrick asked about the ERHMS comparison, in January it was presented what the rate would be, but the model only shows how the bill back would change if districts kept those dollars versus if they were distributed through the SELPA. ERHMS dollars can now be used for children in general education as well. Debbie Costello asked how the reporting methodology would work and whether the pass-through dollars to the SELPA indicate that the SELPA would do the reporting for the districts. Victor Perry commented that reviewing of the model builds trust and transparency to determine whether the service can be provided by the district or it continues to benefit service delivery to use the economy of scale inherent to SELPA. Debbie asked about the allow-ability of using ERHMS dollars for general education students. Jacki shared it can be used for any child with an identified need with or without an IEP. Next SELPA meeting will discuss whether ERHMS dollars are included in the allocation model or whether this will be captured by ‘excess cost’.

- Jacki asked about the amount of time needed for districts to respond to the Student Data Count and whether 15 calendar days would be appropriate. That data is also necessary so that the model can bring in the most current data, Student Services will have to use the prior numbers provided unless updated.

6.2 Staffing Levels: examination of FTEs and staff assignments.

- Jacki reviewed the staffing and FTEs of the Clinicians, Program Specialists, School Psychologists, and Speech Pathologists. Victor noted that looking at the FTE once a year isn’t as helpful as a routine update of staffing with notes as to what prompted any change. Ryan Bentz noted that Program Specialists have remained at three staffed positions despite an increase in student served population.

- Victor Perry reiterated that tracking staffing patterns so as to ensure that they remain appropriate to the need allows complete fiscal transparency as to how district money is being spent. Jacki pointed out that new positions are always brought to SELPA for approval – with the exception of 1:1 services.

- Patrick recommended the possibility of reviewing a per child cost comparison to other counties; Ryan Bentz noted it may not be an ‘apples to apples’ comparison. Debbie asked about including student counts into the FTE charts to compare services provided. Jacki noted that GCOE is always looking at ways to save money for districts, for example, the Senior Fiscal position hasn’t been charged since Angie moved to the Fiscal Coordinator position in December and a portion of the Senior Fiscal position is paid from the Glenn 2 Greatness North State Together grant.
7.0 Information Items - None

8.0 Public Comments on Non-Agenda Items: None

9.0 Adjournment at 11:35 pm

Next Meeting Date: April 3, 2023

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Copies of this agenda and supporting documentation are available by mail upon request.