Glenn County SELPA Governance Committee Meeting Minutes
Minutes from September 15, 2020

MEMBERS PRESENT:
Tracey Quarne  Glenn County Office of Education
Jacki Campos  SELPA Director
Patrick Conklin  Plaza School District
Nikol Baker  Lake Elementary School
Jeremy Powell  Hamilton Unified School District
Korey Williams  Princeton Joint Unified School District
Emmett Koerperich  Willows Unified School District
Dwayne Newman  Orland Unified School District
Jim Scribner  Capay Elementary School

MEMBERS ABSENT:   Kevin Triance (Stony)

DESIGNEES PRESENT:

OTHERS PRESENT:   Ronnie Stenquist, Judy Holzapfel, Jen Cox, Randy Jones, Debbie Costello, Jeff Ward, Kerri Hubbard, Tom Cox, Shirley Diaz, Suzanne Tefs, Diana Baca, Dusty Thompson

1.0 Call to Order: 8:31
2.0 Pledge of Allegiance
3.0 Welcome, Introductions and Roll Call
4.0 Approve August 18, 2020 SELPA Meeting Minutes: Tracey Quarne (GCOE) moved to approve the minutes. Seconded by Jim Scribner (Capay). All in favor. Minutes approved as presented.
5.0 Discussion/Action Items
5.1 Special Education Plans- plans for addressing out of compliance items on the annual performance report due December 15, 2020: Jacki Campos (GCOE) reviewed the annual performance reports for each district which include the monitoring level. Districts identified as being in targeted monitoring need to complete Special Education Plans which are due December 15th. Jacki Campos (GCOE) reviewed the presentation from CDE which outlines what needs to be addressed and completed as part of the Special Education Plan. Districts are permitted to carry forward interventions and goals to the new plan if they are still relevant and were not fully implemented due to school closures. The forms have been revised and updated and are available on the CDE monitoring padlet.

5.2 Local Plan Section B revision – brief review of section B: The governance reviewed the first 4 sections of Section B of the Local Plan revision. Nikol Baker (Lake) suggested the superintendents review this before the next SELPA meeting and provide corrections or updates at that meeting. There are a few areas of Section B which still need language added. Jacki Campos (GCOE) will provide draft language for review at the next governance meeting.

5.3 Disproportionality Self Study Review – brief update with completion by October 15, 2020: Several districts within the SELPA have been identified as disproportionate in several areas around race, ethnicity, and identification for special education. These districts are Hamilton Unified, Orland Unified, and GCOE special education programs. These districts will need to complete the prong 1 Self Study review of policies and procedures and student level data by October 15, 2020.
Jacki Campos (GCOE) will be conducting the reviews for Hamilton and GCOE, Jennifer Cox will be conducting the review for Orland. Resources and instructions for completing the Self Study review have been provided through the CDE Self Study padlet.

5.4 Community Advisory Committee – review of the committee’s purpose and function and district nominations: Jacki Campos (GCOE) provided a brief description of what the CAC is and the current participation levels. Districts are supposed to nominate a parent to represent their school district on this committee. Jacki Campos (GCOE) asked the districts how GCOE could support them in identifying parents to be on this committee. Jeff Ward a parent and audience member commented that many parents are unaware of this opportunity and parents needed to be educated about what CAC is and how they can get involved. Nikol Baker (Lake) presented the idea of making videos of someone explaining CACA might be helpful. Nikol Baker (Lake) would be willing to work with the parent Jeff Ward to get this done. Jeff Ward (Parent) commented that OUSD did an excellent job of answering questions for parents about the return to school and special education. Nikol Baker (Lake) agreed to discuss this at the superintendent meeting to see something similar could be set up at other schools.

6.0 Committee Reports

6.1 Fiscal Oversight Committee: Updates from September 14, 2020 meeting: Jim Scribner (Capay) detailed the concerns discussed at the meeting regarding transportation staff working in capacities outside of special education. GCOE staff is going to create a cost analysis of the total wages for drivers who spent time performing non-special education duties. In addition, there have been some temporary reassignments of paraprofessionals including staff moving from preschool and regional to mild/moderate programs. The consensus of the group was to not do an analysis of the temporary reassignments since all staff were still working with in special education. Jacki Campos (GCEO) will continue to track these temporary reassignments and will update the committee upon request.

6.2 Regional Host Ad Hoc Committee: TBD: The committee will determine the need to reconvene at the November governance meeting.

7.0 Information Items

7.1 GCOE Fiscal Report: Ronnie Stenquist (GCOE) went over the fiscal report. Currently meeting budget targets with no changes at this time. An estimate of the 19-20 fund balance was also shared.

7.2 OUSD Fiscal Report: Kerri Hubbard (OUSD) presented the OUSD Fiscal report. Currently meeting budget targets and no changes at this time.

7.3 Staff/Program Updates & Changes

7.3.1 GCOE: Currently there is a One to One Paraprofessional opening at Capay. Paraprofessional opening in Osprey. As well as an opening for Mental Health Clinician. Interviews are scheduled and will provide update at next meeting.

7.3.2 OUSD: Fully staffed.

7.4 State SELPA Report: Jacki Campos (GCOE) presented the State SELPA report. There was a lot of information shared for closing books, MOE, Subsequent year tracking and excess cost forms. Statewide meeting with Dr. Pan and Superintendent Thurmond clarified that the cohort model can deviate from 2 adults and 14 students, so students with special needs can have more adult support in a classroom as long as the group does not go above 16 students. Speech therapist and other service providers can see these students in 1:1 situations for services and assessments.

7.4.1 State and Federal Mental Health Funding: No updates.

7.5 Communications: Grant for the bus/vehicle cameras has arrived, installation will occur over the next few weeks. The camera system policy will be presented for review at the next governance committee meeting. Jeff Ward (Parent) shared an article from the NY Times about families of parents with special needs.
8.0 Public and Committee Comments on Non-Agenda Items: Jeff Ward (Parent) would like districts to understand what parents are going through during COVID school closure times. Jeff Ward (Parent) inquired about assessments being performed online. Jen Cox (OUSD) said Orland Unified is bringing students back for in person assessments with face shields and plexi-glass barriers. There are still portions that cannot be done in person at this time such as classroom observations. The current guidance is to conduct an observation on how the student is performing during distance learning. Jacki Campos (GCOE) shared for GCOE run programs we are developing a protocol for doing in person assessments to the greatest extent possible. However, there may be some assessments which need to be completed online depending on the student and the areas of assessment. Patrick Conklin (Plaza) asked if all members of an assessment team were willing to do in-person assessments if that was acceptable. GCOE run programs are allowing this as long as proper precautions are taken. The psychologist are unrepresented and Jacki Campos has worked with them to develop the protocols and they are ready to start assessments.

9.0 Adjournment: 10:08

Public may comment on agenda items during discussion; any non-agenda public comments will be heard under Item 8.0.