

Special Education Local Plan Area

SELPA
Policy

**PROGRAM
TRANSFERS**

It is the responsibility of the SELPA to establish and monitor procedures for the orderly transfer of programs from one LEA program operator to another. *The SELPA must initiate a study of any requested program transfer to either one or multiple districts to determine the impact on the provision of services for the requested program transfer and the remaining programs. The study must also include the impact on funding for the requested program transfer and the impact to the remaining programs.*

Approval for the transfer of special education programs shall, at a minimum, take into consideration all of the following:

- (1) Pupil needs.
- (2) The availability of the full continuum of services to affected pupils.
- (3) The functional continuation of the current individualized education programs of all affected pupils.
- (4) The provision of services in the least restrictive environment from which affected pupils can benefit.
- (5) The maintenance of all appropriate support services.
- (6) The assurance that there will be compliance with all federal and state laws and regulations and special education local plan area policies.
- (7) The means through which parents and staff are represented in the planning process.

The timeline for program transfers shall be pursuant to Education Code requirements and SELPA policies and regulations. Certificated and classified staff affected by program transfers, shall be afforded rights to employment in accordance with EC 44903.7 and EC 45120.2. If either the sending or receiving LEA disagrees with a proposed transfer, the matter shall be resolved by the alternative resolution process outlined in the local plan.

Legal Reference:

CALIFORNIA EDUCATION

CODE 56207 44903.7 45120.2

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Adopted 09/15/10 Glenn County SELPA Governance Committee