CALL TO ORDER:
The meeting was called to order at 4:00 P.M.

REGULAR BOARD MEETING:

Members of the public may be heard on any business item on the Board’s Agenda. A person addressing the Board will be limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board.

PLEDGE OF ALLEGIANCE:
The pledge was led by President Holzapfel.

Roll Call:

  X Judith Holzapfel
  X Janice Cannon
  X Chris Redes
  X Cori Enos
  X Jesus Palomino

APPROVAL OF AGENDA:

Janice Cannon moved to approve the agenda with the following corrections:
Item 7-G Correction of the word “budget”
Item 7 – E and F – Darren Massa presenting the GCOE LCAP
Chris Redes seconded.

The agenda was approved with the corrections by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/0

COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS ONLY:

There were no comments from the audience.

NEW BUSINESS:

A. Wm. Finch School LCAP Public Hearing – 4:05 P.M. – Dan La Bar

President Holzapfel recessed the regular session into the Public Hearing at 4:05 p.m.

There were no comments from the audience.
B. Wm. Finch School LCAP 2023/2024 – Dan La Bar – Information

Principal Dan La Bar reviewed the Wm. Finch LCAP. Principal La Bar explained that long standing students perform much better than transient students. He also explained many students opt out of the testing, which bring the scores down. The school will be implementing intervention for the middle school students. The staff is also looking into incentives for high school students who participate in the testing. The board expressed their concern for the low test scores.

C. Success One! School LCAP Public Hearing – 4:10 P.M. – Yuceli Mondragon

The Success One! Public Hearing started at 4:17 P.M.

There were no comments from the audience.

D. Success One! School LCAP 2023/2024 – Yuceli Mondragon – Information

Yuceli Mondragon, Success One! Data Analyst presented the Success One! 2023/2024 LCAP. Ms. Mondragon stated most of Success One! students are economically disadvantaged students. Only 2 out of 11 students finished the state test. Success One! uses classes, credits achieved and diplomas as other methods to show student success.

E. GCOE LCAP Public Hearing – 4:15 P.M. – Darren Massa

The GCOE LCAP Public Hearing started at 4:31 P.M.

There were no comments from the audience.

F. GCOE LCAP 2023/2024 – Darren Massa – Information

Darren Massa, Assistant Superintendent of Educational Services presented the GCOE 2023/2024 LCAP. Mr. Massa explained the LCAP is a three (3) year plan. Mr. Massa further explained there are two (2) major jobs GCOE performs.
1. GCOE helps the districts with LCAP development throughout the school year
2. GCOE reviews and approves all district LCAP’s
Mr. Massa also clarified the GCOE LCAP only address state priorities 9 and 10 which are expelled students and foster youth.

G. GCOE Budget 2023/2024 Public Hearing – 4:20 P.M. – Dusty Thompson

The GCOE 2023/2024 Budget Public Hearing started at 4:45 P.M.

There were no comments from the audience.

The Public Hearing was closed at 4:55 P.M.

H. GCOE Budget 2023/2024 - Dusty Thompson - Information

Dusty Thompson presented the GCOE 2023/2024 budget. Mr. Thompson explained the legislature has adopted the budget but has not been signed by Governor Newsom. The state budget includes an 8.22% cola for 2023, 4% for 2024 and 3.29% for 2025. GCOE will also receive an additional $100,000 for Differentiated Assistance.
8.0 NEXT MEETING: Date/Time/Location

June 22, 2023, at 4:00 PM – 131 E Walker Street

9.0 ADJOURNMENT:

The Meeting was adjourned at 4:58 P.M.

Judith Holzapfel, Board President
Ryan Bentz, Superintendent

Note: Agendas may be reviewed at the Glenn County Office of Education website at www.glenncoe.org under Glenn County Board of Education - Agendas, or in the Superintendent’s Office after 8:00 a.m. on the Friday prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Glenn County Office of Education at 530 934-6575 Ext. 3061. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

This institution is an equal opportunity provider and employer.

1.0 **CALL TO ORDER:**

The meeting was called to order at 4:00 PM.

2.0 **REGULAR BOARD MEETING:**

*Members of the public may be heard on any business item on the Board’s Agenda. A person addressing the Board will be limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board.*

3.0 **PLEDGE OF ALLEGIANCE:**

The pledge was led by Janice Cannon.

4.0 **Roll Call:**

- X Judith Holzapfel
- X Janice Cannon
- X Chris Redes
- X Cori Enos
- X Jesus Palomino

5.0 **APPROVAL OF AGENDA:**

Janice Cannon moved to approve the agenda as presented, Cori Enos seconded.

*The agenda was approved as presented by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/0*

6.0 **APPROVAL OF MINUTES:**

Janice moved to approve the minutes of May 25, 2023 with the correction of Item 9 Wm. Finch report, fourth bullet delete the word “and”. Chris Redes seconded.

*The minutes of May 25, 2023 were approved by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/0*

7.0 **COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS ONLY:**

There were no comments from the audience.
8.0 COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA:

Phadie Irons, LCP Coordinator informed the board regarding the Universal Prekindergarten Mixed Delivery Planning Grant in the amount of $64,958 GCOE had received. The grant is in planning stage and one of the requirements of the grant is to be shared the information at a Glenn County Board of Education meeting.

9.0 NEW BUSINESS:

A. CHARTER REPORTS – Information Only

- Wm. Finch
  Principal La Bar reported the following:
  - Some students have transferred to Success One! to finish out their credit requirement for graduation.
  - The new Wm. Finch logo was introduced.
  - Principal La Bar reported he will be bringing some charter changes before the board for approval at a later date.
  - The school has revived the $200,000 Community School Planning Grant.

- Walden Academy – LCAP – Information
  LCAP information was included in the board’s packet.

- Success One!
  Yuceli Mondragon, Data Analyst for Success One! reported the following:
  - 2022/2023 total enrollment was 176
  - Success One! graduated 30 students
  - Month 12 ADA was 69%
  - The 2022/2023 ADA was 78%
  - The Pharmacy Tech enrollment was extended to July 5, so far 10 students have registered

B. Wm. Finch Alignment of Priorities for LCAP – Dan La Bar – Information

Principal La Bar presented the Wm. Finch Alignment of Priorities for the LCAP. The plan outlined the need for the development of a comprehensive intervention program.

C. Wm. Finch Local Indicators – Dan La Bar – Information

Mr. La Bar explained the Local Indicators are self-reflections. The state website shows one teacher miss-assignment, but Mr. La Bar does not believe it’s correct. He will be speaking with the GCOE Credential Analyst.

D. Wm. Finch Budget Overview for Parents – Dan La Bar - Information

Principal La Bar reviewed the Budget Overview for Parents. The goal is to increase or improve services for high needs students for the 2023/2024 school year.

E. Wm. Finch School LCAP 2023/2024 – Dan La Bar – Action

Principal La Bar presented the Wm. Finch School LCAP for 2023/2024. Principal La Bar reported Wm. Finch will focus on the following:
**Academic Achievement** – Student proficiency will be at grade level, or improved in both reading and math.

**Academic Support** – Student achievement will increase through opportunities for academic intervention, early literacy instruction, and English Language Learner support.

**Engagement** – Student engagement will increase by providing additional programs.

Janice Cannon moved to approve the 2023/2024 Wm. Finch School LCAP as presented. Jesus Palomino seconded.

The Wm. Finch School 2023/2024 LCAP was approved as presented by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/0

F. **Success One! Local Indicators** – Elena Jones – Information

Yuceli Mondragon presented the Success One! Local Indicator. Success One! is focusing on sense of community for the students. The curriculum and facilities meets all the state requirements.

G. **Success One! Budget Overview for Parents** – Elena Jones – Information

Yuceli Mondragon reviewed the Budget Overview for Parents. The goal is to increase or improve services for high need students for the 2023/2024 school year.

H. **Success One! School LCAP 2023/2024** – Elena Jones - Action

Yuceli Mondragon presented the Success One! LCAP. Success One! will continue to encourage student participation in state testing.

President Holzapfel moved to approve the 2023/2024 Success One! LCAP with the correction on the facility conditions to 0 instead of 4. Chris Redes seconded.

The Success One! School 2023/2024 LCAP for was approved with the correction of the facility conditions by a show of hands and ayes by board members Holzapfel, Cannon Redes, Enos and Palomino. Motion passed 4/0

I. **GCOE Local Indicators** – Darren Massa – Information

Darren Massa, Assistant Superintendent of Educational Services presented the GCOE Local Indicators. Mr. Massa mentioned the plan was done with input from Jacki Campos, Assistant Superintendent of Special Education. President Holzapfel asked regarding the score of 2 (beginning development) of the science standards. Mr. Massa explained the science standards are very young, only about ten (10) years old.

J. **GCOE Budget Overview for Parents** – Darren Massa - Information

Mr. Massa explained GCOE does not generate LCFF funding.
K. GCOE LCAP 2023/2024 – Darren Massa - Action

Darren Massa presented the 2023/2024 GCOE LCAP. The number 1 goal is to provide resources and support for districts to increase and improve educational services to foster youth, and expelled youth. Mr. Massa reminded the board the GCOE LCAP only applies to priority 9 and 10, expelled students and foster youth.

Chris Redes moved to approve the 2023/2024 GCOE LCAP as presented, Cori Enos seconded.

The GCOE 2023/2024 LCAP was approved by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/0

L. GCOE 2023/2024 Budget - Dusty Thompson – Action

Dusty Thompson, Assistant Superintendent of Business Services presented the GCOE Budget. President Holzapfel asked Mr. Thompson if it was possible to separate the charter budgets and get a report for each of the charters. Mr. Thompson said SACS puts the information together, but he could create a form to separate them out.

Jesus Palomino moved to approve the GCOE 2023/2024 Budget as presented, Chris Redes seconded.

The GCOE 2023/2024 Budget was approved as presented by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/0

M. GCOE Differentiated Assistance Annual Summary Report – Daren Massa – Information

Darren Massa presented the GCOE Differentiated Assistance Annual Summary Report. He explained the plan is a 3-tier system:
1. Districts receive general assistance
2. Differentiated assistance required for districts in DA through the state
3. Intensive Intervention

Districts the qualify for differentiated assistance will be notified in December.

N. 2023/2024 CARS (Consolidated Application and Reporting System) – Vanessa Ortiz – Action

The board will review and consider the approval of the CARS application.

Vanessa Ortiz presented the 2023/2024 CARS application for the board’s approval. The approval allows Mrs. Ortiz to apply for the funding.

Janice Cannon moved to approve the 2023/2024 CARS funding, Chris Redes seconded.

The 2023/2024 CARS application was approved by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/1

O. Policy Committee: Janice Cannon – Action

The board will consider the adoption of the following revised policies:
• BP 9005 – Governance Standards
• BP 9010 – Public Statements
• BP 9011 – Disclosure of Confidential/Privileged Information
• BP 9012 – Board Member Electronic Communication
• BP 9010 – Organization
• BP 9121 – President

Janice Cannon presented the updated policies.
Chris Redes moved to approve all the listed policies as presented, Jesus Palomino seconded.

The updated policies were approved as presented by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/0

P. Facilities Update: Shane Anderson – Information

A written report was included in the board packet. The information included the start of construction for the sign at Success Square. Also included was the completion date of June 30, 2023 for both, Little Bridges preschool and Digital Media Arts.

Q. Audit Report: Dusty Thompson – Information

Dusty Thompson reported the auditors had completed the GCOE Audit report. There was one finding in the report. The finding was a submission delay for the Expanded Learning Opportunities Grant (ELO-G) Plan.

R. Superintendent and Board Health Benefits – Ryan Bentz – Action Item

Superintendent Bentz requests the Board member’s and Superintendent monthly health cap be raised to $1,277 per month from the existing rate of $1,164 commencing July 1, 2023, to maintain conformity with the monthly cap extended to GCOE employees.

Superintendent Bentz informed the board of the insurance cap increase for all GCOE employees. The cap was increased from $1,164 to $1,277. Superintendent Bentz asked the board for the adjustment of the superintendent and board health benefits increase effective July 1, 2023.

Janice Cannon moved to approve the Superintendent and Board Health Benefits increase as presented, Chris Redes seconded.

The Superintendent and Board Health Benefits were approved by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/0

10.0 ADMINISTRATIVE REPORT:

Superintendent Bentz reported the following:
• He thanked the business department for all the hard work
• California requires a 3% budget reserves
• New superintendent for Walden, Princeton, Elk Creek, Lake and Capay. And new leadership at schools within the districts.
• Summer classes going on are Hospitality and Construction
• Fall Kick Off is August 3 in Orland
• Academic Achievement Meeting will be July 28, 2023
• Mt. Shasta Region 2 retreat will be at the end of July
• The superintendent will be at UCLA for a Head start meeting
• New logo coming, check email for sneak peek
• Roberto Herniman is working on a new website with staff pictures
• Space Utilization study is complete. Student Services very packed. R & R and all of CaFS will be upstairs
• Youth development, SARB, FNL and Greg Felton will be at the 5th Street location
• Superintendent Bentz presented the scholarship awards at school district awards night
• An agenda item came up after the packets had been delivered. A special meeting will have to be scheduled to review and approve the SELPA Local Plan along with a signature resolution for the TPP signers. A Special Meeting was set for Tuesday, June 27, starting at 2:00 PM in Willows.

11.0 BOARD MEMBER REPORT:

Janice Cannon attended the Willows high graduation, Success One! graduation, Elk Creek Graduation and the Medical Assistant graduation.

Cori Enos attended the Princeton and Hamilton board meetings.

Jesus Palomino attended the Success One! and Willows Intermediate school graduation.

Chris Redes attended the Orland high school graduation

Judith Holzapfel attended the following:
• Wm. Finch graduation
• Success One! graduation
• Region 4 Presidents meeting
• Hamilton board meeting where the board approved a resolution enacting a 20% reserves requirement.

12.0 COMMUNICATION:

• WASC Mid-cycle review letter for Success One!
• CCBE Annual Conference Information
• CSBA May Budget Revision
• Letter from David Patterson – Region 4 County Representative

13.0 NEXT MEETING: Date/Time/Location

July 27, 2023, at 4:00 PM – 311 S Villa Avenue, Willows

14.0 ADJOURNMENT:

The Meeting was adjourned at 5:30 PM

_________    ___________
Judith Holzapfel, Board President    Ryan Bentz, Superintendent
Note: Agendas may be reviewed at the Glenn County Office of Education website at www.glenncoe.org under Glenn County Board of Education - Agendas, or in the Superintendent’s Office after 8:00 a.m. on the Friday prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Glenn County Office of Education at 530 934-6575 Ext. 3061. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

This institution is an equal opportunity provider and employer.

2022/2023 July 27, 2023 – Minutes
1.0 CALL TO ORDER:

The meeting was called to order at 2:00 PM

2.0 REGULAR BOARD MEETING:

Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board.

3.0 PLEDGE OF ALLEGIANCE:

The pledge was led by President Holzapfel.

4.0 Roll Call:

    _X_ Judith Holzapfel
    _X_ Janice Cannon
    _X_ Chris Redes
    _X_ Cori Enos
    _X_ Jesus Palomino

5.0 APPROVAL OF AGENDA:

Janice Cannon moved to approve the agenda as presented, Cori Enos seconded.

The agenda was approved as presented by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/0

6.0 COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS ONLY:

There were no comments from the audience.

7.0 NEW BUSINESS:

A. TPP DOR Signature Authorization Resolution – Jacki Campos – Action

Resolution #2022/2023-14 – Authorized TPP signers.

Jacki Campos gave a short review of the TPP DOR new contract and the need for the new authorized signers. The new authorized signers will be Superintendent Bentz, Dusty Thompson, Arne Stanfield and Jaqui Campos.

Janice Cannon moved to approve Resolution 2022/2023-14 as presented, Chris Redes seconded.
The TPP DOR signature authorization resolution 2022/2023-14 was approved by roll call vote.

Judith Holzapfel      Yes
Janice Cannon         Yes
Chris Redes           Yes
Cori Enos             Yes
Jesus Palomino        Yes

B. **Special Education Local Plan**: Jacki Campos - Action

The board will review and possibly the Special Education Local Plan

Jacki Campos gave a short review of the Special Education Local Plan and discussed with the board her role as SELPA Director and Special Education Director. Janice Cannon moved to approve the Special Education Local Plan as presented, Jesus Palomino seconded.

The Special Education Local Plan was approved by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/0

C. **GOLDEN BELL**: Ryan Bentz - Action

Superintendent Bentz gave a review of the CSBA Golden Bell Award and recommended a nomination for the application for Success One! Charter. Cori Enos moved to approve the nomination of Success One! Charter for the Golden Bell Award, Chris Redes seconded.

The Golden Bell nomination for Success One! was approved by a show of hands and ayes by board members Holzapfel, Cannon, Redes, Enos and Palomino. Motion passed 5/0

8.0 **NEXT MEETING**: Date/Time/Location

July 27, 2023, at 4:00 PM – 311 S Villa Avenue, Willows

9.0 **ADJOURNMENT**: The meeting was adjourned at 2:20 PM

Judith Holzapfel, Board President

Ryan Bentz, Superintendent

**Note:** Agendas may be reviewed at the Glenn County Office of Education website at [www.glenncoe.org](http://www.glenncoe.org) under Glenn County Board of Education - Agendas, or in the Superintendent’s Office after 8:00 a.m. on the Friday prior to the Board meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Glenn County Office of Education at 530 934-6575 Ext. 3061. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

This institution is an equal opportunity provider and employer.
February 18, 2021

To: Superintendents, Member School Districts (K-12)

From: Kaitlyn Schwendeman, Assistant General Counsel

Subject: 2020 Census Redistricting
Memo No. 05-2021

The results of the 2020 census will soon be available. Because of the decennial nature of the census, we are reminding K-12, community college districts and county boards (school agencies) that are divided into trustee areas, or that are considering changing over to them, that they should be aware of their duties under Education Code § 5019.5.

This section requires school agencies that are divided into trustee areas (by which individual trustees are elected by the registered voters within that area) to adjust the boundaries of those trustee areas consistent with the results of the most recent census. Boundaries need to be adjusted to satisfy at least one of the following conditions:

a) The population of each area is, as nearly may be, the same proportion of the total population of the district as the ratio that the number of governing board members elected from the area bears to the total number of members of the governing board. For example, if a district has five trustees and elects one trustee from each of five trustee areas, each district should have approximately one-fifth of the total population in each trustee area; or

b) The population of each area is, as nearly as may be, the same proportion of the total population of the district as each of the other areas. The general guideline is that the largest trustee area should be no more than

---

1 Section 5019.5 states “the governing board of each school district or community college district….shall adjust the boundaries of any or all of the trustee areas of the district so that one or both of the following conditions are met.” We interpret this language to permissively allow a district to meet one of the criterion, but note that the statutory language appears to indicate a preference that districts meet both criterion, if possible.
10% more populous than the smallest trustee area in the district, although districts should, to the greatest extent practicable, try to make the trustee areas as close in size by population as possible.\(^2\)

**When Should Districts Complete Adjustments?**

The district must complete its adjustments by March 1 of the year following the release of the census results. The results of the 2020 census will likely be released in mid-2021. Districts must complete their adjustments by Tuesday, March 1, 2022, if they make those adjustments on their own.

If the district does not complete this task, the county committee on school district reorganization must complete the task by April 30, 2022.\(^3\)

While March 2022, may seem a long way off, the drawing of district lines can be a very complex and sometimes controversial process. All districts should start working on reviewing, possibly adjusting or setting their district boundaries as early as possible.

**What Needs to be Done?**

1. Districts should carefully review the results of the 2020 census to see if there have been significant demographic shifts within their boundaries. Districts that have not converted to trustee areas may want to use this as an opportunity to determine whether to do so. Districts that utilize a "hybrid" method of electing trustees (meaning the district is divided into trustee areas and trustees must reside in those areas, but are elected by the entire population of the district) may want to work with legal counsel to look into changing over to "true" trustee areas voting systems, to comply with any potential complications related to the California Voting Rights Act ("CVRA").

2. Districts that are divided into trustee areas, or are contemplating creating trustee areas, should contact their county committee immediately to coordinate the review and possible adjustments. The county committee may have cost advantages such as being able to contract for a single demographic firm to work with a number of school agencies in the county. Furthermore, the process for conversion to trustee area voting requires multiple district and county committee meetings, which should be scheduled well in advance.

The redistricting process involves using the latest census figures to determine the size of each trustee area and then calculating if a given trustee area is oversized compared to the other trustee areas. If a trustee area is oversized, then the areas located near the boundary of that trustee area must be transferred to the neighboring trustee area to decrease the size of the larger trustee area.

---

\(^2\) The statute appears to contemplate that the demographic map be drawn based on total population versus voting-aged population; however, this is not completely clear. Our advice is to comply with the spirit of the statute and utilize total population; if your district chooses to deviate from this, we recommend discussing such actions with legal counsel.

\(^3\) Because April 30, 2022 falls on a Saturday, county committees on school district reorganization have until Monday, May 2, 2022 to complete this process.
In general, it is not recommended that districts attempt to do this analysis without the assistance of a credible, professional demographer or civil planning firm, in consultation with legal counsel. A demographer will review the data from the census and will, in addition to drawing the conclusions above, assist with the creation of new maps for the trustee areas.

Districts with trustee areas that have territory in more than one county should contact the county committee for each county and work to coordinate the adjustment of trustee area boundaries.

Please contact our office with questions regarding this Legal Update or any other legal matter.
GLENN COUNTY BOARD OF EDUCATION
RESOLUTION 2023/2024-1

RECOGNIZE RESERVES FOR ECONOMIC UNCERTAINTIES AND TOTAL AVAILABLE RESERVES

WHEREAS, the Governmental Accounting Standards Board (GASB) adopted Statement Number 54 (GASB 54), Fund Balance Reporting and Governmental Fund Type Definitions, effective for the year ending June 30, 2023; and

WHEREAS, Glenn County Office of Education is required to comply with GASB 54 reporting requirements; and

WHEREAS, fund balance measures the net financial resources available to finance expenditures in future periods and will be maintained to provide the County with sufficient working capital to address future spending needs; and

WHEREAS, the County is committed to being fiscally prudent and dedicated to preparing for economic uncertainties; and

WHEREAS, the fund balance of the County may be recognized for specific purposes by formal action of the Board of Trustees.

WHEREAS, the County will strive to maintain a minimum Total Available Reserve Percentage of 20% of the County's General Funds annual operating expenditures. The Total Available Reserve consists of unassigned fund balance and economic uncertainties fund balance for the General Fund. 15% of the County's General Funds annual operating expenditures will be designated as the County's total economic uncertainties.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that any amendments or modification to the use of the reserve for economic uncertainties and Total Available Reserves require approval by formal action of the Glenn County Board of Trustees.

PASSED AND ADOPTED THIS 27th day of July, 2023 by the Glenn County Board of Education by the following vote:

AYES: ______

NOES: ______

ABSENT: ______

ABSTAINED: ______

______________________________  ______________________________
Ryan Bentz, Superintendent        Judith Holzapfel, President
Glenn County Office of Education   Glenn County Board of Education

"Glenn County Office of Education is an Equal Opportunity Provider and Employer"
RESOLUTION NO. 22-23-
June 22, 2023 Regular Board Meeting

A RESOLUTION OF THE GOVERNING BOARD OF

GLENN COUNTY OFFICE OF EDUCATION

TO RECOGNIZE RESERVE FOR ECONOMIC UNCERTAINTIES AND TOTAL AVAILABLE RESERVES

WHEREAS, the Governmental Accounting Standards Board (GASB) adopted Statement Number 54 (GASB 54), Fund Balance Reporting and Governmental Fund Type Definitions, effective for the year ending June 30, 2023; and

WHEREAS, Glenn County Office of Education is required to comply with GASB 54 reporting requirements; and

WHEREAS, fund balance measures the net financial resources available to finance expenditures in future periods and will be maintained to provide the County with sufficient working capital to address future spending needs; and

WHEREAS, the County is committed to being fiscally prudent and dedicated to preparing for economic uncertainties; and

WHEREAS, the fund balance of the County may be recognized for specific purposes by formal action of the Board of Trustees.

WHEREAS, the County will strive to maintain a minimum Total Available Reserve Percentage of 20% of the County’s General Funds annual operating expenditures. The Total Available Reserve consists of unassigned fund balance and economic uncertainties fund balance for the General Fund. 15% of the County’s General Funds annual operating expenditures will be designated as the County’s total economic uncertainties.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that any amendments or modification to the use of the reserve for economic uncertainties and Total Available Reserves require approval by formal action of the Glenn County Board of Trustees.

APPROVED, PASSED and ADOPTED by the Governing Board of Glenn County Office of Education this 22th day of June 2023 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:
RESOLUTION NO. 22-23-104
April 26, 2023 Regular Board Meeting

A RESOLUTION OF THE GOVERNING BOARD OF THE HAMILTON UNIFIED SCHOOL DISTRICT

TO RECOGNIZE RESERVE FOR ECONOMIC UNCERTAINTIES AND TOTAL AVAILABLE RESERVES

WHEREAS, the Governmental Accounting Standards Board (GASB) adopted Statement Number 54 (GASB 54), Fund Balance Reporting and Governmental Fund Type Definitions, effective for the year ending June 30, 2023; and

WHEREAS, Hamilton Unified School District is required to comply with GASB 54 reporting requirements; and

WHEREAS, fund balance measures the net financial resources available to finance expenditures in future periods and will be maintained to provide the District with sufficient working capital to address future spending needs; and

WHEREAS, the District is committed to being fiscally prudent and dedicated to preparing for economic uncertainties; and

WHEREAS, the fund balance of the District may be recognized for specific purposes by formal action of the Board of Trustees.

WHEREAS, the District will strive to maintain a minimum Total Available Reserve Percentage of 20% of the District’s General Fund annual operating expenditures. The Total Available Reserve consists of unassigned fund balance and economic uncertainties fund balance for both General Fund and Special Reserve Fund (Fund 17). 15% of the District’s General Fund annual operating expenditures will be designated as the District’s total economic uncertainties.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that any amendments or modification to the use of the reserve for economic uncertainties and Total Available Reserves require approval by formal action of the Board of Trustees.

APPROVED, PASSED and ADOPTED by the Governing Board of the Hamilton Unified School District this 26th day of April 2023 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:
# Fund Balance Summary (SACS)

## Fund 01 - GENERAL FUND

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Encumbrance</th>
<th>Balance</th>
<th>Avail</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LCFF Revenue Sources</td>
<td>(8010-8099)</td>
<td>6,867,000.00</td>
<td>.00</td>
<td>6,867,000.00</td>
<td>100%</td>
</tr>
<tr>
<td>Federal Revenue</td>
<td>(8100-8299)</td>
<td>1,828,876.00</td>
<td>.00</td>
<td>1,928,876.00</td>
<td>100%</td>
</tr>
<tr>
<td>Other State Revenue</td>
<td>(8300-8599)</td>
<td>4,241,884.00</td>
<td>.00</td>
<td>4,241,884.00</td>
<td>100%</td>
</tr>
<tr>
<td>Other Local Revenue</td>
<td>(8600-8799)</td>
<td>8,957,135.00</td>
<td>.00</td>
<td>8,957,135.00</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td></td>
<td>21,994,895.00</td>
<td>.00</td>
<td>21,994,895.00</td>
<td>100%</td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificated Salaries</td>
<td>(1000-1999)</td>
<td>5,260,809.00</td>
<td>.00</td>
<td>5,260,809.00</td>
<td>100%</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>(2000-2999)</td>
<td>7,514,983.00</td>
<td>.00</td>
<td>7,514,983.00</td>
<td>100%</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>(3000-3999)</td>
<td>6,280,395.00</td>
<td>.00</td>
<td>6,280,395.00</td>
<td>100%</td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>(4000-4999)</td>
<td>883,520.00</td>
<td>3,094.48</td>
<td>174,289.65</td>
<td>706,135.87</td>
</tr>
<tr>
<td>Services &amp; Operating Expenses</td>
<td>(5000-5999)</td>
<td>3,974,756.00</td>
<td>651,904.63</td>
<td>172,086.61</td>
<td>3,150,754.76</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>(6000-6999)</td>
<td>290,000.00</td>
<td>5,000.00</td>
<td>114,935.39</td>
<td>170,064.61</td>
</tr>
<tr>
<td>Other Outgo</td>
<td>(7100-7299, 7400-7499)</td>
<td>620,936.00</td>
<td>.00</td>
<td>620,936.00</td>
<td>100%</td>
</tr>
<tr>
<td>Transfer of Indirect Costs</td>
<td>(7300-7399)</td>
<td>(1,437,501.00)</td>
<td>.00</td>
<td>(1,437,501.00)</td>
<td>(1,437,501.00)</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td></td>
<td>23,387,898.00</td>
<td>659,999.11</td>
<td>461,321.65</td>
<td>22,266,577.24</td>
</tr>
</tbody>
</table>

**Operating Surplus/(Deficit)**

(1,393,003.00) (659,999.11) (1,121,320.76) 95%

## OTHER FINANCING SOURCES/USES

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Encumbrance</th>
<th>Balance</th>
<th>Avail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interfund Transfers Out</td>
<td>(7600-7829)</td>
<td>94,290.00</td>
<td>.00</td>
<td>94,290.00</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Total Other Financing Sources/Uses</strong></td>
<td></td>
<td>(94,290.00)</td>
<td>.00</td>
<td>(94,290.00)</td>
<td>100%</td>
</tr>
<tr>
<td>Net Surplus/(Deficit)</td>
<td></td>
<td>(1,487,293.00)</td>
<td>659,999.11</td>
<td>(1,121,320.76)</td>
<td>95%</td>
</tr>
</tbody>
</table>

**Beginning Fund Balance**

6,671,131.00 0.00 0.00

**Net Ending Fund Balance**

(1,121,320.76) 95%

### Components of Ending Fund Balance

<table>
<thead>
<tr>
<th>Component</th>
<th>Budget</th>
<th>Actual</th>
<th>Encumbrance</th>
<th>Balance</th>
<th>Avail</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESERVE FOR ECONOMIC UNCERT - 9789</td>
<td>1,000,000.00</td>
<td>.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UNDESIGNATED/UNAPPROPRIATED - 9790</td>
<td>4,183,838.00</td>
<td>.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ending Fund Balance</strong></td>
<td>5,183,838.00</td>
<td>.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Fiscal01a

### Account Object Summary-Balance

#### Balances through July

<table>
<thead>
<tr>
<th>Object</th>
<th>Description</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>Debit</th>
<th>Credit</th>
<th>Account Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>9700</td>
<td></td>
<td>6,671,131.00</td>
<td>6,671,131.00</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
</tr>
<tr>
<td><strong>Total for Starting Balance accounts</strong></td>
<td></td>
<td><strong>6,671,131.00</strong></td>
<td><strong>6,671,131.00</strong></td>
<td><strong>.00</strong></td>
<td><strong>.00</strong></td>
<td><strong>.00</strong></td>
</tr>
<tr>
<td>8000</td>
<td>REVENUES AND OTHER FINANCING</td>
<td>6,867,000.00</td>
<td>6,867,000.00</td>
<td>6,867,000.00</td>
<td></td>
<td>6,867,000.00</td>
</tr>
<tr>
<td>8100</td>
<td>FEDERAL REVENUE</td>
<td>909,654.00</td>
<td>909,654.00</td>
<td>909,654.00</td>
<td></td>
<td>909,654.00</td>
</tr>
<tr>
<td>8200</td>
<td>FEDERAL REVENUE</td>
<td>1,019,222.00</td>
<td>1,019,222.00</td>
<td>1,019,222.00</td>
<td></td>
<td>1,019,222.00</td>
</tr>
<tr>
<td>8300</td>
<td>OTHER STATE REVENUE</td>
<td>2,074,880.00</td>
<td>2,074,880.00</td>
<td>2,074,880.00</td>
<td></td>
<td>2,074,880.00</td>
</tr>
<tr>
<td>8500</td>
<td>OTHER STATE REVENUE</td>
<td>2,167,004.00</td>
<td>2,167,004.00</td>
<td>2,167,004.00</td>
<td></td>
<td>2,167,004.00</td>
</tr>
<tr>
<td>8600</td>
<td>OTHER LOCAL REVENUE</td>
<td>2,495,174.00</td>
<td>2,495,174.00</td>
<td>2,495,174.00</td>
<td></td>
<td>2,495,174.00</td>
</tr>
<tr>
<td>8700</td>
<td>OTHER LOCAL REVENUE</td>
<td>6,461,961.00</td>
<td>6,461,961.00</td>
<td>6,461,961.00</td>
<td></td>
<td>6,461,961.00</td>
</tr>
<tr>
<td>8900</td>
<td>OTHER FINANCING SOURCES</td>
<td></td>
<td></td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
</tr>
<tr>
<td><strong>Total for Revenue accounts</strong></td>
<td></td>
<td><strong>21,949,487.00</strong></td>
<td><strong>21,994,895.00</strong></td>
<td><strong>.00</strong></td>
<td><strong>.00</strong></td>
<td><strong>21,994,895.00</strong></td>
</tr>
<tr>
<td>1100</td>
<td>TEACHERS SALARIES</td>
<td>2,191,278.00</td>
<td>2,191,278.00</td>
<td>2,191,278.00</td>
<td></td>
<td>2,191,278.00</td>
</tr>
<tr>
<td>1200</td>
<td>CERTIF PUPIL SUPPORT SALARIES</td>
<td>1,340,712.00</td>
<td>1,340,712.00</td>
<td>1,340,712.00</td>
<td></td>
<td>1,340,712.00</td>
</tr>
<tr>
<td>1300</td>
<td>CERTIF SUPERV &amp; ADM SALARIES</td>
<td>1,316,803.00</td>
<td>1,316,803.00</td>
<td>1,316,803.00</td>
<td></td>
<td>1,316,803.00</td>
</tr>
<tr>
<td>1900</td>
<td>OTHER CERTIF SALARIES</td>
<td>412,016.00</td>
<td>412,016.00</td>
<td>412,016.00</td>
<td></td>
<td>412,016.00</td>
</tr>
<tr>
<td>2100</td>
<td>INSTR AIDES SALARIES</td>
<td>1,917,663.00</td>
<td>1,917,663.00</td>
<td>1,917,663.00</td>
<td></td>
<td>1,917,663.00</td>
</tr>
<tr>
<td>2200</td>
<td>CLASSIF SUPPORT SALARIES</td>
<td>1,498,770.00</td>
<td>1,498,770.00</td>
<td>1,498,770.00</td>
<td></td>
<td>1,498,770.00</td>
</tr>
<tr>
<td>2300</td>
<td>CLASSIFIED SUPERV &amp; ADM SALARY</td>
<td>876,751.00</td>
<td>876,751.00</td>
<td>876,751.00</td>
<td></td>
<td>876,751.00</td>
</tr>
<tr>
<td>2400</td>
<td>CLERICAL, TECHNICAL &amp; OFFICE</td>
<td>1,703,605.00</td>
<td>1,703,605.00</td>
<td>1,703,605.00</td>
<td></td>
<td>1,703,605.00</td>
</tr>
<tr>
<td>2900</td>
<td>OTHER CLASSIFIED SALARIES</td>
<td>1,518,194.00</td>
<td>1,518,194.00</td>
<td>1,518,194.00</td>
<td></td>
<td>1,518,194.00</td>
</tr>
<tr>
<td>3100</td>
<td>STATE TEACHERS' RET SYS</td>
<td>953,320.00</td>
<td>953,320.00</td>
<td>953,320.00</td>
<td></td>
<td>953,320.00</td>
</tr>
<tr>
<td>3200</td>
<td>PUBLIC EMPLOYEE RETIREMENT SYS</td>
<td>1,982,944.00</td>
<td>1,982,944.00</td>
<td>1,982,944.00</td>
<td></td>
<td>1,982,944.00</td>
</tr>
<tr>
<td>3300</td>
<td>OASDI/medicare/alternative</td>
<td>665,172.00</td>
<td>665,172.00</td>
<td>665,172.00</td>
<td></td>
<td>665,172.00</td>
</tr>
<tr>
<td>3400</td>
<td>HEALTH &amp; WELFARE</td>
<td>2,193,878.00</td>
<td>2,193,878.00</td>
<td>2,193,878.00</td>
<td></td>
<td>2,193,878.00</td>
</tr>
<tr>
<td>3500</td>
<td>STATE UNEMPLOYMENT INSURANCE</td>
<td>6,182.00</td>
<td>6,182.00</td>
<td>6,182.00</td>
<td></td>
<td>6,182.00</td>
</tr>
<tr>
<td>3600</td>
<td>WORKERS' COMP INSURANCE</td>
<td>354,022.00</td>
<td>354,022.00</td>
<td>354,022.00</td>
<td></td>
<td>354,022.00</td>
</tr>
<tr>
<td>3700</td>
<td>OPEB</td>
<td>104,136.00</td>
<td>104,136.00</td>
<td>104,136.00</td>
<td></td>
<td>104,136.00</td>
</tr>
<tr>
<td>3900</td>
<td></td>
<td>731.00</td>
<td>731.00</td>
<td>731.00</td>
<td></td>
<td>731.00</td>
</tr>
<tr>
<td>4100</td>
<td>APPRVD TEXTS &amp; CORE MTRLRS</td>
<td>5,700.00</td>
<td>5,700.00</td>
<td>5,700.00</td>
<td></td>
<td>5,700.00</td>
</tr>
<tr>
<td>4200</td>
<td>BOOKS &amp; OTH REFERENCE MTRLRS</td>
<td>15,244.00</td>
<td>15,244.00</td>
<td>15,244.00</td>
<td></td>
<td>15,244.00</td>
</tr>
<tr>
<td>4300</td>
<td>MATERIALS &amp; SUPPLIES</td>
<td>757,312.00</td>
<td>785,212.00</td>
<td>160,219.64</td>
<td></td>
<td>3,094.48</td>
</tr>
</tbody>
</table>

---

### Account Object Summary-Balance

#### Fiscal Year 2023/24

<table>
<thead>
<tr>
<th>Object</th>
<th>Description</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>Encumbered</th>
<th>Expenditure</th>
<th>Account Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>4400</td>
<td>NON-CAPITAL EQUIPMENT</td>
<td>75,050.00</td>
<td>77,364.00</td>
<td>4,417.51</td>
<td></td>
<td>72,946.49</td>
</tr>
<tr>
<td>5100</td>
<td>SUBAGREEMENTS FOR SERVICES</td>
<td>1,559,085.00</td>
<td>1,559,085.00</td>
<td></td>
<td></td>
<td>1,559,085.00</td>
</tr>
<tr>
<td>5200</td>
<td>TRAVEL &amp; CONFERENCES</td>
<td>495,172.00</td>
<td>490,172.00</td>
<td>8,965.25</td>
<td></td>
<td>481,206.75</td>
</tr>
<tr>
<td>5300</td>
<td>DUES &amp; MEMBERSHIPS</td>
<td>87,850.00</td>
<td>87,850.00</td>
<td>3,294.00</td>
<td>4,150.00</td>
<td>80,406.00</td>
</tr>
<tr>
<td>5400</td>
<td>INSURANCE</td>
<td>286,000.00</td>
<td>286,000.00</td>
<td></td>
<td>354,343.00</td>
<td>98,343.00-</td>
</tr>
<tr>
<td>5500</td>
<td>OPERATIONS &amp; HOUSEKEEPING SVCS</td>
<td>380,170.00</td>
<td>380,170.00</td>
<td>48,287.75</td>
<td>2,578.56</td>
<td>326,303.69</td>
</tr>
<tr>
<td>5600</td>
<td>RENT,LEASE,REPAIR,NON-CAP IMP</td>
<td>309,813.00</td>
<td>309,813.00</td>
<td></td>
<td>50,607.04</td>
<td>259,005.96</td>
</tr>
<tr>
<td>5700</td>
<td>TRANSFERS OF DIRECT COST</td>
<td>930,012.00-</td>
<td>930,012.00-</td>
<td></td>
<td></td>
<td>930,012.00-</td>
</tr>
<tr>
<td>5800</td>
<td>OTHER SERVICES/OPERATING EXP</td>
<td>1,667,550.00</td>
<td>1,662,044.00</td>
<td>47,393.26</td>
<td>290,568.00</td>
<td>1,324,082.74</td>
</tr>
<tr>
<td>5900</td>
<td>COMMUNICATIONS</td>
<td>128,934.00</td>
<td>129,634.00</td>
<td>13,349.31</td>
<td>285.07</td>
<td>116,019.62</td>
</tr>
<tr>
<td>6100</td>
<td>LAND</td>
<td>80,000.00</td>
<td>80,000.00</td>
<td></td>
<td></td>
<td>80,000.00</td>
</tr>
<tr>
<td>6200</td>
<td>BUILDINGS &amp; IMPROVEMENT OF BLD</td>
<td>125,000.00</td>
<td>125,000.00</td>
<td></td>
<td>5,000.00</td>
<td>120,000.00</td>
</tr>
<tr>
<td>6400</td>
<td>EQUIPMENT</td>
<td>85,000.00</td>
<td>85,000.00</td>
<td></td>
<td>114,935.39</td>
<td>29,935.39-</td>
</tr>
<tr>
<td>7100</td>
<td></td>
<td>6,500.00</td>
<td>8,500.00</td>
<td></td>
<td></td>
<td>6,500.00</td>
</tr>
<tr>
<td>7200</td>
<td>INTERAGENCY TRANSFERS OUT</td>
<td>169,111.00</td>
<td>194,111.00</td>
<td></td>
<td></td>
<td>194,111.00</td>
</tr>
<tr>
<td>7300</td>
<td>TRANSFERS OF INDIRECT COSTS</td>
<td>1,437,501.00-</td>
<td>1,437,501.00-</td>
<td></td>
<td></td>
<td>1,437,501.00-</td>
</tr>
<tr>
<td>7400</td>
<td>DEBT SERVICE</td>
<td>420,325.00</td>
<td>420,325.00</td>
<td></td>
<td></td>
<td>420,325.00</td>
</tr>
<tr>
<td>7600</td>
<td>OTHER FINANCING USES</td>
<td>94,290.00</td>
<td>94,290.00</td>
<td></td>
<td></td>
<td>94,290.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total for Expense accounts</strong></td>
<td><strong>23,436,780.00</strong></td>
<td><strong>23,482,188.00</strong></td>
<td><strong>461,321.65</strong></td>
<td><strong>659,999.11</strong></td>
<td><strong>22,360,867.24</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Object</th>
<th>Description</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>Debit</th>
<th>Credit</th>
<th>Account Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>9700</td>
<td></td>
<td>5,183,838.00</td>
<td>5,183,838.00</td>
<td>304,706.84</td>
<td>766,028.49</td>
<td>461,321.65</td>
</tr>
<tr>
<td></td>
<td><strong>Total for Ending Balance accounts</strong></td>
<td><strong>5,183,838.00</strong></td>
<td><strong>5,183,838.00</strong></td>
<td><strong>304,706.84</strong></td>
<td><strong>766,028.49</strong></td>
<td><strong>461,321.65</strong></td>
</tr>
</tbody>
</table>

**Total for Org 011 and Fund 01**

<table>
<thead>
<tr>
<th></th>
<th>Starting Balance</th>
<th>+ Revenues</th>
<th>- Encumbrances</th>
<th>- Expenditures</th>
<th>= Calculated Ending Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Budgeted</strong></td>
<td>6,671,131.00</td>
<td>21,994,895.00</td>
<td></td>
<td>23,482,188.00</td>
<td>5,183,838.00</td>
</tr>
<tr>
<td><strong>Actual</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>461,321.65</td>
<td>659,999.11</td>
<td>1,121,320.76-</td>
</tr>
</tbody>
</table>

**Selection**
<table>
<thead>
<tr>
<th>Object</th>
<th>Description</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>Revenue Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>8000</td>
<td>REVENUES AND OTHER FINANCING</td>
<td>1,044,166.00</td>
<td>1,044,166.00</td>
<td>1,044,166.00</td>
</tr>
<tr>
<td>8200</td>
<td>FEDERAL REVENUE</td>
<td>178,350.00</td>
<td>178,350.00</td>
<td>178,350.00</td>
</tr>
<tr>
<td>8500</td>
<td>OTHER STATE REVENUE</td>
<td>16,560.00</td>
<td>16,560.00</td>
<td>16,560.00</td>
</tr>
<tr>
<td></td>
<td>Total for Revenue accounts</td>
<td>1,239,076.00</td>
<td>1,239,076.00</td>
<td>.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Object</th>
<th>Description</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>Encumbered</th>
<th>Expenditure</th>
<th>Account Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1100</td>
<td>TEACHERS SALARIES</td>
<td>387,198.00</td>
<td>387,198.00</td>
<td></td>
<td></td>
<td>387,198.00</td>
</tr>
<tr>
<td>1200</td>
<td>CERTIFIED PUPIL SUPPORT SALARIES</td>
<td>19,713.00</td>
<td>19,713.00</td>
<td></td>
<td></td>
<td>19,713.00</td>
</tr>
<tr>
<td>1300</td>
<td>CERTIFIED SUPERV &amp; ADM SALARIES</td>
<td>51,539.00</td>
<td>51,539.00</td>
<td></td>
<td></td>
<td>51,539.00</td>
</tr>
<tr>
<td>2400</td>
<td>CLERICAL, TECHNICAL &amp; OFFICE</td>
<td>103,180.00</td>
<td>103,180.00</td>
<td></td>
<td></td>
<td>103,180.00</td>
</tr>
<tr>
<td>2900</td>
<td>OTHER CLASSIFIED SALARIES</td>
<td>67,668.00</td>
<td>67,668.00</td>
<td></td>
<td></td>
<td>67,668.00</td>
</tr>
<tr>
<td>3100</td>
<td>STATE TEACHERS’ RET SYS</td>
<td>80,579.00</td>
<td>80,579.00</td>
<td></td>
<td></td>
<td>80,579.00</td>
</tr>
<tr>
<td>3200</td>
<td>PUBLIC EMPLOYEE RETIREMENT SYS</td>
<td>52,742.00</td>
<td>52,742.00</td>
<td></td>
<td></td>
<td>52,742.00</td>
</tr>
<tr>
<td>3300</td>
<td>OASD/MEDICARE/ALTERNATIVE</td>
<td>21,532.00</td>
<td>21,532.00</td>
<td></td>
<td></td>
<td>21,532.00</td>
</tr>
<tr>
<td>3400</td>
<td>HEALTH &amp; WELFARE</td>
<td>100,826.00</td>
<td>100,826.00</td>
<td></td>
<td></td>
<td>100,826.00</td>
</tr>
<tr>
<td>3500</td>
<td>STATE UNEMPLOYMENT INSURANCE</td>
<td>311.00</td>
<td>311.00</td>
<td></td>
<td></td>
<td>311.00</td>
</tr>
<tr>
<td>3600</td>
<td>WORKERS’ COMP INSURANCE</td>
<td>17,558.00</td>
<td>17,558.00</td>
<td></td>
<td></td>
<td>17,558.00</td>
</tr>
<tr>
<td>3700</td>
<td>OPEB</td>
<td>4,826.00</td>
<td>4,826.00</td>
<td></td>
<td></td>
<td>4,826.00</td>
</tr>
<tr>
<td>3900</td>
<td></td>
<td>369.00</td>
<td>369.00</td>
<td></td>
<td></td>
<td>369.00</td>
</tr>
<tr>
<td>4300</td>
<td>MATERIALS &amp; SUPPLIES</td>
<td>34,861.00</td>
<td>34,861.00</td>
<td>7,185.75</td>
<td></td>
<td>27,675.25</td>
</tr>
<tr>
<td>4400</td>
<td>NON-CAPITAL EQUIPMENT</td>
<td>27,388.00</td>
<td>27,388.00</td>
<td></td>
<td></td>
<td>27,388.00</td>
</tr>
<tr>
<td>5200</td>
<td>TRAVEL &amp; CONFERENCES</td>
<td>13,000.00</td>
<td>13,000.00</td>
<td>1,335.50</td>
<td></td>
<td>11,664.50</td>
</tr>
<tr>
<td>5300</td>
<td>DUES &amp; MEMBERSHIPS</td>
<td>3,430.00</td>
<td>3,430.00</td>
<td></td>
<td></td>
<td>3,430.00</td>
</tr>
<tr>
<td>5600</td>
<td>RENT,LEASE,REPAIR,NON-CAP IMP</td>
<td>1,800.00</td>
<td>1,800.00</td>
<td></td>
<td></td>
<td>1,800.00</td>
</tr>
<tr>
<td>5700</td>
<td>TRANSFERS OF DIRECT COST</td>
<td>208,786.00</td>
<td>208,786.00</td>
<td></td>
<td></td>
<td>208,786.00</td>
</tr>
<tr>
<td>5800</td>
<td>OTHER SERVICES/OPERATING EXP</td>
<td>55,136.00</td>
<td>55,136.00</td>
<td>3,130.00</td>
<td></td>
<td>52,006.00</td>
</tr>
<tr>
<td>5900</td>
<td>COMMUNICATIONS</td>
<td>15,841.00</td>
<td>15,841.00</td>
<td></td>
<td></td>
<td>15,841.00</td>
</tr>
<tr>
<td>7300</td>
<td>TRANSFERS OF INDIRECT COST</td>
<td>139,822.00</td>
<td>139,822.00</td>
<td></td>
<td></td>
<td>139,822.00</td>
</tr>
<tr>
<td></td>
<td>Total for Expense accounts</td>
<td>1,408,105.00</td>
<td>1,408,105.00</td>
<td>11,651.25</td>
<td></td>
<td>1,396,453.75</td>
</tr>
</tbody>
</table>

**Total for Org 011 and Fund 09**

<table>
<thead>
<tr>
<th></th>
<th>Starting Balance</th>
<th>+ Revenues</th>
<th>- Encumbrances</th>
<th>- Expenditures</th>
<th>= Calculated Ending Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted</td>
<td>1,239,076.00</td>
<td>0.00</td>
<td>11,651.25</td>
<td>0.00</td>
<td>169,029.00-</td>
</tr>
<tr>
<td>Actual</td>
<td>0.00</td>
<td>11,651.25</td>
<td></td>
<td>0.00</td>
<td>11,651.25-</td>
</tr>
</tbody>
</table>
## Account Object Summary - Balance

### Fiscal Year 2023/24

<table>
<thead>
<tr>
<th>Object</th>
<th>Description</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>Revenue</th>
<th>Account Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>0900</td>
<td>REVENUES AND OTHER FINANCING</td>
<td>2,141,157.00</td>
<td>2,141,157.00</td>
<td>2,141,157.00</td>
<td>2,141,157.00</td>
</tr>
<tr>
<td>2200</td>
<td>FEDERAL REVENUE</td>
<td>178,350.00</td>
<td>178,350.00</td>
<td>178,350.00</td>
<td></td>
</tr>
<tr>
<td>8500</td>
<td>OTHER STATE REVENUE</td>
<td>39,078.00</td>
<td>39,078.00</td>
<td>39,078.00</td>
<td></td>
</tr>
<tr>
<td>8600</td>
<td>OTHER LOCAL REVENUE</td>
<td>3,000.00</td>
<td>3,000.00</td>
<td>3,000.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total for Revenue accounts</strong></td>
<td><strong>2,361,585.00</strong></td>
<td><strong>2,361,585.00</strong></td>
<td><strong>.00</strong></td>
<td><strong>2,361,585.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Object</th>
<th>Description</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>Encumbered</th>
<th>Expenditure</th>
<th>Account Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1100</td>
<td>TEACHERS SALARIES</td>
<td>642,851.00</td>
<td>642,851.00</td>
<td></td>
<td></td>
<td>642,851.00</td>
</tr>
<tr>
<td>1200</td>
<td>CERTIF PUPIL SUPPORT SALARIES</td>
<td>39,425.00</td>
<td>39,425.00</td>
<td></td>
<td></td>
<td>39,425.00</td>
</tr>
<tr>
<td>1300</td>
<td>CERTIF SUPERV &amp; ADM SALARIES</td>
<td>115,352.00</td>
<td>115,352.00</td>
<td></td>
<td></td>
<td>115,352.00</td>
</tr>
<tr>
<td>2100</td>
<td>INTR AIDES SALARIES</td>
<td>38,128.00</td>
<td>38,128.00</td>
<td></td>
<td></td>
<td>38,128.00</td>
</tr>
<tr>
<td>2400</td>
<td>CLERICAL, TECHNICAL &amp; OFFICE</td>
<td>98,326.00</td>
<td>98,326.00</td>
<td></td>
<td></td>
<td>98,326.00</td>
</tr>
<tr>
<td>3100</td>
<td>STATE TEACHERS' RET SYS</td>
<td>128,259.00</td>
<td>128,259.00</td>
<td></td>
<td></td>
<td>128,259.00</td>
</tr>
<tr>
<td>3200</td>
<td>PUBLIC EMPLOYEE RETIREMENT SYS</td>
<td>70,057.00</td>
<td>70,057.00</td>
<td></td>
<td></td>
<td>70,057.00</td>
</tr>
<tr>
<td>3300</td>
<td>OASD/MEDICARE/ALTERNATIVE</td>
<td>32,842.00</td>
<td>32,842.00</td>
<td></td>
<td></td>
<td>32,842.00</td>
</tr>
<tr>
<td>3400</td>
<td>HEALTH &amp; WELFARE</td>
<td>164,424.00</td>
<td>164,424.00</td>
<td></td>
<td></td>
<td>164,424.00</td>
</tr>
<tr>
<td>3500</td>
<td>STATE UNEMPLOYMENT INSURANCE</td>
<td>458.00</td>
<td>458.00</td>
<td></td>
<td></td>
<td>458.00</td>
</tr>
<tr>
<td>3600</td>
<td>WORKERS' COMP INSURANCE</td>
<td>26,064.00</td>
<td>26,064.00</td>
<td></td>
<td></td>
<td>26,064.00</td>
</tr>
<tr>
<td>3700</td>
<td>OPEB</td>
<td>8,162.00</td>
<td>8,162.00</td>
<td></td>
<td></td>
<td>8,162.00</td>
</tr>
<tr>
<td>3900</td>
<td></td>
<td>1,035.00</td>
<td>1,035.00</td>
<td></td>
<td></td>
<td>1,035.00</td>
</tr>
<tr>
<td>4100</td>
<td>APPRVD TEXTS &amp; CORE MTRLS</td>
<td>22,014.00</td>
<td>22,014.00</td>
<td></td>
<td></td>
<td>22,014.00</td>
</tr>
<tr>
<td>4300</td>
<td>MATERIALS &amp; SUPPLIES</td>
<td>177,724.00</td>
<td>177,724.00</td>
<td>11,154.00</td>
<td></td>
<td>166,570.00</td>
</tr>
<tr>
<td>4400</td>
<td>NON-CAPITAL EQUIPMENT</td>
<td>37,191.00</td>
<td>37,191.00</td>
<td></td>
<td></td>
<td>37,191.00</td>
</tr>
<tr>
<td>5200</td>
<td>TRAVEL &amp; CONFERENCES</td>
<td>2,500.00</td>
<td>2,660.00</td>
<td>157.50</td>
<td></td>
<td>2,502.50</td>
</tr>
<tr>
<td>5300</td>
<td>DUES &amp; MEMBERSHIPS</td>
<td>2,250.00</td>
<td>2,250.00</td>
<td></td>
<td></td>
<td>2,250.00</td>
</tr>
<tr>
<td>5700</td>
<td>TRANSFERS OF DIRECT COST</td>
<td>367,553.00</td>
<td>367,553.00</td>
<td></td>
<td></td>
<td>367,553.00</td>
</tr>
<tr>
<td>5800</td>
<td>OTHER SERVICES/OPERATING EXP</td>
<td>195,845.00</td>
<td>195,665.00</td>
<td>26,669.38</td>
<td>5,000.00</td>
<td>161,995.62</td>
</tr>
<tr>
<td>5900</td>
<td>COMMUNICATIONS</td>
<td>39,900.00</td>
<td>39,900.00</td>
<td></td>
<td></td>
<td>39,900.00</td>
</tr>
<tr>
<td>7300</td>
<td>TRANSFERS OF INDIRECT COST</td>
<td>197,791.00</td>
<td>197,791.00</td>
<td></td>
<td></td>
<td>197,791.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total for Expense accounts</strong></td>
<td><strong>2,408,151.00</strong></td>
<td><strong>2,408,151.00</strong></td>
<td><strong>40,000.88</strong></td>
<td><strong>5,000.00</strong></td>
<td><strong>2,363,150.12</strong></td>
</tr>
</tbody>
</table>

### Total for Org 011 and Fund 09

<table>
<thead>
<tr>
<th></th>
<th>Starting Balance</th>
<th>+ Revenues</th>
<th>- Encumbrances</th>
<th>- Expenditures</th>
<th>= Calculated Ending Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted</td>
<td>2,361,585.00</td>
<td>40,000.88</td>
<td>2,408,151.00</td>
<td>5,000.00</td>
<td>46,566.00-</td>
</tr>
<tr>
<td>Actual</td>
<td>0.00</td>
<td>40,000.88</td>
<td>2,408,151.00</td>
<td>5,000.00</td>
<td>45,500.88-</td>
</tr>
</tbody>
</table>

---


**011 - Glenn County Office of Education**

Generated for Dusty Thompson (DUSTYTHOMPSON), Jul 19 2023

2:13PM
Quarterly Report on *Williams* Uniform Complaints  
[Education Code § 35186(d)]

District: Glenn County Office of Education

Person completing this form: **Ryan Bentz** Title: **Superintendent**

Quarterly Report Submission Date:  
- [ ] April 2023 (for Jan – Mar 2023)  
- [X] July 2023 (for Apr. – June 2023)  
- [ ] October 2023 (for Jul – Sept. 2023)  
- [ ] January 2024 (for Oct – Dec 2023)

Date for information to be reported publicly at governing board meeting: 7/27/2023

Please check the box that applies:

- [X] No complaints were filed with any school during the quarter indicated above.
- [ ] Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

<table>
<thead>
<tr>
<th>General Subject Area</th>
<th>Total # of Complaints</th>
<th># Resolved</th>
<th># Unresolved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Textbooks and Instructional Materials</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teacher Vacancy or Mis-assignment</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Conditions</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CAHSEE Intensive Instruction and Services</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>0</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

July 10, 2023  
Date  

Superintendent Signature

Ryan Bentz  
Printed Name
June 14, 2023

Dear AESA Member,

Thank you for being a long-standing member of the Association of Educational Service Agencies (AESA). We are the only national organization for regional educational service agencies (ESAs) dedicated exclusively to organizations like yours. We have some significant changes about the 2023–2024 membership dues that we want to share with you before the invoices come out next week.

For the past two years, AESA leadership has taken its time to research how our membership dues are calculated. We discovered two significant findings from our research.

First, prior to a slight increase last year, our membership dues had not been increased for about 10 years. As you know from your own organization, not raising fees when expenses continue to rise results in financial hardship for the organization. AESA is fortunate in that we have made significant improvements and changes during the last 10 years to our member services that have kept us financially stable. Still, the organization needs to address the imbalance in our membership dues structure.

The second change is the formula AESA uses for calculating national membership dues. In the past, membership dues were based on student enrollment in each region. Student enrollment does not equate to an ESA’s budget or the number of services that are offered. Therefore, we are transitioning to a new dues formula based on the number of full-time equivalent (FTEs) employees of the ESA. The number of employees is a better indicator of an ESAs budget rather than the number of students in the region.

The new annual membership dues structure is reflected in this table:

<table>
<thead>
<tr>
<th>Dues Structure - Employee Count</th>
<th>Dues Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESA-Level 1 – (Below 6)</td>
<td>$150.00</td>
</tr>
<tr>
<td>ESA-Level 2 – (6-24)</td>
<td>$375.00</td>
</tr>
<tr>
<td>ESA-Level 3 – (25-199)</td>
<td>$750.00</td>
</tr>
<tr>
<td>ESA-Level 4 – (200-499)</td>
<td>$1,125.00</td>
</tr>
<tr>
<td>ESA-Level 5 – (500 and above)</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>

Some ESAs will see a decrease in their annual dues for 2023-24, which will take effect immediately. Conversely, ESAs that receive an increase in their annual dues of $300 or more will transition over multiple years, with each year reflecting a maximum annual increase of $300 until fully transitioned to the new membership level. The maximum member dues for ESAs with 500 or more employees is $1500.

There are many benefits you receive as a member of AESA. Here are just a few:

1. **All of Your Employees are Members of AESA!** When your organization is a member of AESA, it means all your staff is a member too! They can participate in AESA-sponsored events at the member rate and join any of our activities. We host three annual national events to help our members connect, learn, and grow. These
include the Educators' Call to Action Conference, the Annual Conference, and the Summer Leadership Conference. We also have many other communities of practice, professional learning networks, and webinars that all staff may become involved with.

2. Stay in Touch! The AESA Online News is our weekly newsletter full of Association news. To be sure you are receiving your AESA Online News, please watch for it from my email address (jwade@aesa.us) in your email Inbox. If you aren’t receiving it, contact our executive assistant, Ann Fiene, at afiene@aesa.us, and she will make sure we have your correct email address. You can also encourage your team members to sign up using this link: AESA Publications.

3. Stay Informed! AESA publishes Perspectives, an in-depth online journal about ESA research, innovation, and accomplishments. We welcome your submissions. Read it today!

4. Member Services! We have several services designed explicitly for ESAs. For example, we offer a job central, legislative updates and advocacy, a professional forum, webinars, and much more. We also provide the business strategy framework, board training and support, leadership training, and professional development services for your staff. You can learn more about our member benefit services by visiting our Membership Services webpage!

5. Advocacy! AESA stands ready to lead advocacy on behalf of ESAs and support you in your efforts. Our federal legislative advocacy work is shaped by AESA members at the annual Federal Advocacy Committee meeting each year, and then our federal legislation liaisons deploy it. Contact us if we can help!

Thank you for being a member of AESA. Please let me know if there is anything I can do to assist you as you continue to serve the schools in your region. If you have any questions or concerns, don’t hesitate to contact our Chief Financial Officer, Cole Cordell, at ccordell@aesa.us or me at jwade@aesa.us.

Thank you for being a member of AESA.

Joan H. Wade EdD
Executive Director
920-420-8822
jwade@aesa.us
1023 Thomas Street
Ripon, WI 54971
www.aesa.us

Upcoming AESA Conferences:
Summer Leadership Conference July 18 – 20, Hamilton County ESC, Cincinnati, OH
Educators' Call To Action Conference Oct. 4 – 6, 2023, Hyatt on Capitol Hill, Washington, DC
Annual Conference Nov. 29 – Dec. 1, 2023, Anaheim Marriott, Anaheim, CA
CSBA advocacy and member services in 2023

As another eventful school year winds down — and with the new year right around the corner — CSBA has been hard at work in 2023 supporting local governance teams.

From California

2023 LEGISLATIVE ACTION WEEK: In March, more than 375 CSBA members — a new attendance record — took part in virtual meetings with more than 110 California legislators and their staff during CSBA’s flagship statewide advocacy event. Held during a critical time in the legislative process, these important meetings generated increased awareness and support from legislators on key issues (such as cybersecurity and small school district staffing) and directly helped advance CSBA’s 2023–24 state budget priorities.

STATE BUDGET: Even with an overall state budget that accounts for a projected $31.5 billion deficit, advocacy by CSBA members and staff throughout was directly reflected in certain key aspects of the May Revision, including:

1. Juvenile court and county community schools: A big win for CSBA advocacy, the May Revision proposes an additional $80 million in ongoing Proposition 98 funding to support these county office of education-operated schools. Throughout this year, CSBA has partnered with the California County Superintendents and the Los Angeles County Office of Education to advocate for funding for these crucial programs.

2. Cost of living adjustment: A proposed increased from 8.13 to 8.22 percent for all programs, including $3.4 billion for the Local Control Funding Formula.

3. Universal school meals: The May Revision includes an additional $110 million in one-time Proposition 98 General Fund and approximately $191 million ongoing Proposition 98 General Fund to fully fund the program in the 2022–23 and 2023–24 fiscal years.

To D.C.

2023 COAST2COAST: In April, CSBA held its second annual federal advocacy trip to Washington, D.C., in partnership with the Association of California School Administrators (ACSA). More than 200 CSBA and ACSA members attended three days of events, which culminated with meetings with members of Congress and their staff on Capitol Hill, advocating in support of key issues such as broadband access, cybersecurity, special education funding, student mental health, nutrition, and Secure Rural Schools.

Roadshows are back!

CSBA is touring the state, hosting town hall-style meetings to give our members an opportunity to connect directly with CSBA’s leadership to hear member feedback, discuss the issues important to you and share CSBA resources and services.

See all the 2023 Roadshow stops at csba.org/2023roadshow.

CSBA District and County Office of Education Legal Services

CSBA members now have the opportunity to subscribe to CSBA Legal Services and receive expert legal advice and guidance from experienced attorneys specializing in education law for California school districts and county offices of education.

Visit legalservices.csba.org
Who we are

The California School Boards Association’s Education Legal Alliance is a consortium of school districts, county offices of education, and Regional Occupational Centers/Programs that have voluntarily joined together for the past 30 years to create a powerful force to pursue and defend a broad spectrum of statewide public education interests before state and federal courts, state agencies and the Legislature.

What we do

» Initiate litigation on issues of statewide importance, such as Proposition 98 funding

» File amicus briefs and letters supporting school districts and county offices of education on issues of statewide importance to public schools

» Advocate for education-related legislation

» Provide information to members on ELA issues

How we work

An advisory committee of experienced school law attorneys assists in providing legal analysis and recommendations for ELA involvement to the Steering Committee.

ELA involvement is reviewed by a broad-based Steering Committee consisting of school board members, superintendents, and statewide education leaders.

Recent activities

The ELA is appealing the ongoing miscalculation of the Educational Revenue Augmentation Fund (ERAF), pursuant to the State Controller’s guidance, which may result in an estimated compounding loss of $1 billion dollars over a 3-year period. The Superior Court denied the ELA’s Writ of Mandate seeking to require county auditors to include charter school ADA in their ERAF calculations. The ELA continues to work on this issue as it moves through the courts.

Amicus Support: The ELA’s amicus work ensures courts understand the impact their decisions will have on districts and county offices of education throughout the state, including:

» Brennon B. v. West Contra Costa USD: protecting LEAs against excessive damages awards under the misapplication of the Unruh Act, where the Supreme Court held in favor of the District and in line with the amicus briefs filed by the ELA. The Court’s opinion found that the Unruh Civil Rights Act does not apply to LEAs because the Act applies only to “business establishments,” and LEAs are not business establishments as defined by the Act.

» CP V Walnut v. Fremont USD: ensuring LEAs can assess appropriate developer fees to build and modernize school facilities, where the appellate court cited to the ELA’s amicus brief in making its favorable ruling for Fremont USD.

» Fellowship of Christian Athletes, et al. v. San Jose USD: safeguarding a school district’s application of nondiscrimination policies to a student club that excludes students in certain protected classes from holding leadership positions.

for your support!

Your annual contribution to Education Legal Alliance ensures that we can continue this vital work. For more information about your membership, please contact the CSBA legal department at (800) 266-3382 or legal@csba.org.
## Invoice Details

**Invoice Number**: INV-67015-T4M3K4  
**Invoice Date**: 6/14/2023  
**PO #**:  

**Ship To:**  
Glenn COE  
311 S Villa Ave  
Willows, CA 95988-2739  
United States

### Product Details

<table>
<thead>
<tr>
<th>Product Code</th>
<th>Description</th>
<th>Unit Price</th>
<th>Quantity</th>
<th>Extended Price</th>
<th>Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSBA</td>
<td>CSBA Membership (07/01/2023 - 06/30/2024)</td>
<td>$3,736.00</td>
<td>1.00</td>
<td>$3,736.00</td>
<td></td>
</tr>
<tr>
<td>CCBE</td>
<td>CCBE Membership (07/01/2023 - 06/30/2024)</td>
<td>$956.00</td>
<td>1.00</td>
<td>$956.00</td>
<td></td>
</tr>
<tr>
<td>ELA</td>
<td>ELA Membership (07/01/2023 - 06/30/2024)</td>
<td>$934.00</td>
<td>1.00</td>
<td>$934.00</td>
<td></td>
</tr>
</tbody>
</table>

Dues not processed before September 15 will result in a disruption of CSBA services. Trustees and employees of LEAs that have not paid membership dues by September 15 will not be granted access to CSBA’s Annual Education Conference and Trade Show. AEC registrations made absent membership dues may be canceled on September 15. Registrants will be refunded, minus a processing fee, and hotel reservations canceled on September 16.

**Total Invoice**: $5,826.00  
**Total Paid**: $0.00  
**Balance Due**: $5,826.00

---

**PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT**

<table>
<thead>
<tr>
<th>Customer Number</th>
<th>Invoice Number</th>
<th>Invoice Date</th>
<th>Terms</th>
<th>Balance Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>100008</td>
<td>INV-67015-T4M3K4</td>
<td>06/14/2023</td>
<td></td>
<td>$5,626.00</td>
</tr>
</tbody>
</table>

**Make checks payable to:**  
California School Boards Association - CSB (6744)  
c/o West America Bank  
P.O. Box 1450  
Suisun City, CA 94585-4450

**Bill To:**  
Glenn COE  
311 S Villa Ave  
Willows, CA 95988-2739  
United States
BENEFITS OF MEMBERSHIP

California County Boards of Education (CCBE) membership gives county board members access to resources that help them fulfill their unique and complex governance and leadership roles. CCBE is here to help its members, whether a member has been part of the education community for many years or is just starting out. CCBE understands that support is necessary for its members to make thoughtful decisions that result in increased student achievement. CCBE is a dynamic network of members maximizing educational opportunities for all and is an essential part of our state’s K-12 education leadership, providing a voice for County Boards at the state and federal levels.

Membership to the California County Boards of Education (CCBE) is composed of only member county boards, including those that are both county and district boards. Membership is based on a fiscal year, starting July 1 and ending June 30. Membership to the California School Boards Association (CSBA) is a requisite to CCBE membership.

The benefits of membership far outweigh the annual cost of membership and allow CCBE to continue to provide these services while covering operational costs. To learn more about CCBE, please view the CCBE President video at http://thecbbe.org/en/Membership.

Below are the benefits you receive as part of your membership in CCBE.

Advocacy efforts:  CCBE raises public awareness of important public education issues and reviews and takes positions on proposed state and federal legislation that affects county members and county offices of education.

Policy services:  CCBE, in collaboration with CSBA, provides a series of sample board policies for use by county offices of education that reflect recent legislation, court decisions, and educational trends. These sample policies are available through CSBA’s Gamut Online and are continuously updated throughout the year in a joint effort between CCBE members and CSBA.

Professional development:  CCBE offers specific training for newly elected and first-term county board members as well as continued professional development opportunities for veteran members. In addition, CCBE allows county board members to focus on specific county issues, leadership development, and network with other county board members at its Annual Conference.

Communications:  CCBE provides its members with a County Perspective section in CSBA’s monthly California School News publication, CCBE website, and an electronic directory updated each spring containing contact information for CCBE, CSBA and California County Superintendent leadership, and county office of education board members and superintendents. Only CCBE members can purchase the Trustee Handbook, published in December 2022.

General Membership:  The General Membership meets twice a year where member counties receive reports from CCBE’s committees and leadership, initiate, review, amend, and adopt organizational bylaws, policies, goals, objectives, and resolutions, and elect the nominating committee members and CCBE officers. Meetings are open to all county member boards that have paid in full the annual CSBA and CCBE membership dues.
June 15, 2023

Superintendent and Board President
Glenn COE
311 S Villa Ave
Willows, CA 95988-2739

Dear Superintendent and Board President of Glenn COE:

Please find your enclosed invoice for Glenn COE’s 2023–24 CSBA membership dues. We greatly appreciate your membership in CSBA and the difference it makes for California’s public schools, and we look forward to our continued partnership. This mailing contains:

**Invoice for your 2023-24 CSBA membership dues and CCBE membership dues.**
- Your membership in CSBA allows you to take advantage of a host of CSBA’s optional subscription services.

**Invoice(s) for optional subscription payments, as listed below:**
- CSBA Educational Legal Alliance (ELA) membership dues (www.csbaela.org).
- GAMUT subscription dues (Policy, Policy Plus and/or Meetings, as applicable, for current subscribers).
- Online Learning Center subscription renewal (for current subscribers).

**Additional subscription services available to CSBA members:**

**CSBA Legal Services:** Legal Services clients enjoy an attorney-client relationship with CSBA attorneys who can provide cost-effective legal advice on all matters related to public education. Clients also have unlimited access to our online Resource Library, a repository of CBAs, MOUs, salary schedules and legal resources. Your cost to subscribe to Legal Services for 2023-24 is $375, with attorney time billed at $200/hour. New clients receive the first 3 hours of attorney time free of charge. **GAMUT Policy Plus subscribers also receive 2 additional free hours of legal policy review – $1,000 of attorney services** (free hours must be used within one year). Visit [www.csbalaw.org](http://www.csbalaw.org).

**Online Learning Center:** CSBA’s expanded on-demand Online Learning Center offers you education and knowledge when you want and where you want. Glenn COE’s cost for a 2023-24 individual subscription would be $300, or get access for your entire board and superintendent for $1500. Visit [www.csbalearning.org](http://www.csbalearning.org).

**NEW! GAMUT Documents:** Save all your important board documents in one central, online location with permissions to provide board members, staff and the public access to exactly what they need while protecting sensitive data.

**NEW! GAMUT Communications:** Share important updates via news feeds and create calendars using separate channels for internal and public viewers. Contact [gamut@csba.org](mailto:gamut@csba.org) for more info on these new services.

**CSBA is your organization, and we encourage you to contact us with your member needs!**

CSBA’s Director of Membership, Aaron Davis, can be reached at (916) 669-3274 or [membership@csba.org](mailto:membership@csba.org).

Your CSBA Director providing leadership in Region 4 is Renee Nash of Eureka Union SD.

Your CSBA PACER (Public Affairs & Community Engagement Representative), CSBA’s liaison to local school and county boards of education, is Susanne Baremore, [pacer@csba.org](mailto:pacer@csba.org).

Thank you for your membership in CSBA and for all that you do to ensure a high-quality education for every student.

Sincerely,

Susan Markarian
CSBA President

Vernon M. Billy
CSBA CEO & Executive Director
**Invoice**

**BILL TO**

Glenn County Office of Education  
311 S. Villa Avenue  
Willows, CA 95988

<table>
<thead>
<tr>
<th>INVOICE #</th>
<th>DATE</th>
<th>TOTAL DUE</th>
<th>DUE DATE</th>
<th>TERMS</th>
<th>ENCLOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>11575</td>
<td>07/01/2023</td>
<td>$18,070.00</td>
<td>07/31/2023</td>
<td>Net 30</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DATE</th>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Membership Dues</td>
<td></td>
<td>15,820.00</td>
<td>15,820.00</td>
</tr>
<tr>
<td></td>
<td>CA County Supts. Annual Service Fees 2023-24</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Registration Fees</td>
<td></td>
<td>2,250.00</td>
<td>2,250.00</td>
</tr>
<tr>
<td></td>
<td>CA County Supts. GMM</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Registration Fees 2023-24</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please contact CCSESA if you have any questions at billing@ccsesa.org

CA County Supts. Annual Service Fees 2023-24

**BALANCE DUE**

$18,070.00
July 1, 2023

To: County Superintendents of Schools

From: Karen Stapf Walters, California County Superintendents Executive Director
Tiffanie Floyd, California County Superintendents Director, Finance & Operations

RE: 2023-2024 Annual Service Fees and General Membership Dues

On the attached invoice, you will find two charges – one for the 2023-24 annual service fees and one for the annual general membership fee.

In June 2022, the Finance Committee, Board, and General Membership voted on and approved the new annual service fees model, which uses six bands, and divides the counties by ranges based on percentage of statewide enrollment. It was also determined that the county offices would be locked into their band for a period of three years, with only COLA increases to be applied annually. The annual service fee is increasing by an 8.13% COLA for the 2023-24 fiscal year, but every county office will stay in their respective bands as voted on by the membership.

The option for an annual general membership fee was voted on and approved by both the Board and General Membership in January and will be applied in the 2023-24 fiscal year. It creates an annual registration fee for all 58 county superintendents, with an understanding that all other attendees would pay the per registration fee of $750.00. Option 3 incorporates an annual fee of $2,250, which includes three hybrid meetings.

Please email either Tiffanie Floyd at tfloyd@cacountysupts.org or billing@cacountysupts.org if you have any questions about this memo.
Small School Districts’
Association
925 L St, Suite 1200
Sacramento, CA 95814
+1 9167500722
taylor@ssda.org
www.sdda.org

BILL TO
Glenn County Office of
Education
Tracey Quarne
311 S. Villa Avenue
Willows CA 95998

<table>
<thead>
<tr>
<th>BILL TO</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Glenn County</td>
<td></td>
</tr>
<tr>
<td>Office of</td>
<td></td>
</tr>
<tr>
<td>Education</td>
<td></td>
</tr>
<tr>
<td>Tracey Quarne</td>
<td></td>
</tr>
<tr>
<td>311 S. Villa</td>
<td></td>
</tr>
<tr>
<td>Avenue</td>
<td></td>
</tr>
<tr>
<td>Willows CA</td>
<td></td>
</tr>
<tr>
<td>95998</td>
<td></td>
</tr>
</tbody>
</table>

P.O. NUMBER
TBD

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Dues - COE Elite Plan</td>
<td>1</td>
<td>6,250.00</td>
<td>6,250.00</td>
</tr>
<tr>
<td></td>
<td>County Office of Education Elite Membership Plan</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>July 1, 2023 through June 30, 2024</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Thank you for your support!

<table>
<thead>
<tr>
<th>TOTAL DUE</th>
<th>$6,250.00</th>
</tr>
</thead>
</table>
INVOICE

07/01/23
0138301-IN
1
PER CONTRACT
0009300 S10

RE: FISCAL BUDGET SERVICES

INVOICE FOR SERVICES TO BE PROVIDED JULY 1, 2023 - JUNE 30, 2024.

TOTAL FEES: 7920.00

AMOUNT DUE: 7920.00
Facilities Board Report for Thursday July 28, 2023

• Signs
  o Glenn Success Square- **Information Only**
    ▪ In Progress

• Facilities
  o Grant Funded Construction Projects- **Information Only**
    ▪ DSA 6: Completion Notice Filed
    ▪ DSA 6: Completion Notice Filed
  o Maintenance and Transportation Yard- **Information Only**
    ▪ Lighting and restrooms to be completed by start of school
Masters in Governance for County Offices of Education

CSBA’s happy to announce the Masters in Governance for County Offices of Education program. This program equips county board members with the knowledge and skills to build and support an effective governance structure. Registered attendees will receive a Know Before You Go email that includes details and links needed to participate in the session one week prior to the event and the day before the event. Each course will have pre-course assignments which need to be completed prior to attending the full-day course. Please commit to both times prior to registering as participants much complete both modules for credit towards their certificate.

- MIG COE Course 1: Foundations of Effective Governance | Setting Direction
- MIG COE Course 2: Policy & Judicial Review | Student Learning & Achievement
- MIG COE Course 3: Finance and Facilities
- MIG COE Course 4: Charter Schools
- MIG COE Course 5: Community Relations and Advocacy | Governance Integration
MIG COE 2 Policy & Judicial Review/Student Learning & Achievement (11/17 & 11/18)
Fri Nov 17, 2023 08:30 AM To Sat Nov 18, 2023 12:30 PM

Register

Register Colleague

MIG COE COURSE 3 Finance & Facilities (Thursday, January 18 and Friday, January 19, 2024)
 Thu Jan 18, 2024 08:30 AM To Fri Jan 19, 2024 12:30 PM

Register

Register Colleague

MIG COE COURSE 4 Charter Schools 1/Charter Schools 2 (2/8/24 and 2/9/24)
Thu Feb 08, 2024 08:30 AM To Fri Feb 09, 2024 12:30 PM

Register

Register Colleague
Director's Report

June 2023

The mission of Walden Academy is to provide an innovative learning environment that extends beyond the classroom. Science and challenging academics encourage students to collaborate and exceed in all aspects of life as modeled by family, school, and community.

I. LCAP Goal 1: Through the implementation of state academic content, performance, and ELD standards, Walden Academy will provide engaging and challenging learning opportunities in a broad course of study emphasizing science and instructed by highly qualified professionals with sufficient instructional material on a well maintained campus.

Conditions of Learning

1. Basic
   A. Credentialed teachers

Teachers possess appropriate credentials for their assignments. Teachers without a clear credential are currently enrolled in an induction program.

Five teachers have been hired for next year. They are as follows:

Alexandra White (1st/2nd Grade Combo) She comes with vast knowledge on behavioral sciences and experience in K-2nd grades. Her positivity and knowledge will be a great fit for our team!

Lucineo Moss (3rd Grade) Joins us with prior experience in elementary education, early childhood, and special education. A team player, she has already jumped in working with our Summer School students

Sofia Zavala (5th Grade) Is adding to our team her enthusiasm for teaching—joining us with experience in early elementary and knowledge of curriculum and instruction. We are so excited to have her!

Berenice Martinez (6th Grade) Joins us with years of experience in multiple grade levels and pedagogical knowledge. She will be a great fit for our middle school team!

Anthony Murillo (Art) Is an asset to our staff. Not only does he join us with experience and passion teaching art, but his work will also allow our team to get their much-needed prep time!
Last month, the Declaration of Need to hire an intern for the 2023-24 school year was approved.

B. Access to standards-aligned instructional materials
   We continue to provide standards-aligned material to all Walden Academy students. Cydnee is in the process of ordering the necessary curriculum and supplemental materials teachers requested for next year.

C. Facilities in good repair
   Facilities remain in excellent condition. Mr. Medina is working hard to deep clean classrooms and make the necessary changes before school starts.
   Along with this, GCOE will be coming in July 11th with our new school psychologist. We may need to make changes to facilities for further ADA compliance to accommodate.

2. State Standards Implementation---*English language development standards and academic content & performance standards*

   A. CAASPP preparation
      I will be attending a virtual training for CAASPP in July to better understand how we can use the CAASPP data tools.

3. Course Access---*broad course of study*

   Broad Course of Study

   A. Students continue to receive a broad course of study in each classroom. The topic of returning the elective wheel for grades 4-8 was addressed. At this time, I am still looking into scheduling an elective wheel for the 2nd and 3rd trimesters.
   B. Mike Graf will be joining our team once a month to lead our 1st - 5th grade students in activities for learning on topics ranging from weather to national parks.

II. LCAP Goal 2: Through the implementation of CCSS, Walden Academy will provide learning opportunities that result in increased academic achievement for all groups of students.

Pupil Outcomes

4. Student Achievement

   A. Me Time will start the beginning of the year and will extend throughout the year with no breaks for math and reading. Teachers will PLC during teacher workdays prior to school starting to establish learning groups. All students will receive tier 1 intervention using iReady "My Path". We are still looking
through our intervention library for selection on best tier 2 intervention materials to utilize at each grade level.

III. LCAP Goal 3: A positive school climate with all stakeholders participating in activities which increase student engagement and parental involvement.

**Engagement**

5. **Parent Involvement**—*efforts to seek parent input in decision making & parent participation in programs for special need subgroups*

A. The plan starting in August is to send out one weekly newsletter to parents via Parent Square and to also publish it on the website. This will keep families informed on current events, needs, and upcoming activities.

B. I have met with PTC about funding for a monthly “Sip and Social with the Superintendent”. We will have a further meeting in July. However, this will give another opportunity for parents to ask questions and express interests and concerns regarding the school.

C. PTC Luau is tentatively scheduled for September 27th, and Grandparents Day is scheduled for the 28th.

D. There will be a big push at the start of the year for volunteers.

6. **Pupil Engagement**—*attendance rates/chronic absenteeism*

A. Attendance monitoring will commence at the start of the year.

7. **School Climate**—*suspension/expulsion, school safety & connectedness*

A. Audrey Perkes is our new behavioral interventionist. We have revamped room 5 to have an opportunity style classroom. She will work on tier 3 intervention for behavior—pushing into classrooms and using “Toolbox” to support students in need. She will be working with students who need alternative setting in the small classroom next to Pedro’s new office.

B. I have reached out for pricing on whole staff training for Toolbox at the start of the year.

C. A new Leadership Team has been created. These accomplished professionals have been carefully selected for their interest, experience, prior commitments, and dedication.

- **Hollie Geroy** - Department Leader for grades K-2
- **Amber Yeagar** - Department Leader for grades 3-5
- **Kari Crawford** - Department Leader for grades 6-8
- **Jessica Hansen** - Department Leader for paraprofessionals
- **Marcella White** - MTSS and Intervention

Along with Pedro and I, they will play a vital role in shaping the future of Walden Academy, guiding our strategic initiatives, and fostering a collaborative and
innovative environment. We believe that with these talented individuals onboard, we are further strengthening our team’s capabilities and positioning ourselves for continued growth and success—improving the school climate.

Current Enrollment

A. Current enrollment numbers for the beginning of 23/24 school year is 188.

Respectfully submitted,

Amber Calonico NBCT, MAT, M.Ed
ATTORNEY

The County Board of Education recognizes that the complex legal environment in which it discharges its functions creates the need for sound and dependable legal services and advice. The County Board also recognizes that a County Superintendent of Schools is not limited by statute as to what legal services he/she may contract with legal counsel to perform.

The County Board may arrange to obtain legal services and advice in accordance with law.

General Legal Services and Advice

As authorized by law, the County Board will work with the County Superintendent to appoint a shared legal counsel. Subject to County Board approval, the County Superintendent may hire and fix the compensation to be paid to an independent contractor or a law firm to serve as shared legal counsel for the County Board and County Superintendent. When the proposed appointee is an employee of the County Superintendent, the County Superintendent shall fix his/her compensation and shall be responsible for his/her evaluation as an employee.

If the County Board and County Superintendent cannot agree on the appointment of a shared legal counsel, the County Board shall permit the County Superintendent to appoint the shared legal counsel. The shared legal counsel shall provide general legal services and advice to the County Board except when the County Board decides to exercise its right to seek special legal services and advice pursuant to Education Code 1042.

The shared legal counsel must be admitted to practice law in California but is not required to have any certification qualifications. (Education Code 35041.5)

The duties of the shared legal counsel may include:

1. Rendering legal advice to the County Board, County Superintendent, and county office of education employees and officers as appropriate

2. Serving the County Board and County Superintendent in the preparation and conduct of school district litigation and administrative proceedings

3. Rendering administrative duties as may be assigned by the County Superintendent or by the County Board

The County Board may request to have shared legal counsel attend a board meeting to provide legal advice or to prepare a written legal opinion on issues within the jurisdiction of the County Board including, but not limited to, expulsion appeals, charter school petitions and appeals, interdistrict transfer appeals, open meeting laws, real property transactions, the county office budget, and the county office local control accountability plan.

The County Board may consult with the shared legal counsel on matters affecting the operations of the County Board. The County Board may consult with the shared legal counsel as a group. The County Board also may authorize a specific County Board member to consult with the shared legal counsel on behalf of the County Board. Any individual County Board member who consults with the shared legal counsel on behalf of the County Board shall report the conversation to the County Board and when requested, the shared legal counsel shall provide his/her advice or opinion directly to the County Board. Consultation with the shared legal counsel shall occur in open session except when closed session is authorized by law. (Government Code 54962)
Special Legal Services and Advice

The County Board may contract with a trained, experienced, and competent legal counsel other than the shared legal counsel, to furnish special services and advice in any of the following situations:

1. When, for reasons beyond the County Board's control, the shared legal counsel has a conflict of interest or has failed to render timely advice in a particular matter

2. The services being sought by the County Board are in addition to those usually, ordinarily and regularly obtained from the shared legal counsel

3. The County Board desires a second legal opinion in a particular matter

In such situations, the County Board shall fix the compensation to be paid for the special services or advice, and may pay such compensation from any available funds. (Education Code 1042)

APPROVED:

_________________________________________  ____________________________________________
Board President                        Superintendent

Policy Relates to:
____ All Programs
____ K-12
____ Senior Nutrition
____ Child and Family Services
____ CTE/Adult Education
____ Charter School
____ GCBE Board
<table>
<thead>
<tr>
<th>Management Resources References</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>National School Boards Association Publication 1997</td>
</tr>
<tr>
<td>Website</td>
<td>National School Boards Association - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>Website</td>
<td>CSBA – <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>Website</td>
<td>California Council of School Attorneys <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>State References</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ed. Code 35041</td>
<td>Administrative adviser</td>
</tr>
<tr>
<td>Ed. Code 35041.5</td>
<td>Legal counsel</td>
</tr>
<tr>
<td>Ed. Code 35161</td>
<td>Board delegation of any powers or duties</td>
</tr>
<tr>
<td>Ed. Code 35200-35214</td>
<td>Liabilities</td>
</tr>
<tr>
<td>Ed. Code 35204</td>
<td>Contract with attorney in private practice</td>
</tr>
<tr>
<td>Ed. Code 35205</td>
<td>Contract for legal services</td>
</tr>
<tr>
<td>Gov. Code 26520</td>
<td>Legal services to school districts</td>
</tr>
<tr>
<td>Gov. Code 53060</td>
<td>Special services and advice</td>
</tr>
<tr>
<td>Gov. Code 54950-54963</td>
<td>The Ralph M. Brown Act</td>
</tr>
<tr>
<td>Gov. Code 814-895.8</td>
<td>Liability of public entities and public employees</td>
</tr>
<tr>
<td>Gov. Code 995-996.6</td>
<td>Defense of public employees</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cross References</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1312.3</td>
<td>Uniform Complaint Procedures - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>1312.3-E(1)</td>
<td>Uniform Complaint Procedures - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>1312.3-E(2)</td>
<td>Uniform Complaint Procedures - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>1312.3-E(3)</td>
<td>Uniform Complaint Procedures - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
</tbody>
</table>
BOARD COMMITTEES

The County Board of Education may establish Board committees on matters whenever it determines that such a committee is within its jurisdiction and would benefit the county office of education (COE). The County Board shall define the duties, responsibilities, authority, and term of a committee at the time of the committee's establishment. Unless specifically authorized by the County Board to act on its behalf, such committees shall act in an advisory capacity only.

The County Board shall accept all appointments to be approved at the annual organizational meeting.

Whenever so charged, County Board committees may actively seek input and participation by parents/guardians, staff, community, and students and may consult with local public boards and agencies.

At the request of the County Board, the County Superintendent of Schools may serve and/or designate or nominate any COE staff member to serve as an advisor to or as a non-voting member of a County Board committee.

Committee Meetings

County Board committees, other than advisory committees with less than a majority of Board members as discussed below, shall provide public notice of their meetings and conduct these meetings in accordance with state open meeting laws. An agenda of any such committee meeting shall be posted not less than 24 hours prior to the meeting. Meetings of advisory committees or standing committees for which an agenda is posted at least 72 hours in advance of the meeting shall be considered as regular meetings of the committee for purposes of the Brown Act. (Government Code 54954)

Standing committees with continuing subject matter jurisdiction include, but are not limited to, those which at the County Board's request are responsible for providing advice on finance, policy, governmental relations, curriculum development, and program evaluation. An ad hoc committee formed for a limited term and charged with accomplishing a specific task in a short period of time is not a standing committee. Advisory committees composed solely of less than a quorum of the members of the County Board are not subject to open meeting laws unless they are standing committees that have a continuing subject matter jurisdiction or a meeting schedule established by the County Board. (Government Code 54952)

When a majority of the members of the County Board attend an open and noticed meeting of a standing committee, the County Board members who are not members of the standing committee shall attend only as observers. (Government Code 54952.2)

Committee Reports and Recommendations

County Board committees shall report their activities and/or recommendations to the County Board at an open meeting of the County Board, except in matters on which a closed session is required or allowed by law.
BPARD COMMITTEES (Continued)

When an item has already been considered at a public meeting by a County Board committee composed exclusively of County Board members, and the meeting provided for public comment on the item before or during the committee's consideration of the item, the County Board may or may not provide for additional public comment on the item at a subsequent County Board meeting. Public comment shall be afforded, however, if the County Board determines that the item has been substantially changed since it was heard by the committee. (Government Code 54954.3)

APPROVED:

______________________________  ________________________________
Board President                  Superintendent

Policy Relates to:
____ All Programs
____ K-12
____ Senior Nutrition
____ Child and Family Services
____ CTE/Adult Education
____ Charter School
____ GCB E Board
BPARD COMMITTEES (Continued)

### Management Resources References

<table>
<thead>
<tr>
<th>Description</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Brown Act: School Boards and Open Meeting Laws, 2014</td>
<td></td>
</tr>
<tr>
<td>National School Boards Association - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
<td></td>
</tr>
<tr>
<td>CSBA - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
<td></td>
</tr>
</tbody>
</table>

### State References

<table>
<thead>
<tr>
<th>Description</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Control of district; prescription and enforcement of rules</td>
<td></td>
</tr>
<tr>
<td>Executive committee</td>
<td></td>
</tr>
<tr>
<td>Authority of governing boards</td>
<td></td>
</tr>
<tr>
<td>Broad authority of school districts</td>
<td></td>
</tr>
<tr>
<td>The Ralph M. Brown Act</td>
<td></td>
</tr>
<tr>
<td>Legislative body, definition</td>
<td></td>
</tr>
<tr>
<td>Meeting, defined</td>
<td></td>
</tr>
<tr>
<td>Time and place of regular meetings</td>
<td></td>
</tr>
<tr>
<td>Opportunity for public to address legislative body</td>
<td></td>
</tr>
<tr>
<td>Special Meetings</td>
<td></td>
</tr>
<tr>
<td>Emergency meetings</td>
<td></td>
</tr>
<tr>
<td>Complaints against employees; right to open session</td>
<td></td>
</tr>
</tbody>
</table>

### Cross References

<table>
<thead>
<tr>
<th>Description</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Adoption And Revision - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
<td></td>
</tr>
<tr>
<td>Organization - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
<td></td>
</tr>
<tr>
<td>President - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
<td></td>
</tr>
<tr>
<td>Student Board Members - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
<td></td>
</tr>
</tbody>
</table>
BOARD REPRESENTATIVES

The County Board of Education recognizes that effective performance of its community leadership responsibilities may require its participation on various committees on matters of concern to the County Board, the county office of education (COE), or the districts, schools, and students within its jurisdiction. The County Board may appoint any of its members to serve as its representative on a committee of another public agency or organization of which the County Board is a member or to which the County Board is invited to participate.

If a committee discusses a topic on which the County Board has taken a position, the County Board member shall express the position of the County Board. When contributing his/her own ideas or opinions, the representative shall very clearly indicate that he/she is expressing his/her individual idea or opinion and not the opinions of the County Board.

When making such appointments, the County Board shall clearly specify the authority and responsibilities of the representative(s), including, but not limited to, reporting back to the County Board regarding committee activities and/or actions. County Board representatives shall not exercise the authority of the County Board without prior County Board approval.

APPROVED:

______________________________    ______________________________
Board President                   Superintendent

Policy Relates to:

____ All Programs
____ K-12
____ Senior Nutrition
____ Child and Family Services
____ CTE/Adult Education
____ Charter School
____ GCBE Board
Management Resources References
California Department of Education Publication 2010

State References
Ed. Code 35020-35046
Ed. Code 35160
Ed. Code 4000-4014
Gov. Code 54952.2

Cross References
3100
9100

Description
California Department of Education District Organization Handbook,

Description
Officers and agents
Authority of governing boards
County committees on school district organization
Meeting, defined

Description
Budget Adoption And Revision - [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com)
Organization - [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com)
LIMITS OF BOARD MEMBER AUTHORITY

The County Board of Education recognizes that it has authority **only as a unit** and that a County Board member has no individual authority. County Board members shall hold the education of students above any partisan principle, group interest, or personal interest.

Unless agreed to by the County Board as a whole, individual members of the County Board shall not exercise any authority with respect to any matter within the jurisdiction of the County Board. In appropriate circumstances individual County Board members may independently submit requests for information to the secretary of the County Board.

Individual County Board members do not have the authority to resolve complaints. Any County Board member approached directly by a person with a complaint should refer the complainant to the County Superintendent or designee so that the problem may receive proper consideration and be handled through the appropriate process. For the purpose of requesting information, County Board members shall also refer County Board-related correspondence to the president and the secretary of the County Board for dissemination to the rest of the County Board or placement on the agenda, as appropriate.

A County Board member whose child is attending a school within the jurisdiction of the county office of education (COE) should be aware of his/her role as a County Board member when interacting with COE employees about his/her child. The County Board member should inform the County Superintendent before volunteering in his/her child's classroom.

APPROVED:

---

Board President

Superintendent

Policy Relates to:

- [x] GCBE Board
## Management Resources References

- CSBA Publication
- Website

## State References

- Ed. Code 200-262.4
- Ed. Code 35010
- Ed. Code 35100-35351
- Ed. Code 35160
- Ed. Code 35160-35184
- Ed. Code 35291
- Ed. Code 35292
- Ed. Code 51101
- Ed. Code 7054
- Gov. Code 54950-54963
- Gov. Code 54952.1
- Gov. Code 54952.7

## Cross References

- 9230
- 9323.2
- 9323.2-E(1)

## Description

- CSBA Professional Governance Standards, 2000  
  CSBA -  
  [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com)

## Description

- Educational equity; prohibition of discrimination on the basis of sex -  
  [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com)
- Control of district; prescription and enforcement of rules
- Governing boards
- Authority of governing boards
- Powers and duties
- Rules (power of governing board)
- Visits to schools (Board members)
- Rights of parents/guardians
- Use of district property; campaign purposes
- The Ralph M. Brown Act
- Member of a legislative body of a local agency
- Copies of chapter to members of legislative body

## Description

- Orientation -  
  [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com)
- Actions by The Board -  
  [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com)
- Actions by The Board -  
  [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com)
GOVERNING BOARD ELECTIONS

The County Board of Education shall consist of 5 members whose terms shall be staggered so that, as nearly as practicable, one half of the members shall be elected at each regular County Board election. (Education Code 1000, 1007)

Board Member Qualifications

Other than the County Superintendent of Schools, a member of the county office of education (COE) staff, or an employee of a school district that is within the jurisdiction of the County Board, any registered voter is eligible to be a member of the County Board if that person is an elector of the trustee area to be represented and is not legally disqualified from holding civil office. (Education Code 1000, 1006)

Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or to be elected as a County Board member unless granted a pardon in accordance with law. (Elections Code 20)

The County Board encourages all candidates to become knowledgeable about the role of the County Board. When available, candidates shall be provided information about the responsibilities and expectations of being a County Board member, information regarding available workshops, seminars, and/or training, the county election official's contact information, and general information about school programs, COE operations, and County Board responsibilities.

Recalling a Board Member

A County Board member may be recalled as permitted by Election Code 11000. Proponents of a recall are required to serve, file, and publish or post a notice of intention to circulate the recall petition and to comply with other applicable law and formalities and county elections official directives. The petition, pursuant to Elections Code 11041, is required to be in the format provided by the Secretary of State and to include on estimate of the cost of conducting the special election, as determined by the county elections official, in consultation with the district.

Within 14 days after the County Board meeting at which a certificate of sufficiency of signatures on a recall petition is received from the county elections official, the County Board shall order an election to be held to determine whether the County Board member named in the petition shall be recalled. The election shall be held not less than 88, nor more than 125, days after the date that the Board orders the election. However, the election may be conducted within 180 days after the issuance of the Board’s order to consolidate the election with a regularly scheduled election.

Recall elections shall be conducted in accordance with Election Code 11381-11386.
GOVERNING BOARD ELECTIONS (Continued)

Election Date

To reduce costs associated with conducting elections, the election of County Board members shall be consolidated with the local municipal or statewide primary or general election in accordance with a County Board resolution approved by the County Board of Supervisors. (Elections Code 1302, 10404.5)

However, if a regularly scheduled County Board election held other than on a statewide election date results in a decrease in local voter turnout of 25 percent or more compared to the average local turnout for the previous four statewide general elections the County Board shall take action to consolidate County Board elections with statewide elections in accordance with Election Code 14051-14052. (Election Code 14051-14052)

Term of Office

The term of office for County Board members elected in regular elections shall be four years, commencing on the second Friday in December following their election. (Education Code 1007, 5017)

A County Board member whose term has expired shall continue to discharge the duties of the office until a successor has qualified by taking the oath of office. (Government Code 1302, 1360)

Campaign Conduct

All candidates, including current County Board members running as incumbents, shall abide by local, state, and federal requirements regarding campaign donations, funding, and expenditures.

No candidate shall expend or accept any public money for the purpose of seeking elective office, unless the COE has established a dedicated fund for those seeking election to the County Board and such funds are available to all qualified candidates without regard to incumbency or political preference. (Government Code 85300)

In order to help protect the public's trust in the electoral process as well as the public's confidence in the County Board and the COE, the County Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

Statement of Qualifications

On the 125th day prior to the day fixed for the general election, the County Board secretary or designee shall deliver a notice, bearing the secretary's signature and seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the County Board to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the County Board or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

Candidates for the County Board may submit a candidate statement to the elections official for inclusion in the voter's pamphlet. Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

When the elections official allows for the electronic distribution of candidate statements, a candidate for the County Board may, in addition to or instead of submitting a candidate statement for inclusion in the mailed voter's pamphlet, prepare and submit a candidate statement for electronic distribution.

The County Board shall assume no part of the cost of printing, handling, translating, mailing, or electronically distributing candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the voter's pamphlet, the County Board may require candidates to pay their estimated pro rata share of these costs to the County Board in advance pursuant to Elections Code 13307.

Tie Votes in Board Member Elections

Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the County Board, the County Board shall schedule a runoff election in accordance with law. (Education Code 5016)

APPROVED:

______________________________
Board President

______________________________
Superintendent

Policy Relates to:

_____ All Programs
_____ K-12
_____ Senior Nutrition
_____ Child and Family Services
_____ CTE/Adult Education
_____ Charter School
X GCBE Board
GOVERNING BOARD ELECTIONS *(Continued)*

<table>
<thead>
<tr>
<th>Federal References</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>52 USC 10301-10508</td>
<td>Voting Rights Act</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Management Resources References</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Court Decision</td>
<td>Dusch v. Davis, (1967) 387 U.S. 112</td>
</tr>
<tr>
<td>CSBA Publication</td>
<td>Legal Alert on the Impact of Senate Bill No. 415 on School Board Elections, January 2017</td>
</tr>
</tbody>
</table>

| Website                          | |
|----------------------------------||
| Website                          | Institute for Local Government - [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com) |
| Website                          | Fair Political Practices Commission [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com) |
| Website                          | CSBA - [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com) |
| Website                          | California Secretary of State's Office - [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com) |

<table>
<thead>
<tr>
<th>State References</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CA Constitution Article 2, Section 2</td>
<td>Voters; qualifications - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>CA Constitution Article 7, Section 7</td>
<td>Conflicting offices - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>CA Constitution Article 7, Section 8</td>
<td>Disqualification from office - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>Ed. Code 1006</td>
<td>Prohibition against school district employees serving on county board of Education -- <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
</tbody>
</table>
RESIGNATION

A member of the County Board of Education who wishes to resign from office shall file a written resignation with the County Superintendent of Schools. (Education Code 1008, 5090)

The resignation shall become effective when filed with the County Superintendent, except when a deferred effective date is specified in the resignation. The effective date may not be deferred for more than 60 days after the resignation is filed with the County Superintendent. (Education Code 5090, 5091)

Once filed, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable. (Education Code 5090)

Any County Board member whose resignation is filed with a deferred effective date shall, until the effective date of the resignation, continue to exercise all the powers of the office, except that the resigning County Board member shall not have the right to vote in a provisional appointment to fill the vacancy that will thereby result. (Education Code 1008, 5091, 35178)

Any County Board member who resigns shall, within 30 days of leaving office, file a revised Statement of Economic Interest/Form 700 covering the period of time between the closing date of the last statement required to be filed and the date the County Board member leaves office. (Government Code 87302, 87500)

APPROVED:

________________________________________  ________________________________________
Board President                             Superintendent

Policy Relates to:

___ All Programs
___ K-12
___ Senior Nutrition
___ Child and Family Services
___ CTE/Adult Education
___ Charter School
___ GCBE Board
### Management Resources References

- CSBA Publication
- Website

### State References

- Ed. Code 35178
- Ed. Code 5090-5095
- Gov. Code 1770
- Gov. Code 87300-87313
- Gov. Code 87500

### Description

**Description**

- Filling a Board Vacancy, rev. December 2010
- CSBA -
  - [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com)

**Description**

- Resignation with deferred effective date
- Vacancies on the board
- Vacancy of office
- Conflict of interest code - [https://simbli.eboardsolutions.com](https://simbli.eboardsolutions.com)
- Statement of Economic Interest
FILLING VACANCIES

Events Causing a Vacancy

A vacancy on the County Board of Education may arise from any of the following events:

1. The death of an incumbent (Government Code 1770)

2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of his/her office for the remainder of his/her term (Government Code 1770)

3. A County Board member's resignation (Government Code 1770)

4. A County Board member's removal from office by recall (Elections Code 11384; Government Code 1770)

5. A County Board member's ceasing to inhabit the trustee area represented on the County Board (Government Code 1770)

6. A County Board member's absence from the state for more than 60 days, except in the following situations: (Government Code 1064, 1770)
   a. Upon County Board business with the approval of the County Board
   b. With the consent of the County Board, for an additional period not to exceed a total absence of 90 days. However, in the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the County Board.
   c. For federal military deployment, not to exceed an absence of a total of six months, as a member of the armed forces of the United States or the California National Guard

If the absence of the County Board member for military deployment exceeds six months, the County Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the County Board may appoint an interim member to serve during the absence.

If two or more County Board members are absent by reason of military deployment, and those absences result in the inability to establish a quorum at a regular meeting, the County Board may immediately appoint one or more interim members, as necessary, to enable the County Board to conduct business and discharge County Board responsibilities. The term of an interim member appointed in these circumstances shall not extend beyond the return of the absent County Board member or beyond the next regularly scheduled election for that office, whichever occurs first.
FILLING VACANCIES (Continued)

7. A County Board member's ceasing to discharge the duties of the office for the period of three consecutive months, except when prevented by illness or when absent from the state without the permission required by law (Government Code 1770)

8. A County Board member's conviction of a felony or any offense involving a violation of official duties or conviction of a designated crime resulting in a forfeiture of office (Government Code 1770, 3000-3003)

9. A County Board member's refusal or neglect to file the required oath within the time prescribed (Government Code 1770)

10. The decision of a competent tribunal declaring void a County Board member's election or appointment (Government Code 1770)

11. A County Board member's commitment to a hospital or sanitarium as a drug addict, dipsomaniac, inebriate, or stimulant addict by a court of competent jurisdiction, in which case the office shall not be deemed vacant until the order of commitment has become final (Government Code 1770)

12. A "failure to elect" in which no candidate or an insufficient number of candidates have filed to run for a County Board seat(s) (Education Code 5090, 5326, 5328)

Timelines for Filling a Vacancy

When a vacancy occurs, the County Board shall take the following action, as appropriate: (Education Code 1008)

1. When a vacancy occurs within four months of the end of a County Board member's term, the County Board shall take no action. (Education Code 5093)

2. When a vacancy occurs between six months and 130 days before a regularly scheduled County Board election at which the vacant position is not scheduled to be filled, a special election to fill the position shall be consolidated with the regular election. The person elected shall take office at the first regularly scheduled County Board meeting following the certification of the election and shall serve until the end of the term of the position which the person was elected to fill. (Education Code 5093)

3. When a vacancy occurs any time outside of the statutory time windows identified in Items #1 and #2 above, the County Board shall either order an election or make a provisional appointment within 60 days of the date of the vacancy or the filing of the member's deferred resignation. If the County Board fails to make a provisional appointment or order an election within 60 days, the County Superintendent of Schools must call an election to fill the vacancy. (Education Code 5091, 5093)
FILLING VACANCIES (Continued)

Eligibility

In order to be appointed or elected to fill a vacancy on the County Board, a person must meet the eligibility requirements specified in Education Code 1000 and 1006 and described in Board Bylaw 9220.

When the boundaries of the trustee area represented by a County Board member have changed since the County Board member's term of office became effective, any special election to fill the seat vacated by the County Board member shall be held subject to the trustee area boundaries in effect when the County Board member was elected.

Provisional Appointments

When a special election is not required, the County Board is authorized by law to make a provisional appointment to fill a vacancy on the County Board. Before making a provisional appointment, the County Board shall advertise in the local media to solicit candidate applications or nominations. The County Board shall ensure that applicants are eligible for County Board membership, interview the candidates at a public meeting, accept oral or written public input, and select the provisional appointee by a majority vote.

Within 10 days after the appointment is made, the County Board shall post notices of the actual vacancy, or the filing of a deferred resignation, and the provisional appointment. The notice shall be published in the local newspaper pursuant to Government Code 6061 and posted in at least three public places within the jurisdiction of the County Board. (Education Code 5092)

The notice shall contain: (Education Code 5092)

1. The date that the vacancy occurred or the date of the filing of, and the effective date of, the resignation
2. The full name of the provisional appointed
3. The date of appointment
4. A statement notifying the voters that unless a petition calling for a special election pursuant to Education Code 5091 is filed in the office of the County Superintendent within 30 days of the provisional appointment, the appointment shall become effective

The person appointed shall be afforded all the powers and duties of a County Board member immediately upon appointment and shall hold office until the next regularly scheduled election for County Board members. (Education Code 5091)

If within 30 days of the County Board's appointment, registered voters of the trustee area for which the appointment is made submit a petition for special election which the County Superintendent determines to be legally sufficient, the provisional appointment is terminated, and a special election shall be held in accordance with Education Code 5091 to fill the vacancy.
FILLING VACANCIES (Continued)

Any such petition for a special election shall contain the county election official's estimate of the cost of conducting the special election, expressed on a per-student basis.

Appointment Due to Failure to Elect

When a vacancy occurs because no candidate or an insufficient number of candidates have been nominated (i.e., a failure to elect) and an election will not be held, the County Board shall appoint a qualified person to the office. This appointment shall be made at a meeting prior to the day fixed for the election and the appointee shall be seated at the organizational meeting as if elected at the election. (Education Code 5328)

When an appointment is being made because of a failure to elect, the County Board shall publish a notice once in a newspaper of general circulation published in the county, or if no such newspaper exists, in a newspaper having general circulation within the county. This notice shall state that the County Board intends to make an appointment and shall inform persons of the procedure available for applying for the appointment. (Education Code 5328.5)

The procedure for selecting and interviewing candidates shall be the same as the procedures specified above in the "Provisional Appointments" section.

APPROVED:

________________________________________  _______________________________________
Board President                        Superintendent

Policy Relates to:
___ All Programs
___ K-12
___ Senior Nutrition
___ Child and Family Services
___ CTE/Adult Education
___ Charter School
___ X GCBE Board
**FILLING VACANCIES (Continued)**

<table>
<thead>
<tr>
<th>Federal References</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 USC 704</td>
<td>Military medals or decorations</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Management Resources References</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSBA Publication</td>
<td>Filling a Board Vacancy, rev.</td>
</tr>
<tr>
<td>Website</td>
<td></td>
</tr>
<tr>
<td>Website</td>
<td>California State Attorney General's Office, Quo Warranto Applications - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>State References</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ed. Code 35107</td>
<td>School district employees</td>
</tr>
<tr>
<td>Ed. Code 35178</td>
<td>Resignation with deferred effective date</td>
</tr>
<tr>
<td>Ed. Code 5000-5033</td>
<td>Election of school district board members</td>
</tr>
<tr>
<td>Ed. Code 5090-5095</td>
<td>Vacancies on the board</td>
</tr>
<tr>
<td>Ed. Code 5200-5208</td>
<td>Districts governed by boards of education</td>
</tr>
<tr>
<td>Frd. Code 5300-5304</td>
<td>General provisions; conduct of elections</td>
</tr>
<tr>
<td>Ed. Code 5320-5329</td>
<td>Order and call of elections</td>
</tr>
<tr>
<td>Ed. Code 5340-5345</td>
<td>Consolidation of elections</td>
</tr>
<tr>
<td>Ed. Code 5360-5363</td>
<td>Election notice</td>
</tr>
<tr>
<td>Ed. Code 5420-5426</td>
<td>Cost of elections</td>
</tr>
<tr>
<td>Ed. Code 5440-5442</td>
<td>Miscellaneous provisions</td>
</tr>
<tr>
<td>Elec. Code 10600-10604</td>
<td>School district elections</td>
</tr>
<tr>
<td>Elec. Code 11000-11386</td>
<td>Candidates for recall</td>
</tr>
<tr>
<td>Gov. Code 1064</td>
<td>Absence from state</td>
</tr>
<tr>
<td>Gov. Code 1770</td>
<td>Vacancy of office</td>
</tr>
<tr>
<td>Gov. Code 3000-3003</td>
<td>Forfeiture of office</td>
</tr>
<tr>
<td>Gov. Code 3060-3075</td>
<td>Removal other than by impeachment</td>
</tr>
<tr>
<td>Gov. Code 54950-54963</td>
<td>The Ralph M. Brown Act</td>
</tr>
<tr>
<td>Gov. Code 6061</td>
<td>One-time notice</td>
</tr>
<tr>
<td>Pen. Code 88</td>
<td>Bribery, forfeiture from office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cross References</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>9220</td>
<td>Governing Board Elections - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>9230</td>
<td>Orientation - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
</tbody>
</table>
Prior to entering upon the duties of their office, all members of the County Board of Education shall take the oath or affirmation required by law. (California Constitution, Article 20, Section 3; Government Code 1360)

The oath may be administered and certified by any County Board member, the secretary or assistant secretary to the County Board, the County Superintendent of Schools, the Superintendent of Public Instruction, or any other person authorized in Education Code 60 or Government Code 1225.

The executed oath shall be filed with the County Clerk. (Government Code 1363)

APPROVED:

______________________________  ______________________________
Board President                     Superintendent

Policy Relates to:
____ All Programs
____ K-12
____ Senior Nutrition
____ Child and Family Services
____ CTE/Adult Education
____ Charter School
X  GCBE Board
OATH OR AFFIRMATION (Continued)

Management Resources References
Court Decision
Court Decision 3d

State References
CA Constitution Article 20, Section 3 Ed. Code 60
Gov. Code 1303
Gov. Code 1360-1369
Gov. Code 3100-3109

Description
Vogel v. County of Los Angeles (1967) 68 Cal. 2d 18, 22

Description
Oath of office - https://simblieboardsolutions.com
Persons authorized to administer and certify oaths
Exercising functions of office without having qualified
Oath of office
Oath or affirmation of allegiance
IMMUNIZATIONS

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Superintendent and the Governing Board shall cooperate with state and local public health agencies to encourage and facilitate immunization of all district students against preventable diseases.

Each student enrolling for the first time in a COE school, preschool, or child care and development program or enrolling in or advancing to grade 7 shall present an immunization record from any authorized private or public health care provider certifying that the student has received all required immunizations in accordance with law. Students shall be excluded from school or exempted from immunization requirements only as allowed by law.

Transfer students shall be requested to present immunization records upon registration at district schools if possible.

APPROVED:

______________________________  ______________________________
Board President                Superintendent

Policy Relates to:

☐ All Programs
☐ K-12
☐ Senior Nutrition
☐ Child and Family Services
☐ CTE/Adult Education
☐ Charter Schools
☐ GCBE Board
GLENN COUNTY SUPERINTENDENT/BOARD POLICY  BP 5141.31

IMMUNIZATIONS (Continued)

Federal References

20 USC 1232g
34 CFR 99.1-99.67
42 USC 11432

Description
Family Educational Rights and Privacy Act (FERPA) of 1974
Family Educational Rights and Privacy
Immediate enrollment of homeless children

Management Resources References

California Department of Public Health Publication

Parents’ Guide to Immunizations Required for School Entry
Parents’ Guide to Immunizations Required for Child Care
Guide to Immunizations Required for School Entry
Guide to Immunizations Required for Child Care

U.S. Department of Education Guidance

Family Educational Rights and Privacy Act (FERPA) and H1N1, October 2009

Website

Education Audit Appeals Panel - https://simbl.eboardsolutions.com
Centers for Disease Control and Prevention - https://simbl.eboardsolutions.com
California Department of Public Health, Shots for Schools - https://simbl.eboardsolutions.com
California Department of Public Health, Immunization Branch - https://simbl.eboardsolutions.com
California Department of Education - https://simbl.eboardsolutions.com

State References

17 CCR 6000-6075
5 CCR 430
Ed. Code 44871
Ed. Code 46010
Ed. Code 48216
Ed. Code 48853.5
Ed. Code 48980
Ed. Code 49403
Ed. Code 49426
Ed. Code 49701
Ed. Code 51744-51749.6
H&S Code 120325-120380
H&S Code 120335
H&S Code 120395

Description
School attendance immunization requirements - https://simbl.eboardsolutions.com
Individual student records; definition
Qualifications of supervisor of health
Total days of attendance
Immunization
Immediate enrollment of foster youth
Parent/Guardian notifications
Cooperation in control of communicable disease and immunizations
Duties of school nurses
Flexibility in enrollment of children of military families
Independent study
Immunization against communicable diseases
Immunization requirement for admission
Information about meningococcal disease, including recommendation for vaccination
H&S Code 120440

**Cross References**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>5111</td>
<td>Disclosure of immunization information</td>
</tr>
<tr>
<td>5111</td>
<td>Admission - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>6173</td>
<td>Education for Homeless Children - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>6173</td>
<td>Education for Homeless Children - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>6173-E(1)</td>
<td>Education for Homeless Children - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>6173-E(2)</td>
<td>Education for Foster Youth - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>6173.1</td>
<td>Education for Foster Youth - <a href="https://simbli.eboardsolutions.com">https://simbli.eboardsolutions.com</a></td>
</tr>
<tr>
<td>6173.1</td>
<td></td>
</tr>
</tbody>
</table>