Glenn Adult Medical Assistant Program
2022 – 2023 Course Fees

Medical Back Office:
This course is designed to meet for 360 hours of instruction and will provide students with the necessary entry-level skills required for employment in doctor’s offices and clinics. Medical Assistants help physicians by doing tasks to assist in the treatment and examination of patients. They provide for the efficient operation of a doctor’s office. After completing the medical assisting core-curriculum, students are placed in non-paid clinical internships to practice and improve their skills. Pre-requisite course: Medical Terminology.

Course Fee: $4,000.00

Medical Front Office Course:
This course includes fundamental training for Administrative Medical Assistants including the use of medical scheduling software, customer service training, the essentials of medical insurance billing and coding and medical records management. Students must complete Medical Terminology prior to entering the program and will receive fundamentals of Anatomy and Physiology once they are in the program. Students will also receive instruction in basic computer use and programs.

Course Fee: $1,000.00

CPR/AED Certification:
The Healthcare Provider Course is designed to provide a wide variety of healthcare professionals the ability to recognize several life threatening emergencies, provide CPR, use an AED, and relieve choking in a safe, timely and effective manner. The course is intended for certified or non-certified, licensed or non-licensed healthcare professionals. After completing the certification, students can be placed in non-paid clinical internships to practice and improve their skills. This fee is due 2 weeks before the CPR training is held.

Certification Fee: $100.00

Total $5,000.00
Glenn Adult Medical Assistant Program
2022-2023 Course Fee Q & A

We have put together some Q’s & A’s that have come up recently and may answer some of your questions.

Q: What is the course fee payment expectation; is there a payment plan?
A: Yes, the total fees are $5,000.00. Acceptance to the program, the course fees are due. The first installment is due and payable on July 15th. The second half and final payment is due November 15th.

We expect that you will turn in your signed Agreement to Terms at the first installment, July 15th.

Q: Can I make payment arrangements?
A: Yes, you are able to make payments prior to the July 15th deadline, however, we are expecting that you will turn in your signed Agreement to Terms and have the $2,500 by July 15th. You can continue making payments until the full amounts are paid in full by November 15th.

Q: What will happen if I can’t make the full $2,500.00 by July 15th?
A: You are encouraged to turn in your signed Agreement to Terms and pay as much as you can of the $2,500.00 by July 15th. If, however, you are not able to, your status will change from “Active” status to “Alternate” status, until you become current on the class fees, at which time you will be reclassified back to “Active”.

Q: What does it mean to be changed from “Active” to “Alternate”?
A: If you are reclassified from “Active” to “Alternate”, it means that your spot can be filled by a candidate who qualifies and has been interviewed and is either on the current alternate of waiting list AND is able to pay the full $2,500.00 amount.

Other costs incurred:
- Scrubs
- School Supplies
- Stethoscope/Blood Pressure Cuff Kit
- Live Scan
- CPR/FA Class Fee ($100.00) due the day before CPR/FA is presented.
- Association Certification Fee (must take certification test before graduation).

If you have any further questions, please call 936-6980 Ext. 4500 or come by 129 E. Walker Street, Orland.
Glenn Adult Medical Assistant Program
Area Career One-Stop Agencies

**Butte County**
Alliance for Work Force Development
500 Cohasset Rd Suite 30
Chico, CA 95926
(530) 961-5125
afwd.org/

Alliance for Workforce Development
78 Table Mountain Blvd
Oroville, CA 95965
(530) 538-7301
afwd.org/

CA Human Development
1249 Mangrove Avenue
Oroville, CA 95965
(707) 523-1155
Ext. 8005
californiahumandevelopment.org/

Nations Finest
110 Amber Grove Drive
Suite 110
Chico, CA 95973
(530) 809-2831
nationsfinest.org/

**Colusa County**
Colusa County One-Stop
144 & 146 Market Street
Colusa, CA 95932
(530) 458-0326
www.colusa1stop.org

**Glenn County**
Glenn County Community Action Department
420 E. Laurel Street
Willows, CA 95988
(530) 934-6514
www.countyofglenn.net/

Glenn Grows/Business & Employment Resource Center
125 E. Walker Street
Orland, CA 95963
530-865-6165 or 1-800-287-8711

**Tehama County**
Job Training Center of Tehama County
718 Main Street
Red Bluff, CA 96080
(530) 529-7000
jobtrainingcenter.org