

**GLENN COUNTY BOARD OF EDUCATION**  
**Wednesday, Sept. 18, 2019**  
**311 S. Villa Avenue, Willows, CA**

**Minutes**

**Present:** Judith Holzapfel, Janice Cannon, Kathy Perez, Whick Smock and Walter Michael

**Absent:** None

**Others:** Tracey Quarne, staff and community members

**1.0 CALL TO ORDER:**

The meeting was called to order at 6:00 P.M.

**2.0 PLEDGE OF ALLEGIANCE:**

The pledge was led by Linda Riggle.

**3.0 APPROVAL OF AGENDA:**

Janice Cannon moved to approve the agenda as presented, Walter Michael seconded.

**The agenda was approved as presented by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Smock and Michael.**

**4.0 APPROVAL OF MINUTES:**

Approval of Regular Meeting Minutes of July 17, 2019 – **Action Item**

Whick Smock moved to approve the Regular Meeting Minutes with the correction on Item 7.0-A correct the word Channel and 7.0-C replace “finished with proposed”. Kathy Perez seconded.

**The regular meeting minutes of July 17, 2019 were approved with the corrections by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Smock and Michael.**

Approval of Regular Meeting Minutes of Aug. 21, 2019 – **Action Item**

Whick Smock moved to approve the regular meeting minutes of August 21, 2019 with the correction on Item 7.0-F insert “County” to Director-at-Large. Janice Cannon seconded.

**The regular meeting minutes of August 21, 2019 were approved with the correction by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Smock and Michael.**

## **5.0 COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS ONLY:**

There were no comments from the audience.

## **6.0 COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA:**

Jose Hansen, a Willows resident, shared he had attended the Lions Club meeting and reported the Lions Club will be offering free vision screening on September 24-26, 2019. Mr. Hansen also mentioned Detective Greg Fenton and the SMART Team had presented at the meeting.

Jolene Edwards, a parent to a special education student spoke regarding the Special Education placement of her child. Ms. Edwards believes the placement is not right for her child

## **7.0 NEW BUSINESS:**

### **A. Charter Reports**

#### **1. Wm. Finch Charter**

Lisa Morgan reported the following:

- Wm. Finch has 108 students;
- 4<sup>th</sup> grade students attended Farm Day; and,
- Noah Bostrom is heading the Fall Food Drive.

#### **2. Success One! Charter**

Lisa Morgan reported the following:

- Success One! has 75 students;
- GAP has 143 students;
- There will be an advertisement in the News and Reviews for Glenn Adult Education and Pathways, and,
- The Rusty Wagon is hosting an Open House Oct. 3 starting at 3:00 P.M. The Open House is a collaborative project between the Rusty Wagon, WorkAbility and Far Northern Regional Center.

#### **3. Walden Academy**

Suzanne Tefs reported the following:

- Walden has 201 students;
- The campus has added two new buildings;
- Cameras have been installed;
- The school is now serving meals through Plaza Elementary;
- New fencing behind the new buildings has been completed;
- The new landscaping in front and back of the new buildings is complete;
- New ADA sidewalks were completed; and,
- Still to come: Remainder of fencing will be installed in October, school-wide intercom system will be operational in November, and a cold prep facility will be in place in October.

### **B. Dashboard Presentation: Shirley Diaz – Information Only**

Shirley Diaz shared a video introducing her Educational Services staff. Shirley explained the California School Dashboard is composed of 10 priority areas from LCFF. Shirley demonstrated to the board how to go online and view the information for all the schools in California. The website is: [www.caschooldashboard.org](http://www.caschooldashboard.org). The new information will be coming out late November early December, 2019.

**C. Preschool Buildings – Tracey Quarne – Action Item**

*Staff recommends the board give direction to the superintendent to provide more information.*

The presentation was presented by Jacki Campos, SELPA Director, Heather Aulabaugh, CaFS Director, Shane Anderson, Facilities Director and Superintendent Quarne. The presentation consists of three projects as follows:

Little Bridges Preschool – Success Starts Here!

**Project 1:** Proposed 1800 Sq. Ft. Preschool

- The preschool will address the Orland community and the special education needs.
  - Orland is a vastly underserved community for preschool;
  - Chapman A & B are both fully enrolled;
  - There are 82 children on the waiting list; and,
  - 12 of the students have special needs.

The project will also include a playground for the students to accommodate the student's special needs. This proposed project could be partly funded by CDE Inclusive Early Education and Expansion Program grant. The grant requires a 33% cash or in-kind donation from GCBE. The estimated cost is \$880,936. The grant application is due October 18, 2019.

**Project 2:** Proposed 1800 Sq. Ft. Infant/Toddler Care classroom

The funding for this project will be from California Department of Education, Career Technical Education, if approved.

**Project 3:** Proposed 4000 Sq. Ft. visual Arts Classroom for Wm. Finch

The funding for this project could be from the California Department of Education, Career Technical Education, if approved. Wm. Finch has outgrown the current facilities for the visual and performance arts within the Finch facility. The proposed building will allow for all the media arts to be at one location.

President Holzapfel started by saying the preschool is much needed, but she strongly disagrees with the placement of the building. President Holzapfel stated the location is near a ditch where children might be in danger. She is also worried about traffic and disruption to the Wm. Finch students as the preschool students are dropped off and picked up. She suggested the north west corner would be a better placement for the buildings. Superintendent Quarne suggested an ad-hoc committee be formed to help the group find a better placement for the buildings. Superintendent Quarne also suggested the board call for a Special Meeting on October 1, 2019. After a short discussion, President Holzapfel moved to form an ad-hoc committee which will consist of Walter Michael, Whick Smock, Shane Anderson, Jacki Campos, Heather Aulabaugh and Superintendent Quarne and to hold a Special Meeting on Tuesday, October 1, 2019 at 1:00 P.M. in Willows. Whick Smock seconded.

**An ad-hoc committee was formed to oversee the placement of the three (3) building projects, and a Special Meeting was setup for October 1, 2019 at 1:00 p.m. by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Smock and Michael.**

**D. Sign Update – Shane Anderson – Information Only**

Shane Anderson reported he received the final cost for the signs at Success Square. He also reported his staff will paint the Rusty Wagon building. The City of Orland will pay for half the cost of the painting project.

**E. Budget Report – Randy Jones – Information Only**

As Randy Jones was in Sacramento in meetings, Chrissy Millen was available for any questions from the board. Ms. Millen reported the business office was busy closing books for the 2018/2019 school year. President Holzapfel questioned the Travel and Conference changes and would like to see a more detailed report at the October meeting.

**F. Wm. Finch Textbook Adoption – Lisa Morgan – Information Only**

*The board will review new texts for Wm. Finch Charter School.*

Lisa Morgan informed the board Wm. Finch School will be using new textbooks for History/Social Science. The books are on display in the board room, and will remain there until their adoption at the October 16 regular meeting.

**G. Success One! Textbook Adoption – Lisa Morgan – Information Only**

*The board will review new texts for Success One! Charter School.*

Lisa Morgan informed the board Success One! will be using new books in English, Medical Terminology and Audio Engineering 101. The books are on display in the board room, and will remain there until the adoption at the October 16 regular meeting.

**H. Sufficiency/Insufficiency of Books and Materials – Public Hearing – 6:10 P.M. – Superintendent Quarne – Action Item**

*The regular meeting will be adjourned to a Public Hearing.*

President Holzapfel adjourned the regular meeting into the Public Hearing at 7:49 P.M.

*The Board will receive input from the public regarding sufficiency of materials pursuant to the “Williams Act.” Pursuant to Education Code Section 60119; “To determine whether each pupil in the school has sufficient textbooks or instructional material, or both, in each subject that is consistent with the content and cycles of the curriculum framework and standards adopted by the state board.”*

*The Board will return to regular session.*

There being no comments, President Holzapfel reopened the regular meeting at 7:50 P.M.

**Resolution Number 2019-2020-1 – Action Item**

*The board will consider adopting Resolution No. 2019/2020-1 regarding sufficiency or insufficiency of instructional materials.*

Whick Smock moved to approve Resolution Number 2019/2020-1, Janice Cannon seconded.

**Resolution Number 2019/2020-1 was approved by a show of hands and eyes by board members Holzapfel, Cannon, Perez, Smock and Michael.**

**I. Policy Committee Report: Janice Cannon – Action Item**

*BP 9350 – Board of Education – Remuneration, Reimbursement and Benefits*

Janice Cannon reported the Policy Committee had met and reviewed BP 9350 – Remuneration, Reimbursement, and Benefits. Changes were made due to the increase in the per meeting stipend the board approved at the January 17, 2019 meeting. Walter Michael moved to approve BP 9350 as presented, Whick Smock seconded.

**PB 9350 was approved by a show of hands and eyes by board members Holzapfel, Cannon, Perez, Smock and Michael.**

**J. Open Invite to Attend San Diego – Tracey Quarne – Information Only**

*CSBA Annual Educational Conference and Trade Show, December 4-7, 2019.*

Superintendent Quarne invited the board to attend the CSBA Annual Educational Conference and Trade Show as the GCBE Board President was nominated as a delegate. The announcement of the new delegate will take place at the conference. President Holzapfel announced there was one other person nominated. The conference will take place in San Diego on December 4-7, 2019. President Holzapfel will be attending along with board members Cannon, Smock and Michael.

**8.0 ADMINISTRATIVE REPORT:**

*The Superintendent will report on his activities.*

Superintendent Quarne reported on the following:

- Superintendent Quarne informed the board he will not be running for office in 2020 as he had announced before, he may run in 2022.
- Superintendent Quarne reported he attended the CCBE conference along with three board members.
- Superintendent Quarne also participated in lobbying for the Forest Coalition in Washington, DC
- The superintendent reported Sean Bostrom will be finishing his studies and will be student teaching in Willows and Chico.
- Superintendent Quarne reported he had toured the schools with the two new district superintendents. They were very impressed by the tower project and inquired about buying services from GCOE, and,
- Superintendent Quarne will be attending the Region 2 Superintendents meeting in Trinity COE on Friday.

**9.0 BOARD MEMBER REPORT:**

*Report on County Office of Education related activities by Board Members.*

Janice Cannon attended the Policy Committee meeting, and the CCBE conference.

Whick Smock attended the CCBE conference, the CaFS Council meeting and the Federal and Class Review.

Judith Holzapfel attended the Policy Committee meeting, SELPA meeting, SELPA Fiscal meeting, the Rusty Wagon Book signing, and completed the delegate nomination application. She also attended the CCBE conference in Monterey.

Walter Michael attended the Battle of the Mace competition and met the new HUSD superintendent. He shared the Westside Domestic Violence Shelter is getting a new playground. The Willows Kiwanis club is heading the project.

**10.0 COMMUNICATIONS:**

Superintendent Quarne showed the board a credit card he had received.

**11.0 NEXT MEETING:                      **Date/Time/Location****

**October 1, 2019, at 1:00 P.M. – Special Meeting at 311 S. Villa**

**October 16, 2019, at 6:00 PM – 311 S. Villa Avenue, Willows.**

**12.0 ADJOURNMENT:**

The meeting was adjourned at 8:41 P.M.

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Judith Holzapfel, Board President

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Tracey Quarne, Superintendent

Note: Agendas may be reviewed at the Glenn County Office of Education website at <a href="http://www.glenncoe.org">www.glenncoe.org</a> under Glenn County Board of Education - Agendas, or in the Superintendent's Office after 8:00 a.m. on the Friday prior to the Board meeting.
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