

**GLENN COUNTY BOARD OF EDUCATION**  
**Wednesday, October 21, 2020**

**Minutes**

A meeting of the Glenn County Board of Education began at **5:30 P.M.** on Wednesday,  
October 21, 2020 as follows:  
**131 E Walker Street, Orland**

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public’s health and well-being are the top priority for the Glenn County Board of Education and the Glenn County Office of Education; you are urged to take all appropriate health and safety precautions. To facilitate this process, the meeting of the Board will be available by:

Telephone:

Call In Number:       669 900-6833  
id Number:             962 320 009

Computer:

Log in link:            <http://bit.ly/GCBEzoom>

Note: The meeting is being held in person and by telephonic means and will be made accessible to members of the public seeking to attend and to address the Board through the link set forth above or in person, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Tracey Quarne, Secretary  
Glenn County Board of Education  
311 South Villa Avenue  
Willows, CA

[traceyquarne@glenncoe.org](mailto:traceyquarne@glenncoe.org)

530 517-1817

**GLENN COUNTY BOARD OF EDUCATION**  
**Wednesday October 21, 2020**  
**311 S. Villa Avenue, Willows**

**Meeting Minutes**

**Present:** Judith Holzapfel, Janice Cannon, Kathy Perez, Walter Michael and Chris Redes

**Absent:** None

**Other:** Tracey Quarne, staff and community members

**1.0 CALL TO ORDER:**

The meeting was called to order at 5:30 P.M.

**2.0 REGULAR BOARD MEETING:**

*Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board. If visitors have a complaint about a specific employee of the County, they will be advised to fill out a complaint form in accordance with Board Policy*

**3.0 PLEDGE OF ALLEGIANCE:**

The pledge was led by Shane Anderson.

**4.0 Roll Call:**

   X Judith Holzapfel  
   X Janice Cannon  
   X Kathy Perez  
   X Walter Michael  
   X Chris Redes

**5.0 APPROVAL OF AGENDA:**

There were no changes to the agenda.

**6.0 APPROVAL OF MINUTES:**

Approval of Regular Meeting Minutes of September 16, 2020 – **Action Item**

President Holzapfel requested the minutes be corrected on Item 7.0 – H paragraph 3 – President Holzapfel would like the minutes reflect the total of the items and materials

included in the \$87,267. There was also a correction to Item 7.0 – L the word “explain” be replaced with “explained.”

Walter moved to approve the regular meeting minutes of September 16, 2020 as corrected. Kathy Perez seconded.

**The regular meeting minutes of September 16, 2020 were approved as corrected by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Michael and Redes.**

Approval of Special Meeting Minutes of September 24, 2020 – **Action Item**

Janice Cannon moved to approve the special meeting minutes of September 24, 2020 as presented. Kathy Perez seconded.

**The special meeting minutes of September 24, 2020 were approved as presented by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Michael and Redes.**

**7.0 COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS ONLY:**

There were no comments from the audience.

**8.0 COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA:**

Michelle Morgan from Northern Valley Social Services Emergency Preparedness Program Manager spoke and distributed disaster preparedness packets. The packets are designed to teach how to better prepare for disasters.

**CLOSED SESSION:**

President Holzapfel recessed the meeting into closed session at 5:45 P.M.

**9.0 POTENTIAL LITIGATION**

*Pursuant to Government Code §54956.9 (b) conference with Superintendent regarding Anticipated Litigation (one case)*

**OPEN SESSION**

President Holzapfel reopened the regular meeting at 6:17 P.M.

**10.0 REPORT FROM CLOSED SESSION:**

*The board will report out regarding the discussion of Agenda Item 9.0.*

President Holzapfel announced the Superintendent had updated the board.

**11.0 NEW BUSINESS:**

**A. Charter Reports: – Information Only**

### **Success One**

Lisa Morgan reported the following:

- The Facebook live auction went very well. The Rusty Wagon made over \$600.00 in sales;
- Two more auctions are scheduled for November and one in December;
- Success One! currently has 58 students; and,
- GAP currently has 63 students and starting November 16, the Medical Assistant students will start.

### **Wm. Finch**

Lisa Morgan reported the following:

- The school currently has 220 students registered and 19 on the waiting list;
- The photo makeup day is October 22;
- SB 820 – the 20/21 school year is “held harmless” on the ADA numbers of school year 19/20. Wm. Finch is not eligible to apply for the ADA that the current students are generating. A lawsuit has been filed on behalf of a charter school for not funding the school educating the child. GCOE remains optimistic the school will receive funding for educating the current students.

### **Walden Academy**

A report from the school was included in the board packet.

#### **B. Wm. Finch Annual Report: – Lisa Morgan – Information Only**

Normally, during the annual report to the board, the school presents their test scores. The students were not tested the past school year, therefore there are no test scores to review. The school ended the year with 143 students and is currently at 220. A short video was shown with the students doing their distance learning as well as the staff.

#### **C. Success One! Textbook Adoption: – Lisa Morgan – Action Item**

*The board will consider adopting the new textbooks/online curriculum for Success One!*

Lisa Morgan asked the board to approve the new textbooks/online curriculum.

Walter Michael moved to approve the Success One! textbooks/online curriculum. Kathy Perez seconded.

**The Success One! textbooks/Online curriculum was approved by a show of hands and eyes by board members Holzapfel, Cannon, Perez, Michael and Redes.**

#### **D. GCOE 2020/2021 Differentiated Assistance Plan: - Randy Jones – Information Only**

Randy Jones presented the GCOE 2020/2021 Differentiated Assistance Plan for the board to view. He explained Education Code 52066 requires GCOE to provide assistance to the districts that are on differentiated assistance due to their test scores.

#### **E. Quarterly Williams Uniform Complaint: Tracey Quarne – Information Only**

No complaints filed.

**F. Sign Update: – Shane Anderson – Information Only**

Shane Anderson reported the vendor has spray painted where the sign is going to go. He is pushing the vendor to get it done.

**G. Facilities Update: – Shane Anderson – Information Only**

Shane Anderson reported he had received confirmation the Digital Arts Media project was approved and moved to the next step. The request for funding will be next. The architect is working on the sketching of the digital arts media and the preschool project.

**H. Covid-19 Committee Report – Tracey Quarne- Information Only**

Superintendent Quarne reported plans are being made on how the vaccine will be distributed. Dr. Garrison stated Glenn County is very close to going into the red tier; it could be as soon as a couple of weeks.

**I. CCBE County Member Board Voting Rep.: Judy Holzapfel – Action Item**

*The board will select their voting representative for the CCBE General Membership meeting on December 4, 2020.*

After a short discussion, Walter Michael volunteered to attend the CCBE meeting via zoom and to be the CCBE representative for GCBE

President Holzapfel moved to select Walter Michael as the voting representative for the CCBE General Membership meeting on December 4, 2020. Chris Redes seconded.

**Walter Michael was selected as the voting representative for CCBE by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Michael and Redes.**

**J. Change December Meeting Date: Tracey Quarne – Action Item**

*Effective January 1, 2019, Education Code 5017 states the following: Each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the second Friday in December next succeeding his or her election. Any member of the governing board of a school district or community college district whose term has expired shall continue to discharge the duties of the office until his or her successor has qualified. The term of the successor shall begin upon the expiration of the term of his or her predecessor.*

*The “Budget Overview for Parents’ document requires Board approval prior to submission to the California Department of Education which is required to be submitted by December 15. The document also requires board approval of the First Interim Financial report, which will not be available until the second week in December. Consequently, to satisfy the “swearing in” requirements of the Board members and submission of the “Budget Overview for Parents” document, the Board is requested to move the December meeting, also referred to as the “organizational meeting,” to either Monday or Tuesday, December 14 or 15, respectively.*

After a short discussion, Walter Michael moved to change the date for the GCBE December meeting to Tuesday, December 15, 2020 starting at 6:00 P.M. in Orland. Chris Redes seconded.

**The GCBE December meeting was changed to Tuesday, December 15, 2020 in Orland by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Michael and Redes.**

**K. Trustee Areas – Tracey Quarne – Action Item**

*Trustee Areas – The Superintendent requests one to two members of the Glenn County Board of Education serve on a committee tasked with the duty of assisting with reconfiguring the district’s voting areas from “at large” elections to specific trustee areas.*

Superintendent Quarne invited the board to setup a committee to educate the district superintendents regarding redistricting. 2020 is a census year and some districts might need to redistrict depending on the outcome of the census. Superintendent Quarne would like to have one board members plus the representative board members of their respective school districts attend the meeting/training. Being that President Holzapfel participates in the Secretaries to County Committees on School District Organization she volunteered to be on the committee along with the respective board member representative. President Holzapfel also mentioned GCBE would also have to look at their own numbers after the census.

Walter Michael moved to setup a committee to inform the districts regarding redistricting. The committee will include Judith Holzapfel, Walter Michael and the respective board members from each school district. Janice Cannon seconded.

**The Trustee Area Committee was approved by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Michael and Redes.**

**L. Risk Insurance – Tracey Quarne – Action Item**

*The Superintendent requests one to two Glenn County Board of Education members serve on a committee tasked with the duty to evaluate the service and coverage provided by Golden State Risk Management Authority and Tri Counties School Insurance Group. In so doing, the committee will assist in the decision making process in determining which provider will be chosen.*

Superintendent Quarne reminded the board that Golden State Risk Management Authority had been noticed regarding GCOE looking into other insurance options. The superintendent announced that some of the district superintendents will be on the committee doing the research. Superintendent Quarne would like to have a GCBE member on the committee as well. Janice Cannon volunteered to be on the committee.

Judith Holzapfel moved to approve Janice Cannon as the GCBE committee representative for the board. Chris Redes seconded.

**The GCBE representative for the Risk Insurance was approved by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Michael and Redes.**

**M. Gann Limit Resolution: Randy Jones – Action Item**

*The board will consider approving Resolution No. 2020/2021-2.*

Randy Jones explained most of the information for the GANN Limit is filled out automatically with a few questions having to be manually inputted. Mr. Jones explained GCOE has met the requirement for the GANN Limit resolution. Chris Redes pointed out a correction on the resolution of the school year being 2020/2021 not 2020/2020.

Walter Michael moved to approve the Gann Limit Resolution 2020/20201-2 with the correction, Kathy Perez seconded.

**The Gann Limit Resolution 2020/2021-2 was approved by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Michael and Redes.**

**N. Unaudited Actuals: Randy Jones – Information Only**

Randy Jones reviewed the Unaudited Actuals with the board. Mr. Jones also reviewed the rental payment schedule of the Success Square complex and suggested the money needed to pay off the complex be set aside in a special designated fund. The complex loan can be paid off on April 13, 2022 without a penalty. By doing that, GCOE would be saving more than a million dollars in interest. Superintendent Quarne and Mr. Jones informed the board that the County of Glenn pays between .1% to .2% interest for the money they hold for GCOE. At this point GCOE is paying 3.4% interest for the Success Square loan. Mr. Jones is also looking into LAIF (Local Agency Investment Fund) funds which pay 1.63% interest. President Holzapfel asked Mr. Jones if the Unaudited actuals report included the new facilities being built at GCOE. Mr. Jones responded the new facilities funds would be included in the First Interim report in December.

**O. Superintendents Health Benefits – Superintendent Quarne – Action Item**

*Superintendent Quarne requests the Superintendent's Health benefits be increased from \$1,152 to the current GCOE health cap of \$1,164, retroactive to January 1, 2020, for school year 2020/2021, to maintain conformity with GCOE employees*

Superintendent Quarne explained the GCOE health cap had increased from \$1,152 to \$1,164 as of July 1, 2020 for all GCOE employees and the GCBE. Superintendent Quarne requested the board raise his health cap to \$1,164 retroactive to July 1, 2020.

Walter moved to approve the Superintendents health cap to \$1,164 retroactive to July 1, 2020, Janice Cannon seconded.

**The Superintendent Health Benefits were approved by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Michael and Redes.**

**P. Superintendent Salary – Superintendent Quarne – Action Item**

*The Superintendent's salary is traditionally adjusted in January of each year. This year, due to extenuating circumstances, the salary has not been brought forward until this time. Superintendent Quarne request the Superintendents salary be adjusted from \$154,000 to \$165,000, retroactive to January 1, 2020.*

Superintendent Quarne shared the GCOE unions had settled their negotiations. Superintendent Quarne requested the board consider adjusting his salary since it had not been adjusted in a year and a half. President Holzapfel reminded the board the board did not have to adjust the superintendent's salary every year and they did not have to look at any comparative or anybody else's salary. She reminded the board once the salary is raised it cannot be lowered. She stated the only time the salary can be lowered is when a new superintendent comes in. Board member Perez mentioned she was not in favor of retroactive pay. Randy Jones reminded the board the former superintendent, after four (4) years in office, was making \$158,000 and Superintendent Quarne after ten (10) years was making less than the former superintendent.

Kathy Perez moved to increase Superintendent Quarne's salary to \$160,000 retroactive to July 1, 2020, Janice Cannon seconded.

**The Superintendent salary was increased to \$160,000 retroactive to July 1, 2020 by a show of hands and ayes by board members Cannon, Perez, Michael and Redes. President Holzapfel opposed.**

#### **10.0 ADMINISTRATIVE REPORT:**

*The Superintendent will report on his activities.*

- *Attorney Paul Gant communication regarding Trustee Area A.*

#### **11.0 BOARD MEMBER REPORT:**

*Report on County Office of Education related activities by Board Members.*

Kathy Perez reported Princeton Joint Unified School District will open face to face instruction on November 2.

Janice Cannon reported she had attended the Stony Creek Special Meeting.

Chris Redes reported Mill Street had started school on the k-2 waiver. Grades 3-6 will be next.

Walter Michael reported he has seen a lot of activity at Murdock Elementary and also attended the Zoom Stony Creek board meeting.

Judith Holzapfel attended via Zoon the Princeton, Orland, and Hamilton Board meetings. She attended the SELPA and the SELPA Fiscal meeting, the CLEO talks and Committees on School Districts Redistricting meeting.

#### **12.0 COMMUNICATIONS:**

Superintendent Quarne reported the old Orland Special Education classroom is available. The Orland District Superintendent offered the classroom for a 0-5 program. At this time there is no funding for preschools but we might be able to move R & R (Resources and Referrals) from their current location. Different options are being considered.



**16.0 NEXT MEETING:                      Date/Time/Location**

**November 18, 2020, at 6:00 PM – 311 S. Vila Avenue, Willows**

**17.0 ADJOURNMENT:**

The meeting was adjourned at 8:43 P.M.

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Judith Holzapfel, Board President

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Tracey Quarne, Superintendent

***Note:** Agendas may be reviewed at the Glenn County Office of Education website at [www.glenncoe.org](http://www.glenncoe.org) under Glenn County Board of Education - Agendas, or in the Superintendent's Office after 8:00 a.m. on the Friday prior to the Board meeting.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Glenn County Office of Education at 530 934-6575 Ext. 3061. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)*

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