

**GLENN COUNTY BOARD OF EDUCATION**  
**Wednesday, Nov. 1, 2017**  
**129 E. Walker Street, Orland, CA**

**Special Meeting Minutes**

**PRESENT:** Judith Holzapfel, Whick Smock and Adele Foley, and Kathy Perez

**ABSENT:** Janice Cannon

**OTHERS:** Tracey Quarne, staff and community members.

**1.0 CALL TO ORDER:**

The meeting was called to order at 6:00 P.M.

**2.0 PLEDGE OF ALLEGIANCE:**

The pledge was led by Judy Holzapfel.

**3.0 APPROVAL OF AGENDA:**

Approval of Agenda as presented. **Action Item**

Kathy Perez moved to approve the agenda as presented, Whick Smock seconded.

**The agenda was approved by a show of hands and ayes by board members Holzapfel, Perez, Foley and Smock.**

**4.0 COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS:**

There were no comments from the audience.

**5.0 TOUR THE BUILDINGS AS LISTED BELOW –Tracey Quarne–Information Only**

*129 E. Walker Street, Orland, CA 95963;  
127 E. Walker Street, Orland, CA 95963;  
125 E. Walker Street, Orland, CA 95963;  
123 E. Walker Street, Orland, CA 95963; and,  
131 E. Walker Street, Orland, CA 95963.*

*The Board will participate in a walking tour of the buildings currently under construction. The Board will receive information and ask questions pertinent to the construction process.*

The board started the tour by inspecting building five. Superintendent Quarne informed the group the building would be used as a conference room with two black diamond screens and carpet in the seating area of the room for better acoustics. Board member Foley asked about the window treatments: she was informed there would be no window treatments at this point. The room will be available to rent as is any GCOE conference area. Superintendent Quarne informed the board they will tour the room one more time before GCOE purchases the buildings.

Superintendent Quarne pointed out the Internet antenna on the roof of building Four which receives the Internet signal from the Orland Administration Office. The signal is

then beamed to buildings three and five. Building, one and two, which are rented by HHSA, have their own Internet provider.

As the group entered building one, some of the lights were off or covered. Cliff Kegley, construction supervisor, reported they are in the process of replacing all the lights with LED bulbs. He assured the board and superintendent all the lights will be working.

As the board was touring building one, board member Foley asked why the outlets were not put on every wall. Mr. Kegley responded the offices were built to the specifications of the renter including the outlets. Another question asked during the tour was whether the Willows staff would be moving to the new location. Superintendent Quarne reassured the group there would be about two Success One! staff possibly moving, the rest of the staff would stay at the Learning Center South. Supervisor Corum also reassured the group the Willows staff of HHSA would not be moving to the new building, it will be the staff located at the Butte College offices now that will move. He also explained HHSA can't own buildings due to the funding formula. Rent is reimbursed at 96 % versus a purchase at 4%.

In building two, the office will be used as a work center for the unemployed or new businesses. The building is outfitted with computer space for people to do resumes or start a new business. The office will also have a 3-D printer. Board member Foley asked if GCOE would provide window treatments for the building. Superintendent Quarne replied no, HHSA is providing their own. It was mentioned windows provide for a better working environment. Cliff Kegley informed the group HHSA is currently working with a window company. Shane Anderson mentioned he had the companies' information in case GCOE needs to add window treatments to building five. Ms. Foley also asked if more data ports could be added in the future. Mr. Kegley replied it would be very costly. Superintendent Quarne responded the computers could log on to a wireless network.

Mr. Kegley pointed out the new ADA approved sidewalks between the buildings. Ms. Foley asked about garbage containers to which Superintendent Quarne mentioned each agency would be responsible to provide as needed. Mr. Kegley was asked about the completion date: it will be December 1, 2017 with a grand opening scheduled for January 20, 2018.

Building three will house the Resource and Referral Department, allowing a one-stop shop for the clients. It was asked if there would be a Glenride stop at the facility. Superintendent Quarne replied he had looked into it, but was told there would not be enough turning space for the bus. It looks like the closest stop would be at the Redding Bank of Commerce kiosk.

Building Four will be the new home of Success One!, GAP, Adult Education and Career Tech Education. The building includes two classrooms/labs for phlebotomy, EMT, CNA, medical assistant and a medical terminology class. It also includes teacher offices, child care room, computer room, Pierson View testing room, small classroom and a recording studio. Ms. Foley asked why the thermostats were placed low on the wall. Mr. Kegley answered they were placed at that height due to ADA compliance guidelines, but a cover would be added for protection. It was also asked if the building was equipped with smoke detectors, to which Mr. Kegley replied yes.

Superintendent Quarne informed the group the recording studio could be rented out to the public. The room will fit 60 chairs with additional space for instruments. The studio will be setup with an alarm system that will go directly to the police department in case of a

break-in. The studio will be the only one of its kind in Glenn County. Butte County has one, but the waiting list is very long. Superintendent Quarne informed the group the equipment was purchased with the Pathways Grant Success One! received.

**6.0 ADJOURNMENT:**

The meeting was adjourned at 7:35 P.M.

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Judith Holzapfel, Board President

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Tracey Quarne, Superintendent

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