GLENN COUNTY BOARD OF EDUCATION
Tuesday, August 25, 2020

Special Meeting Minutes

A meeting of the Glenn County Board of Education began at **6:00 P.M.** on Tuesday, August 25, 2020 as follows:

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public’s health and well-being are the top priority for the Glenn County Board of Education of the Glenn County Office of Education; you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by:

**Telephone:**
Call In Number: 669 900-6833
id Number: 962 320 009

**Computer:**

Note: The meeting is being held by telephonic means and will be made accessible to members of the public seeking to address the Board through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Tracey Quarne, Secretary
Glenn County Board of Education
311 South Villa Avenue
Willows, CA

[traceyquarne@glenncoe.org](mailto:traceyquarne@glenncoe.org)

530 517-1817
GLENN COUNTY BOARD OF EDUCATION  
Tuesday, August 25, 2020  
311 S. Villa Avenue, Willows

Special Meeting Minutes

Present: Judith Holzapfel, Janice Cannon, Kathy Perez, Whick Smock and Walter Michael
Absent: None
Other: Tracey Quarne, staff and community members

1.0 CALL TO ORDER:

The meeting was called to order at 6:00 P.M.

2.0 SPECIAL MEETING:

Members of the public may be heard on any business item on the Board’s Agenda. A person addressing the Board will be limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board. If visitors have a complaint about a specific employee of the County, they will be advised to fill out a complaint form in accordance with Board Policy.

3.0 Roll Call:

_X_ Judith Holzapfel  
_X_ Janice Cannon  
_X_ Kathy Perez  
_X_ Walter Michael

4.0 PLEDGE OF ALLEGIANCE:

The pledge was led by President Holzapfel.

5.0 APPROVAL OF AGENDA:

Approval of Agenda as presented. Action Item
Janice Cannon moved to approve the agenda as presented, Kathy Perez seconded.

The agenda was approved as presented by a show of hands and ayes by board members Holzapfel, Cannon, Perez and Michael.

6.0 COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS:

There were no comments from the audience.

7.0 BOARD VACANCY TRUSTEE AREA “A” – Tracey Quarne – Action Item

Board Member Whick Smock resigned on Wednesday, August 19, 2020. His resignation enacts CA Education Code §1008, which states:
1008. When any vacancy exists on the county board of education of any county on or after December 1, 1978, the vacancy shall be filled in the manner prescribed in Article 3 (commencing with Section 5090) of Chapter 1 of Part 4.

The pertinent portion of CA Education §5091 (see Ed Code §5090-5095 attachment) states:

_If a vacancy occurs, or if a resignation has been filed with the county superintendent of schools containing a deferred effective date, the governing board shall, within 60 days of the vacancy or the filing of the deferred resignation, either order an election or make a provisional appointment to fill the vacancy._

The Board will determine, per CA ED Code §5091, whether to “order an Election” or “make a provisional appointment” to fill the vacancy in Trustee Area “A.”

Please see attached Trustee Area “A” map for area boundaries.

Superintendent Quarne informed the board of the 60-day timeline for filling the vacancy of Trustee Area “A”. He explained the board had two choices; 1) Special Election. The election would have to be paid by GCOE at approximately $12,000, or 2) Provisional appointment.

President Holzapfel moved to proceed with a provisional appointment, Walter Michael seconded.

The vacancy will be advertised in the local newspapers, the Chico Enterprise Record and on the GCOE web page. The applications and questionnaires are due Wednesday, September 9, 2020 by 4:30 P.M.

The applicants will be interviewed at the September 16, 2020 regular meeting and will be seated the same day.

_The selection of a Provisional Appointment for the vacancy for Trustee Area “A” was approved by a show of hands and ayes by board members Holzapfel, Cannon, Perez and Michael._

8.0 **ADJOURNMENT:**

The meeting was adjourned at 6:11 P.M.

Judith Holzapfel, Board President Tracey Quarne, Superintendent

Note: Agendas may be reviewed on the Glenn County Office of Education website at [www.glenncoe.org](http://www.glenncoe.org) under Glenn County Board of Education – Agendas.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or the otherwise participate at this meeting, including auxiliary aids or services, please contact the Glenn County Office of Education at (530) 934-6575 Ext. 3061. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code §54954.2)

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