Glenn County Office of Education

Department of Child and Family Services

### **Policy Council Regular Meeting**

### Minutes

**Orland Administration Build. Wednesday, May 25, 2022**

**676 E. Walker St. Orland, CA 95963 6:00-8:00 PM**

**1.** **CALL MEETING TO ORDER**

**1.1** Call meeting to order: 6:10 p.m.

**1.2** Roll call taken and quorum established

1. Members Present: Phadie Irons, Adriana Mojica, Rosa Maria Velasquez, Chris Redes, Monica Paniagua, Cecilia Sanchez, Araceli Garcia
2. Members Absent: Gilberto Tovar
3. Staff Present: Heather Aulabaugh, Director; Kassy Espinoza, Coordinated Services Liaison, Joie Owen, Family Services Division Manager, Isela Carrillo for Translation

**1.3** Public Comment on Agenda Items: None

**1.4** Minutes of April 2022 read, corrected and/or approved

Matter: To approve the minutes as corrected

Motion/Second: Araceli Garcia/ Monica Paniagua

Vote: Unanimous

Abstentions: None

**2. CORRESPONDENCE**

2.(a) None

**3. REPORTS**

**3.1** Division Report & Program Training: Joie Owen- State Legislative Update

Joie shared information about the Head Start advocacy day at the state capitol. She highlighted legislation that could affect funding for childcare programs. She distributed handouts from the Head Start Advocacy day, and encouraged participation in future advocacy days.

**3.2** Fiscal and Non-Federal Report: April 2022

Heather Aulabaugh shared details about the expenditures and explained that previous expenditures from prior reports were not reflected in this month's report due to the ransomware attack on the program’s network. She helped to fill in percentages and gave details on this month’s spending report.

**3.3** Program Service Report *(Enrollment, Disabilities, Mental Health, Family, Health/Dental/Nutrition and Prenatal Services)*: April 2022

Heather reviewed the report. Some data was not available due to the network being down, and data being missing from the ransomware attack.

**3.4** Parent Activity Fund Report: April 2022

Kassy Espinoza reported no changes. The remaining dollars in the parent fund will go to programs, and a new budget will be established next year.

**3.5** Director’s Report:

**3.5(a)** Update on 2022-23 program expectations

Heather informed the council that currently the mask requirements have been relaxed for non teaching staff. The agency is waiting for guidance from the Office of Head Start and its final rule about masking and vaccine requirements. She clarified that teachers, parents and visiting staff are still required to wear their masks in the classrooms when children are present.

**3.6** Board Liaison Pass Down: Chris Redes

Chris reported that they received updated reports from GCOE schools, and the request to explore bids for the Little Bridges and Digital and Media Arts building have been approved. Chris gave an update on the Pipeline to Success trip which will be leaving in July, in record numbers and lots of volunteerism of chaperones. The next GCOE Board meeting is June 11, 2022 and the Ransomware issue will be discussed.

**4. NEW BUSINESS**

**4.1** Approval Packet: Review/Action items

**4.1(a)** 2022-23 COLA and QI Application

Matter: To approve the application as written.

Motion/Second: Araceli Garcia/ Phadie Irons

Vote: Unanimous

**5. OLD BUSINESS: None**

**6. CLOSED SESSION: 7:41 p.m.**

**6.1** Personnel Committee recommendations for employment: (**standing agenda item**, confidential personnel information is handed out and discussed at each PC meeting in closed session)

**6.1(a)** Kitchen and Safety Aide - Tehama Infant/Toddler

**7. OPEN SESSION: 7:44 p.m.**

**7.1**  Outcome of closed session: Discussed employee recommendations for new hires.

**8. CLOSING**

**8.1** Unscheduled Non-Action Matters and Public Comment:

(a) Araceli Garcia will be attending the CSEA training in Las Vegas.

(b) CaFS has hired a consulting firm to support the community needs assessment.

( c) Phadie Irons attended the CK Price Career day.

Schedule Next Meeting: August 24, 2022, **Location TBD**

Meeting Adjourned: 7:49 p.m.