The Glenn County SELPA Governance Committee held a regular meeting on the above date at the GCOE Orland Admin Building, 676 E. Walker Street, Orland CA 95963

MEMBERS PRESENT: Jacki Campos  SELPA Director
Jim Scribner  Capay Joint USD
Nikol Baker  Lake School District
Ken Geisick  Orland USD
Patrick Conklin  Plaza School District
Mort Geivett  Willows USD
Charles Tracy  Hamilton Unified SD

MEMBERS ABSENT: Tracey Quarne  County Superintendent
Bill Cornelius  Princeton Joint USD
Laurel Hill-Ward  Stony Creek Joint USD

DESIGNEES PRESENT: Nikol Baker  for Laurel Hill-Ward
Mort Geivett  for Bill Cornelius

OTHERS PRESENT: Ronnie Stenquist, Judy Holzapfel, Kerri Hubbard, Suzanne Tefts, Dusty Thompson, Jen Cox

1.0 Call to Order: The regular SELPA meeting was called to order at 8:33

2.0 Pledge of Allegiance:

3.0 Welcome, Introductions and Roll Call:

4.0 Approve March 26, 2018 Minutes:

4.1 March 26, 2018 (amended): Mort Geivett (WUSD) moved to approve the minutes as amended. Jim Scribner (Capay) seconded. Minutes were approved as amended.

4.2 May 21, 2018: Charles Tracy (HUSD) moved to approve the minutes. Patrick Conklin (Plaza) seconded. Minutes were approved as submitted.

5.0 Discussion/Action Items

5.1 2018-2019 SELPA Governance and SELPA Fiscal Oversight Committee Meeting Calendar: Mort Geivett (WUSD) moved to approve the SELPA Governance and SELPA Fiscal Oversight Committee Meeting Calendar. Patrick Conklin (Plaza) motion to amend the April SELPA date to April 29th. Ken Geisick (OUSD) seconded the motion as amended. All in favor. Motion #115-18 passed.

5.2 Fiscal

5.2.1 Year to Date – QCC Printout: The SELPA Director presented the year to date comparative budget. Target is 91% spent to date.

5.2.2 OUSD Fiscal Report: OUSD CBO Kerri Hubbard presented OUSD’s Fiscal Report.

5.2.3 Budget Trends: The SELPA Director presented the average and trends for excess cost and prior years expenditures and revenues. The group would like to streamline the terms used on all fiscal related documents. Tuition should be referred to as billback for example. When looking at multi-year we do not take into consideration the cost of salaries and benefits moving up. Build the trends based on 2nd interim. Call tuition “bill back” on the Trend analysis. In addition, the group would like to see adopted vs adopted as back up with the model in the future.
5.3 Adjourn To Public Hearing: 9:00am

5.3.1 Public Hearing of 2018-19 Annual Service Plan (ASP) and Annual Budget Plan (ABP)
The SELPA Director presented the Annual Service Plan. Annual Service Plan Code 900 we use for Autism Services. Back up pages signify the schools where we have students in attendance and services are provided. Jim Scribner (Capay) motioned to approve the Annual Service Plan (ASP). Charles Tracy (HUSD) seconded. All in favor. Motion #116-18 passed.

The SELPA Director presented the Annual Budget Plan (ABP) identifies expected expenditures for the year within the SELPA as a whole, Glenn County and OUSD. These figures are based off the Adopted Budget for 18/19. Nikol Baker moved to approve the Annual Budget Plan. Charles Tracy (HUSD) seconded. The motion passed with 8 votes in favor, 1 opposed (OUSD). Motion #117-18 passed.

5.4 Reconvene SELPA Meeting 9:52am

5.5 OT/PT Services: The SELPA Director gave an update on the status of the OT and PT positions. There are still no applicants as of yet. There is a possibility of contracting with Enloe for PT services. Working with staffing agencies to find a OT. General rate is $65-$80 an hour.

5.6 Nursing Services: The SELPA Director presented the data detailing the time spent in GE Classes for the school nurse. The discussion continued as to whether the GE piece should be billed as an MOU or be part of a service that GCOE provides to districts similar to SARB, Tree, etc.. Jacki Campos (SELPA Director) and Randy Jones (GCOE CBO) will have that conversation with Tracey Quarne (County Superintendent).

5.7 Projections
5.7.1 Program Assignments: The SELPA Director presented the program assignments for 2018-19. Also interviewing for the mental health clinician this week.

5.7.2 Caseloads and Staff Assignments: The SELPA Director presented the caseloads and staff assignments.

6.0 Committee Reports

7.0 Information Items
7.1 State SELPA Report: Jacki presented the state selpa fiscal updates. All states are having the same troubles. It is an issue nationally. Jacki will look for the nationwide statistic.

7.2 Staff/Program Updates & Changes
7.2.1 GCOE: interviewing for clinician. Need teacher for WIS. Need preschool teacher. OT and PT.
7.2.2 OUSD: no changes.

7.3 Communications

8.0 Public and Committee Comments on Non-Agenda Items

9.0 Adjournment 11:21