The Glenn County SELPA Governance Committee held a regular meeting on the above date at the GCOE Willows Admin Office at 311 S. Villa Avenue, Willows, CA

MEMBERS PRESENT:  
Jacki Campos  SELPA Director  
Nikol Baker  Lake School District  
Ken Geisick  Orland USD  
Patrick Conklin  Plaza School District  
Mort Geivett  Willows USD  
Charles Tracy  Hamilton Unified SD  
Korey Williams  Princeton Joint USD  
Tracey Quarme  County Superintendent  
Jim Scribner  Capay Joint USD  
Kevin Triance  Stony Creek Joint USD

MEMBERS ABSENT: 

DESIGNEES PRESENT: 

OTHERS PRESENT:  Ronnie Stenquist, Judy Holzapfel, Dusty Thompson, Diana Perez, Linda Riggle, Randy Jones, Debbie Costello, Kerri Hubbard, Jen Cox, Suzanne Tefts, Judy Corum

1.0 Call to Order at 8:33  
2.0 Pledge of Allegiance  
3.0 Welcome, Introductions and Roll Call  
4.0 Approve November 26th, 2018 SELPA Meeting Minutes  
   Mort Geivett (WUSD) moved to approve the minutes. Jim Scribner (Capay) seconded. All ayes. Minutes approved as submitted.  
5.0 Discussion/Action Items  
5.1 December CASEMIS Data  
   Data Analyst will present the latest special education data submitted to the state. Diana Perez (GCOE) presented the December 2018 CASEMIS data report. Student count was 852. This number reflects all eligible students and the 8 pending students. The total number for all services combined is 1911. Diana also presented data by district of residence.  
5.2 Annual Performance Report & Performance Indicator Review  
   District Annual Performance Report distributed. Capay, Hamilton, Orland, Willows, Stony Creek, Princeton need to complete a Performance Indicator Review or PIR report. PIR Report must be presented to LEA boards and included on an agenda. The PIR and the LEA Board Meeting Agenda is due to SELPA office May 31, 2019. Resources and the template will be presented to LEAs. Charter Schools have a “preview year” with data provided, but PIR report is not required this year. Jacki Campos (GCOE) discussed the data on the Annual Performance Report. The CDE has projected making the APR published and for the public in the next week. Each year many of the targets for the indicators increase. A template will be provided to districts when the CDE issues one. Jacki Campos (GCOE) shared a Padlet for PIR resources that districts may use. The program specialists are a resource
for districts and can help draft the plan. A new requirement for the PIR Reports to be presented to LEA boards as an information item. Completed reports need to be submitted to the SELPA office and the SELPA office is responsible for submission to the CDE.

5.3 AB 2657 Restraint and Seclusion for Students in California - SELPA office does not support using restraints or seclusions in the school setting. Letter to the membership. Jacki Campos (GCOE) presented the AB2657 law. This goes into effect this January. The law states that if any restraint or seclusion is used, the data has to be collected and submitted, the CDE is still determining the requirements for data collection and submission. Crisis Prevention Intervention (CPI) training is available for free from GCOE for any staff employed in the county who foresee the need to use restraints with students. CPI is currently offered twice a year along with some small group trainings upon request.

5.4 Community Advisory Committee - Next meeting planned for February 21, 2019. Clients’ Rights attorney to present a parent training on preparing for IEP meetings. CAC now has 5 members. The members have requested an IEP preparation training. An attorney provided through the Office of Clients Rights is providing the training free of charge for parents for our CAC.

5.5 Independent Fiscal Analysis Report - Final Draft Provided - discussion around the findings and implications for the SELPA. The final report prepared by Jack Lucas was distributed. Jacki Campos (GCOE) discussed taking the next steps in implementing the recommendations made by Jack Lucas. The discussion continued that the Fiscal Committee should begin the work and report back to SELPA Governance with the action items recommended. In addition, the Governance would like the SELPA Fiscal Committee to work through a sample model and present at SELPA Governance as an action item. It was agreed that the Governance wants to see action come from the recommendations.

5.6 2018-19 APPE and Excess Cost Billings - 1st interim numbers and adjustments. Randy Jones (GCOE) presented the 1st Interim report. Discussion comparing the current model with the proposed model. One possible issue currently is the state no longer collects specific data around the percentage of time students spend in GE. The state now collects data in bandwidths, 0-39%, 40-79%, and 80-100%. Locally the specific percentages were used to calculate the amount of “credit” the district receives for student in general education. The SELPA governance can choose to calculate with the bandwidths or with the specific calculation as in previous years. One concern is we may not have run that report on December 1 with the rest of the data, we may need to use data from February. Mort Geivett (WUSD) requested fiscal oversight committee evaluate both options.

6.0 Committee Reports
6.1 Fiscal Oversight Committee Update – Jim Scribner (Capay) committee chair presented an update from the last fiscal meeting. The committee recommends action towards implementing the recommendations in the report from Jack Lucas.

6.1.1 Committee Goals - Report of goals adopted at the last meeting. Goals for the year were adopted. These were distributed to the Governance.

6.1.2 Indirect Cost Discussion - Indirect cost has been reduced for the 19-20 school year. Jim Scribner (Capay) reported that the indirect rate will drop to 8.3% for 2019-2020 fiscal year. The committee discussed the indirect rate and will be doing further investigations at the next meeting.
6.1.3 Regional Program Analysis - the Eagle Program data supports adding an additional paraprofessional (Action Item) Jacki Campos (GCOE) presented the data collected regarding regional programs in accordance with the first goal. The analysis does not support creating a new program next year. The data shows the Eagle Program has increased the student caseload to 12-14 students in the last several years, yet staff levels have remained stagnant over the last 5 years. The fiscal committee recommends hiring an additional paraprofessional. The average cost of adding an aide is between $30,000-$35,000. Mort Geivett (WUSD) moves to add a paraprofessional to the Eagle Program. Nikol Baker (Lake) seconded. All ayes. Motion #121-19 passed. Jacki Campos (GCOE) explained this analysis shows the need for site administration support at the Eagle and Osprey programs due to behaviors. The committee needs to evaluate the regional host credit calculations for these programs. Jacki Campos (GCOE) would also like to thank Willows Unified for the support.

7.0 Information Items
7.1 YTD QCC Printout – The report was distributed. As requested, it is sorted by Function.

7.2 OUSD Fiscal Report – Kerri Hubbard (OUSD) presented the OUSD Fiscal Report. Some changes were at 1st interim. The primary change is adding indirect cost for program. 3310 IDEA $278,000. 40% of aides in this resource. Indirect of $23,000. Encroachment on the general fund for special education is approximately 2.4 million.

7.3 State SELPA Report – The SELPA Finance Committee report was distributed, the report now has links to the article and proposals mentioned in the report. The way the governor's proposal is written at this time, it appears money for special education will flow to districts not COEs or Charters. There is news of a small COLA.

7.4 Staff/Program Updates & Changes
7.4.1 GCOE Teacher leaving mid-year. There is a plan in place to cover.

7.4.2 OUSD No updates.

7.5 Communications SELPA Fiscal will still be Feb 11.

8.0 Public and Committee Comments on Non-Agenda Items

9.0 Adjournment 10:32
Public may comment on agenda items during discussion; any non-agenda public comments will be heard under Item 8.0.

*** Next Meeting Date February 25, 2019, Orland, CA – 8:30***