Glenn County SELPA
Minutes from February 25, 2019

The Glenn County SELPA Governance Committee held a regular meeting on the above date at the GCOE Orland Admin Office at 131 E. Walker Street, Orland, CA  95963

MEMBERS PRESENT:  
Jacki Campos  SELPA Director
Nikol Baker  Lake School District
Ken Geisick  Orland USD
Patrick Conklin  Plaza School District
Mort Geivett  Willows USD
Charles Tracy  Hamilton Unified SD
Korey Williams  Princeton Joint USD
Jim Scribner  Capay Joint USD
Kevin Triance  Stony Creek Joint USD

MEMBERS ABSENT:  
Tracey Quarne  County Superintendent
Mort Geivett  Willows USD

DESIGNEES PRESENT:  
Jim Scribner for Mort Geivett
Jacki Campos for Tracey Quarne

OTHERS PRESENT:  
Ronnie Stenquist, Judy Holzapfel, Dusty Thompson, Linda Riggle, Kerri Hubbard, Ed Changus, Suzanne Tefts, Lisa Morgan

1.0  Call to Order at 8:40

2.0  Pledge of Allegiance

3.0  Welcome, Introductions and Roll Call

4.0  Approve February 4th, 2019 SELPA Meeting Minutes: Jim Scribner (Capay) moved to approve the minutes. Patrick Conklin (Plaza) seconded. All ayes. Minutes approved as submitted.

5.0  Discussion/Action Items
5.1  Sample Cost Allocation Model - a detailed model will be presented, discussion regarding facilities and utilities, indirect costs distribution and the direct services column. Jacki Campos (GCOE) presented the sample model and explained what items were accounted for within each column. The governance group discussed model and what the possible next steps. Jacki Campos explained the AU cost was part of the direct services column instead of coming directly out of the revenue, this would ensure the cost distribution of the AU costs is spread to all districts. Ken Geisick (OUSD) is comfortable with this new model and expressed this can be better explained to the district board. The group agreed to continue any further discussions at the Fiscal Oversight Committee meeting.

6.0  Committee Reports
6.1 Fiscal Oversight Committee
6.1.1 Indirect Cost Report - *Report showing department groups of indirect costs.* Randy Jones (GCOE) presented the indirect cost report to show which tuition cost have indirect included. Jim Scribner (Capay) would like to see the total indirect report each time the allocation model is distributed. Charles Tracy (HUSD) would like information on how the indirect supports student services and is recommending a time study.

6.1.2 Draft- Delayed Cost Allocation Proposal - *discussion on models for preventing mid-year cost adjustments for districts.* Jacki Campos (GCOE) presented sample language for the delayed cost allocation proposal. Having a delayed cost allocation allows districts to budget 2 years in advance for cost increases. It would take 3 years to transition to the new model. In the transition years a 2% increase was offered each year to help prevent drastic increases in cost during the transition to actual costs. Charles Tracy (HUSD) asked if this model could be adopted this fiscal year. Randy Jones (GCOE) said it would be possible if the group agreed to the proposal. Jim Scribner (Capay) asked if most people are in favor of the delayed cost. The members wanted more time to review the plan and for Fiscal Oversight to do further analysis. Charles Tracy (HUSD) would approve the proposal if it includes current year. Randy Jones (GCOE) proposed using what was provided at adopted budget for 2018/19 for this year for the sample calculations. The governance would like a three-year sample delayed billing proposal to be presented at the Fiscal Oversight meeting.

6.1.3 Program Transfers and Timelines - *additions based on Jack Lucas’ recommendations (Action Item)* Jim Scribner (Capay) reviewed the discussion about program transfers at the committee meeting. Jacki Campos (GCOE) presented the program transfer language from the local plan with the amendments to include the requirement of a program and fiscal study needing to be completed before a program transfer could be accepted by the governance. Jim Scribner moved. Second Chuck Tracy. Discussion about this being an added requirement that may burden the process and that this should already be occurring if a district is requesting a program transfer. Ayes: 4 (Capay, Stony, Lake, Hamilton) Opposed: 2 (OUSD), (PJUSD) Abstain: 3, (WUSD), (GCOE), (Plaza). Motion #122-19 passed.

6.1.4 Committee Structure Change - *Charles Tracy (HUSD) is retiring at the end of the year. The committee is recommending another superintendent be appointed for the remainder of the term. (Action Item)* Charles Tracy is retiring in June 2019 with a term until June 2020. Patrick Conklin (Plaza) motioned to nominate Mort Geivett (WUSD). Ken Geisick (OUSD) seconded the nomination. All ayes. Motion #123-19 passed. Charles Tracy (HUSD) motions that he would like Hamilton to stay on the committee as an alternate so the new Superintendent can learn. Ken Geisick (OUSD) seconded the motion. All ayes. Motion #124-19 passed.

7.0 Information Items

7.1 GCOE YTD Fiscal Report: No major changes
7.2 OUSD Fiscal Report: no changes since last meeting
7.3 State SELPA Report: meeting this Thursday. No report this month.
7.4 Staff/Program Updates & Changes:
  7.4.1 GCOE: Several teaching positions coming soon. One School Psychologist may not return next year.
  7.4.2 OUSD: Will be at the Teacher-hiring fair recruiting for mild/mod for the high school as they have a retirement.
7.5 Communications: none

8.0 Public and Committee Comments on Non-Agenda Items

9.0 Adjournment: 10:04