The Glenn County SELPA Governance Committee held a regular meeting on the above date at the GCOE Willows Admin Building, 311 S. Villa Avenue, Willows, CA 95988

**MEMBERS PRESENT:**

- Jacki Campos  SELPA Director
- Jim Scribner  Capay Joint USD
- Charles Tracey  Hamilton Unified SD
- Laurel Hill-Ward  Stony Creek Joint USD
- Nikol Baker  Lake School District
- Ken Geisick  Orland USD
- Mort Geivett  Willows USD
- Randy Wise  Princeton Joint USD
- Laurel Hill-Ward  Stony Creek Joint USD

**MEMBERS ABSENT:**

- Patrick Conklin  Plaza School District
- Tracey Quarne  County Superintendent

**DESIGNEES PRESENT:**

- Jim Scribner for Patrick Conklin

**OTHERS PRESENT:**

- Ronnie Stenquist, Judy Holzapfel, Lisa Morgan, Dusty Thompson, Linda Riggle, Judy Corum, Diana Baca, Diana Perez, Jen Cox, Ed Changus, Shane Anderson, Diane Holliman

1.0 **Call to Order:** The regular SELPA meeting was called to order at 8:34

2.0 **Pledge of Allegiance:**

3.0 **Welcome, Introductions and Roll Call:**

4.0 **Approve November 27, 2017 Minutes:**

   Jim Scribner (Capay) moved to approve the minutes. Mort Geivett (WUSD) seconded. Minutes were approved as submitted.

**Discussion/Action Items**

5.1 **December CASEMIS Data:** Diana Perez (GCOE) Presented the 2016-2017 December CASEMIS Data. From the December data, Diana noted that the report is similar to all other reports they have received. This year however, the report has a section that captures pending students that have been assigned and assessment plan. Autism and Specific Learning Disability continue to climb in numbers.

5.2 **WHS Painting Quote (Action):** The WHS Regional Classroom owned by GCOE has received a quote for painting initiated by Mort Geivett (WUSD) as the remainder of the school is getting painted. The quote was initially brought to the Facilities Committee where it received a recommendation to be taken to the SELPA Governance as an action item for approval. The discussion from the Facilities Committee regarding deferred maintenance, restricted maintenance, and repairs was recapped for SELPA Governance. The discussion regarding the approval of this action item continued to what the language in the SELPA Local Plan currently states. Continued discussion around past practice where Capay Elementary building owned by GCOE was painted and the SELPA covered the bill. Charles
Tracy (HUSD) motioned the SELPA pay this under current past practice minus any indirect by the county. Seconded by Nikol Baker (Lake). A vote was taken. Jim Scribner opposed (Capay) Motion #111-18 Carries. Discussion continued regarding verifying there will be no indirect expense on this item. In addition, Ken Geisick (OUSD) would like to move away from past practice.

5.3 Fiscal

5.3.1 Year to Date – QCC Printout: Jacki Campos (SELPA Director) presented the QCC comparative budget. At this time in the year the target is to be 50% spent. Jacki highlighted a couple areas that she is watching carefully. She also noted the changes to the NPS Legal Pool indirect rate going down.

5.3.2 OUSD Fiscal Report: None. Will bring next month.

5.3.3 2017-18 APPE and Excess Cost Billings: Jacki Campos (SELPA Director) presented the preliminary 2nd interim APPE, Excess Cost billing estimate. The increase from 1st interim to 2nd interim is $160,000 in NPS cost being assessed through the savings found in 1st interim as well as a small cost increase to substitute instructional aides, and an increase to professional services for Presence Learning cost as well as feeding specialist. The final 2nd interim will come out in February.

5.3.4 Preliminary 2nd Interim Budget Report: The golden rod from the allocation model was distributed showing an estimate of the preliminary 2nd interim. Charles Tracey (HUSD) requested to see difference on here from adopted to 2nd interim.

6.0 Committee Reports

6.1 Facilities Committee Update: Patrick could not be here. He asked Mort Geivett to remind of the Facilities meeting on January 25th. Topics for discussion will be the definition of deferred maintenance, restricted maintenance, and operational. Additional discussion will be about long term housing plans, term agreements, as well as building ownership.

6.2 Fiscal Oversight Committee Update: Jim Scribner, Fiscal Oversight Committee Chair, gave an update about the current progress of the fiscal committee. He highlighted the group is working on a fee for service model. He also mentioned the group is getting close to the stage where the Fiscal and Facilities committees will need to come together.

6.2.1 Cost Containment: Jim Scibner recapped the cost containment savings that was recapped at the last Fiscal Oversight Committee meeting where there was over $60,000 in savings from the reduction of staffing in the SELPA Director, Senior Fiscal Specialist, Transportation, and Nursing staffing cost by reducing days and position structure.

7.0 Information Items

7.1 Staff/Program Updates & Changes

7.1.1 GCOE: The SELPA Director reported that for the 18-19 School year they will begin flying for a mild/moderate Education Specialist for Capay Elementary. In addition, the OT has submitted her retirement letter. There are several staff members on medical leaves including drivers and instructional aides.

7.1.2 OUSD: Ken Geisick (OUSD) reported that OUSD hired a new CBO who will begin in February. In addition, Ken Geisick reported that he recently attended a workshop on the Governor’s budget. He mentioned new money being directed towards county offices and SELPAs and would like to see how the reduction in cost to the districts is played out. He also noted the additional dollars for preschool stating OUSD is looking into starting a
preschool program. The SELPA Director noted that at this time the Early Intervening dollars for preschool are one time dollars that they anticipate will be on going.

7.2 Communications: At the last SELPA meeting the SELPA Director told the Governance she was going to do an informal audit of GE member excusals. She performed the informal audit and detailed those numbers to the Governance committee.

7.3 County Community School Interest: The County Superintendent wanted to know if there was any district interest in creating a county wide community school program. Ken Geisick (OUSD) mentioned he already operates a CDS program with union staff and would be willing to create MOU agreements with any district that may have a need. The districts all declined interest in a County Wide Community Day School. Laurel Hill-Ward (Stony) asked if she can look at establishing an MOU with OUSD taking into consideration that transportation would fall to SCJUSD responsibility.

8.0 Public and Committee Comments on Non-Agenda Items: Randy Wise (Princeton) stated Princeton is looking for a Superintendent/Principal. Closes March 9th.

9.0 Adjournment: 9:49