The Glenn County SELPA Governance Committee held a regular meeting on the above date at the GCOE Orland Admin Building, 676 East Walker Street, Orland, CA 95963

**MEMBERS PRESENT:**
- Jacki Campos  SELPA Director
- Patrick Conklin  Plaza School District
- Jim Scribner  Capay Joint USD
- Charles Tracey  Hamilton Unified SD
- Laurel Hill-Ward  Stony Creek Joint USD
- Nikol Baker  Lake School District
- Tracey Quarne  County Superintendent
- Ken Geisick  Orland USD
- Mort Geivett  Willows USD
- Laurel Hill-Ward  Stony Creek Joint USD

**MEMBERS ABSENT:**
- Cody Walker  Princeton Joint USD
- Jim Scribner  Capay Joint USD

**DESIGNEES PRESENT:**

**OTHERS PRESENT:**
- Ronnie Stenquist, Randy Jones, Judy Holzapfel, Suzanne Tefs, Lisa Morgan, Cathy Whitney, Dusty Thompson, Linda Riggle, Mark Duff, Tyler Eccles, Betsey Downey

1.0 **Call to Order:** The regular SELPA meeting was called to order at 8:36

2.0 **Pledge of Allegiance:**

3.0 **Welcome, Introductions and Roll Call:**

4.0 **Approve October 23, 2017 Minutes:**
Mort Geivett (Willows) moved to approve the minutes. Patrick Conklin (Plaza) seconded. Minutes were approved as submitted.

5.0 **Discussion/Action Items**

5.1 **TPP & WorkAbility Program Report:** Linda Riggle, WorkAbility and CTE Director, presented the WorkAbility report. WorkAbility serves students from 7th grade through adult. Mark Duff, Transition Specialist, presented the TPP report. Students that are juniors and seniors work with Mark Duff. After high school students work with Cora McIntytre, the Placement Specialist to find jobs.

5.2 **Transportation Report:**
Cathy Whitney presented the data for the 2016-2017 Transportation Report.

5.3 **Facilities Committee CBO Nominations (Action):** As Facilities Chair, Patrick Conklin’s CBO is unable to serve with him. He is seeking nominations and a vote to serve this role. Patrick is facilities chair. Patrick Conklin (Plaza) nominates Diane Lyon (HUSD) to be the CBO on the Facilities Committee. Ken Geisick (OUSD) seconded. All ayes. Motion # 109-18
5.4 SELPA Goals Activities:
The group agreed to follow the task force report to support all schools. In addition, they would like to look at providing a robust Tier I and Tier II program. Look at task force report. Support all schools. Robust tier I and tier II. To support goal 4, the group would like to consider bringing in the Rowell Family Empowerment group for support. Chico State will start training GCOE and OUSD Psychologist on patterns of strengths and weaknesses assessments. The State as a whole is moving in this direction. The form is on SEIS is Psychologist want to begin looking it over. Suzanne Tefs (Walden) would like to see more training for general education staff on how to handle special education students and behavior students. The SELPA Director will find a behavior trainer and bring more information to find out if there is more interest.

5.5 Specialized Physical Health Care Services (Action):
The group review the guidelines for Specialized Physical Health Care Services again. In addition to the guidelines, it was requested to review the nursing cost. One of the school nurses resigned and will be replaced with an LVN. This will provide a cost savings. Moving forward, the SELPA Director would like to look at nursing services deeper with an analysis to let the SELPA decide if the SELPA should continue paying cost for Gen Ed services or begin a fee for service. Nikol Baker (Lake) motioned to approve the Specialized Physical Heath Care Services. Mort Geivett (WUSD) seconded. All in favor. Motion # 110-18.

5.6 Fiscal
5.6.1 2017-2018 Projections: Randy Jones (GCOE) presented the draft of the first interim model. Down from adopted budget by $646,998. The SELPA Director stated there are three students that are getting a special circumstance aide assessment currently. NPS, still up for discussion. HUSD requested we bring general projections for year 2018-2019 to the January SELPA meeting.

5.6.2 Indirect Cost: There was an offer to leave the indirect rate as is but make a reimbursement to SELPA so as to adjust the indirect to the state avg. Difference $167K. The County Superintendent wants to make sure this is fair. He requested data that delineates where the indirect is being spent. A list of what GCOE provides with the indirect cost. Randy Jones will run that report and bring back on the next agenda.

5.6.3 SELPA MOUs:
The SELPA Director went over the cost of each MOU. Discussion continued regarding clarification of the intent of the MOU with OUSD for ERMHS. It was the consensus of the group that OUSD should be reimbursed for 2016-17.

6.0 Committee Reports
6.1 Facilities Committee Update: The Facilities Committee had a meeting November 9th. The Committee Chair emailed the matrix to the Superintendents. Regional reimbursement was a big item that was corrected. Current work is figuring out what should be a repair for the district vs. GCOE repair. The committee is looking at doing a Facilities plan. Look at MOU’s for Regional programs. Bigger issue is long term planning.

6.2 Fiscal Oversight Committee Update: At the last Fiscal Oversight meeting there was discussion regarding first interim.
6.2.1 Cost Containment: Steps in regards to cutting positions, discussed the changes such as Regional reimbursement not going to indirect. Also, discussion with deferred and restricted maintenance.

6.2.2 Districts as Mild/Moderate Program Operators: HUSD would like to see a model done by attrition with the hope of a bigger plan in place.

7.0 Information Items

7.1 State SELPA Report: The SELPA Director gave an update on her last State SELPA meeting. The Special Olympics athletes came to the meeting. There are some dollars to start a mini grant for an integrated program such as soccer or basketball. We will need teacher buy in to begin something like this. The SELPA Director noted she will not be attending the next month’s State SELPA meeting.

7.2 Staff/Program Updates & Changes
7.2.1 GCOE: There are currently three student in assessment for special circumstance aides, Two teachers on medical leave. Instructional Aides out on maternity leave. Will need to increase budget for substitute cost.

7.2.2 OUSD: none

7.3 Diplomas, Report Cards, and Transcripts: Information was distributed regarding Diplomas, Report Cards, and Transcripts and what is required.

7.4 Communications: Work on developing policy around parents observing in classrooms. Many have general policy regarding parent volunteers.

7.5 Upcoming Trainings: no updates.

7.6 Guest Speaker: The County Superintendent introduced Tyler Eccles, Commander for Highway Patrol. He gave a presentation on a Drug impairment training they offer for educational professionals. The County Superintendent will work with him to possibly set up a two day training.

8.0 Public and Committee Comments on Non-Agenda Items

9.0 Adjournment : 11:38