Glenn County SELPA
Minutes from August 28, 2017 Meeting

The Glenn County SELPA Governance Committee held a regular meeting on the above date at the GCOE Willows Admin Building, 311 S. Villa Avenue, Willows, CA, 95988

MEMBERS PRESENT:

- Jacki Campos, SELPA Director
- Patrick Conklin, Plaza School District
- Jim Scribner, Capay Joint USD
- Charles Tracey, Hamilton Unified SD
- Laurel Hill-Ward, Stony Creek Joint USD
- Nikol Baker, Lake School District
- Tracey Quarne, County Superintendent
- Cody Walker, Princeton Joint USD
- Ken Geisick, Orland USD
- Mort Geivett, Willows USD

MEMBERS ABSENT:

DESIGNEES PRESENT:

OTHERS PRESENT:

- Ronnie Stenquist, Randy Jones, Lisa Morgan, Diana Perez, Shane Anderson, Diana Baca, Diana Perez, Judy Corum, Judy Holzaphel, Jen Cox, Ed Changus, Suzanne Tefs, Dusty Thompson

1.0 **Call to Order:** The regular SELPA meeting was called to order at 8:32

4.0 **Approve June 12, 2017 SELPA Meeting Minutes**

Jim Scribner (Capay) moved to approve the minutes. Charles Tracy (HUSD) seconded. Minutes were approved as submitted.

5.0 **Discussion/Action Items**

5.1 **Fiscal**

5.1.1 2016-2017 Closing Books, Final Calculations, MOE: The Assistant Superintendent of Business Services presented on the current status of closing the books. The business office is working closely with the Senior Fiscal Specialist of Student Services to close the books and bring updated information to the next meeting.

5.1.2 2017-2018 Projection: A high cost student enrolled who needs a one on one aide. Will bring additional projections to the fiscal meeting and further SELPA meetings.
5.1.3 Cost Containment: A draft cost analysis was presented for resource 6500. It was first presented at the SELPA Fiscal committee. The SELPA director will continue to update as there are cost changes. Capay likes that transparency of the cost containment so the SELPA can find a way to make changes but still maintain the level of service. The discussion continued regarding the SELPA fiscal committee proposing an approval process for cost at the fiscal committee over a certain threshold. In order to make a change such as this it would require a formal process of changing the local plan and submitting the change to the CDE for discussion. OUSD requested information on who is coded in the salaries and who is coded in the indirect. The SELPA Director reminded will bring the FTE on positions and cost to the Fiscal committee meeting. HUSD asked for the parity formula model to be shared at the fiscal committee so it can be more understandable. Princeton shared that with better understanding of the formula, it is something Princeton supports. Additional cost containment discussion will be continued at the next Fiscal Oversight Subcommittee.

5.1.4 NPS/Legal Pool Restoration (Action): GCOE Asst Superintendent of Business Services will correct the form and submit to the fiscal committee. HUSD made a recommendation that the NPS model go to the Fiscal Committee for review and more equitable way of doing this and then bring this back to the next SELPA Governance meeting. OUSD seconded the motion. A vote was taken, all ayes. Princeton solicited input regarding the most equitable way to calculate this cost.

5.1.5 2016-2017 Legal Expenditure Report: Spent $500 of a $5,000 legal expense budget.

5.2 CASEMIS, June 30, 2017: The Data Analyst presented the CASEMIS data. This is the June 30th data, which is cumulative data including students moved in/moved out. Not necessarily the current caseload. Largest areas of disability are specific learning disability, speech, and, autism. HUSD recommends training for General Ed and SPED staff to know when a child could be served equally with a 504 vs. IEP. The SELPA Director stated it is one of the SELPA goals to train school personnel to strengthen the SST and 504 process at the site. Keeping students in general ed is a goal for the SELPA and compliance item.

5.2.1 Disability Data: Diana can give a refresher on how to look up students through different filters if needed.

5.3 2017-2018 SELPA Draft Goals:
1. Support all Schools in SST or 504 process. Look at general ed setting as least restrictive environment.
2. Support districts with multi tiered system of support including, behavior, social emotional, and how it ties to LCAP (MTSS)
3. Support all teachers through the IEP process. GE teachers are unsure of their process in the IEP including coaching.
4. Supporting parents through SST, 504, & the IEP process.

Stony Creek Joint USD shared advocacy training experience. Stony Creek Joint USD agrees to work toward helping parents understand the role of a good advocate. There is a
pretty common misconception that if a child is in special ed they will not fail no matter what.

5.4 CAC 2017-2018: Please submit to your boards for approval of CAC members.

5.5 CDE Notification for Special Education Performance Indicator Review and Disproportionality: The entire county is looking at this excluding just a few districts. 2016-2017 is the year they are looking at. The COE FTMA has yet to send communications to our staff. The SELPA Director shared communication that another county office received from their FTMA. The SELPA Director will continue to update SELPA Governance as more information comes available.

5.6 Speech and Language Services: The contract with Presence Learning is finalized. The delay was due to negotiation of cost. Our monthly minimums was decreased as well as our number of enrolled students. Protections built in there to move if we find someone to fill the SLP vacancy. Program Specialist can provide training at new Presence Learning sites.

6.0 Committee Reports

6.1 Facilities Committee Update: The next Facilities meeting will be Sept 26th at 1:30. Still working on the logistics of where. Anticipated agenda items will be routine major facilities improvement, lease agreements, cost of MOU. Send additional ideas to Mort.

6.2 Fiscal Oversight Committee Update: The chair of the Fiscal Oversight Committee shared out the established goals for the committee year: Approval process, negotiations, staffing levels, indirect cost, improve communication of financial data, budget process, clear, concise etc. A calendar of meetings was established. Scheduled dates are listed. Document with explanation of cost be distributed. There was a request for reduction in indirect cost. The State avg is 9.9% from COE. Glenn county 12th highest. Avg for district 6.2%. Recommendation to SELPA committee as the indirect rate is not currently part of our local plan. Write a letter petitioning the COE Superintendent. Nominate a representative to negotiate. Ken and Cody will go to County Superintendent to negotiate a lower indirect cost rate and report to the fiscal oversight committee. Chuck recommends the 3 superintendents on the fiscal committee negotiate the indirect cost rate with the COE Superintendent. OUSD expressed concerns regarding the allocation model. They are concerned they are subsidizing services they are not accessing. The next Fiscal Oversight Committee will look at different allocation models. All communication will be timely & provided upon request. HUSD commended the SELPA Director, Jacki Campos, and Program Specialist at HUSD, Aaron Koch for their professionalism on a difficult case in HUSD.

7.0 Information Items

7.1 Staff/Program Updates & Changes:

7.1.1 GCOE: GCOE is still looking for Speech Therapist. No other significant openings.
7.1.2 OUSD: ERMHS second psych is starting. RTI side is helpful. New teachers: Mild/Mod at the high school and Mill Street.

7.2 Communications: None

7.3 Plaza/Princeton Update: Facilities Manager updated SELPA Goveranace on the progress. Plaza Regional took occupancy 2 days before school started at Plaza. Still some small items that need addressed. Fire drill issues will be addressed. Working with civil engineer to create a path. Identified that new building has stand alone fire alarm. Separate alarm. Now that we know we can develop a plan to move forward. Irrigation, pictures sent. They have resolved themselves. Flooding from tractors. Kudos to Shane for 3.5 months doing a fantastic job. Sprinklers are good at Princeton. Send pictures to Mort for facilities committee.

8.0 Public and Committee Comments on Non-Agenda Items

9.0 Adjournment: 10:17

Public may comment on agenda items during discussion; any non-agenda public comments will be heard under Item 8.0.

*** Next Meeting Date: September 25, 2017, Orland Admin Office, 676 E. Walker Street, Orland, CA – 8:30

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