The Glenn County SELPA Governance Committee held a regular meeting on the above date at the GCOE Orland Admin Building, 676 E. Walker Street, Willows, CA, 95988

**MEMBERS PRESENT:**
- Vicki Shadd  SELPA Director
- Patrick Conklin  Plaza School District
- Jim Scribner  Capay Joint USD
- Charles Tracey  Hamilton Unified SD
- Laurel Hill-Ward  Stony Creek Joint USD

**MEMBERS ABSENT:**
- Ken Geisick  Orland USD
- Nikol Baker  Lake School District
- Mort Geivett  Willows USD
- Tracey Quarne  County Superintendent
- Cody Walker  Princeton Joint USD

**DESIGNEES PRESENT:**
- Karen Gosting  Orland USD
- Ellen Hamilton  Willows USD
- Diana Baca  Princeton Joint USD

**OTHERS PRESENT:**
- Ronnie Stenquist, Judy Holzapfel, Suzanne Tefts, Randy Jones, Jacki Campos, Lisa Morgan, Jen Cox, Diana Perez, Shane Anderson

1.0 **Call to Order:** The regular SELPA meeting was called to order at 8:26.

4.0 **Approve May 22, 2017 SELPA Meeting Minutes**
Chuck moved to approve the minutes. (HUSD),  Ellen Hamilton seconded (WUSD). Minutes were approved as submitted.

5.0 **Discussion/Action Items**

5.1 Facilities Committee: Ellen Hamilton spoke on behalf of Mort Geivett (WUSD) regarding the planning of the first Facilities Committee meeting taking place at the beginning of August or September. The items that will need to be on the agenda will be: Routine major facility improvements, 5 year housing plans, Lease Agreements: Lengths and Cost, and MOUs, the difference between typical classroom vs. those that have a washer/dryer etc. Hamilton Unified School District Mild/Moderate classroom should be discussed at the Facilities Committee meeting. When doing so, HUSD should be included in the discussions.

5.2 Fiscal Oversight Committee:
Diana Baca, CBO (PJUSD) discussed the possible objectives of the Fiscal Oversight Committee being: Cost Containment, group unity in decision making, reviewing current reports, include others to help with budgeting. Charles Tracy (HUSD) would like to receive numbers in March/April for the Annual Budget Plan and the Allocation Model. August 16th or 17th is possible date for the first Fiscal Oversight Committee.

5.3 Fiscal:

5.3.1 Year to Date – QCC Print Out: The Year to Date expenditures are showing 85% spent overall. The target at this point is under 91%. The projected carry in is $200,000. Karen Gosting, CBO (OUSD) asked about the cost increase and how the allocation model formula works. The SELPA Director, Vicki Shadd, invited Karen Gosting to attend the SELPA meetings more frequently to get a better understanding of the model or to schedule a meeting to go over it in further detail. In addition, the SELPA Director explained that when the model was built 10% of students were identified as Special Ed. Now, it is closer to 17% which results in a three prong expense.
5.3.2 17/18 Projections: The Assistant Superintendent of Business Services, Randy Jones, (GCOE) went over the 17/18 allocation model and adopted budget.

5.4 Adjourn to Public Hearing: Adjourned to Public Hearing at 9:05am.

5.4.1 Public Hearing on 2017-18 Annual Service Plan (ASP) and Annual Budget Plan (ABP): No Public Comment.

5.5 Reconvene SELPA Meeting: Reconvened at 9:11am. The SELPA Director went over the Annual Service Plan and Annual Budget Plan. She discussed concerns regarding services to students that are in jail. We have teamed with the Adult Education Department and the Glenn County Sheriff to offer a better program. The group discussed wanting more involvement with the budget development and fiscal cycles. Jim Scribner (Capay) moved to approve the Annual Service Plan & Annual Budget Plan. Laurel Hill-Ward (Stony Creek) seconded. The motion passed with 6 votes in favor, 1 against, and 1 abstention. Motion #102-17 Passed.

5.6 Regional Host Site Guidelines (Action)
   The Regional Host Site Guidelines were presented after receiving the Cabinet approval. Karen Gosting (OUSD) moved to approve the Regional Host Site Guidelines. Patrick Conklin (Plaza) seconded. Motion: Orland Motion Seconded: Patrick Seconded. All ayes. Motion #103-17 passed unanimously.

5.7 Nursing Services Guidelines: The Cabinet met with the School Nurse and high school committee at the last cabinet meeting. They would like to work on the Nursing Services Guidelines further before bringing to the governance for approval.

5.8 Graduation Guidelines: The Graduation Guidelines are being worked on and will be governed for approval following the cabinets recommendation.

5.9 CALPADS SPED Discipline Reporting: GCOE Data Analyst, Diana Perez, will be in contact with district data analyst by the end of the week to ensure all students are captured. The CalPads report is due July 31st. Items 7.8 and 7.9 can be submitted through an encrypted email encrypted or she can pick them up.

5.10 2016-17 Review:: Completed update of the local plan. Will be distributed by August SELPA Meeting either by flash drive or hard copy.

5.11 17-18 Goals – Laurel would like a trainer to show parents how to use an Advocate. MTSS changes have to be updated in order to receive a psych intern from Chico State. Local LEA Medi-cal collaborative agreed to put money towards a psych intern. These dollars were not coming from the Special Education dollars.

6.0 Committee Reports

7.0 Information Items

7.1 State SELPA Report: The SELPA Director reported that PPIC and Special Ed Financing were big topics at State SELPA. In addition, a lot of work is happening with the Diplomas Committee and Competetive Integrated Employment.

7.2 Plaza Project: Last week the remainder of flooring was installed. There were some issues inside with the architect. Contractor and architect overlooked the plumbing for the washing machine. Need to retro fit the plumbing in for the washing machine. Less than an inch issue to get a range put in. They will install a 24inch range instead. Boxes and furnishing will be moved in next week. More to come when the architect gets back on plumbing. The septic at Plaza will start this week. A few items on the punch list. Princeton: Met to mark for conduit. USA will be marked out June 12th or 13th. GCOE Facilities Manager spoke with the Princeton Facilities Manager and an agreement was made to leave the control box in the same placement.

7.3 Staff/Program Updates & Changes

7.3.1 GCOE: There are currently two openings for Education Specialist. A couple openings for Instructional Aides. The biggest update on staffing is Speech therapist. We only have 2 Speech Therapist. We will look at speech differently next year to see what we can do to mediate this. More sites will Presence Learning. This is a big change at a big cost. By the end of June Jacki will notify districts of their program set up. Our FTE is 3.9 for speech to serve students.

7.3.2 OUSD Fully staffed programmatically.

7.4 Communications: Letters were sent to Butte County on SELPA behalf for partnerships and collaboration.
7.5 Self Advocacy PSA: Willows Student – Film for Self Advocacy was distributed.

8.0 Public and Committee Comments on Non-Agenda Items: Thank you Vicki – Charles Tracey (HUSD)

9.0 Adjournment: 9:59

Public may comment on agenda items during discussion; any non-agenda public comments will be heard under Item 8.0.

*** Next Meeting Date: August 28, 2017, Willows Admin Building, 311 S. Villa Avenue Willows, CA – 8:30 ***