GLEN COUNTY OFFICE OF EDUCATION
Student Time Sheet  (PRINT ON PURPLE PAPER ONLY)

Name: ___________________________  Month/Year: JUNE #2 2019

<table>
<thead>
<tr>
<th>DATE</th>
<th>IN</th>
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<th>IN</th>
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<th>TOTAL OF DAILY HOURS</th>
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<td>30</td>
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LUNCH

NOTES:

*REPORT TIME IN 15 MINUTE INCREMENTS

This timesheet is to be used by ALL STUDENT EMPLOYEES to capture the end of the 18/19 fiscal year

Use for the time period of June 26, 2019- June 30, 2019

Return to supervisor by Friday, June 28, 2019

Begin new sheet for July 1, 2019- July 25, 2019

______________________________________________
Employee Signature

______________________________________________
Supervisor Signature

______________________________________________
Department Head

______________________________________________
Total Hours  (For Office Use Only)

Revised 06/2018