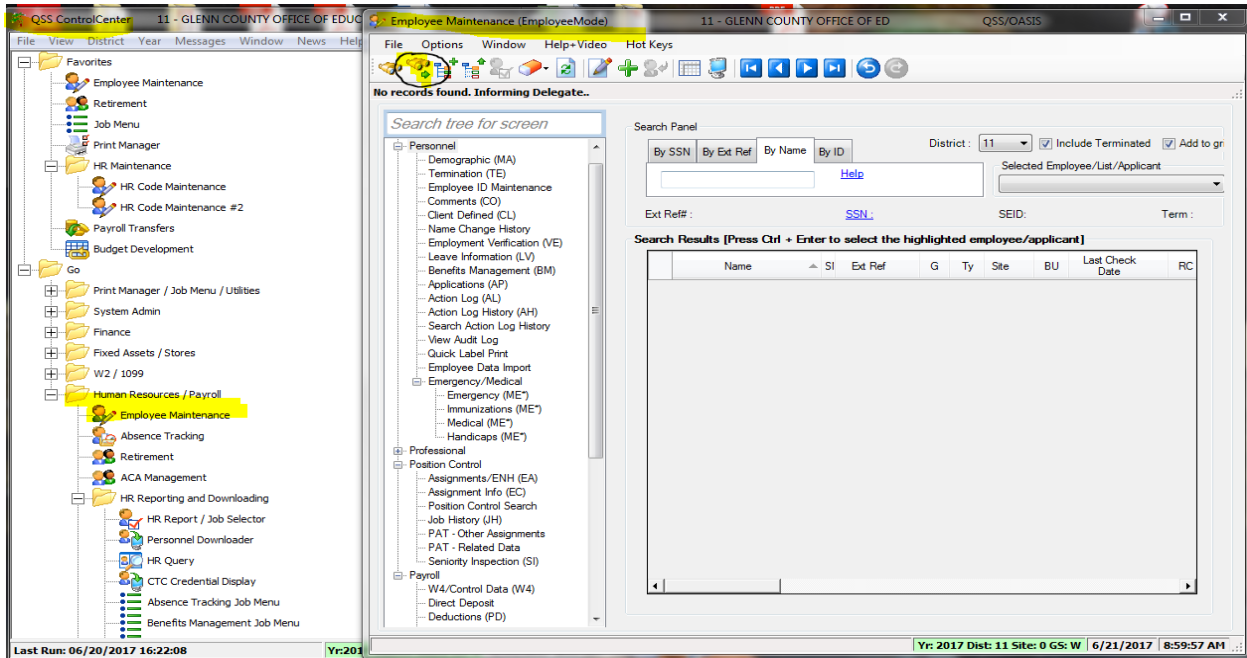
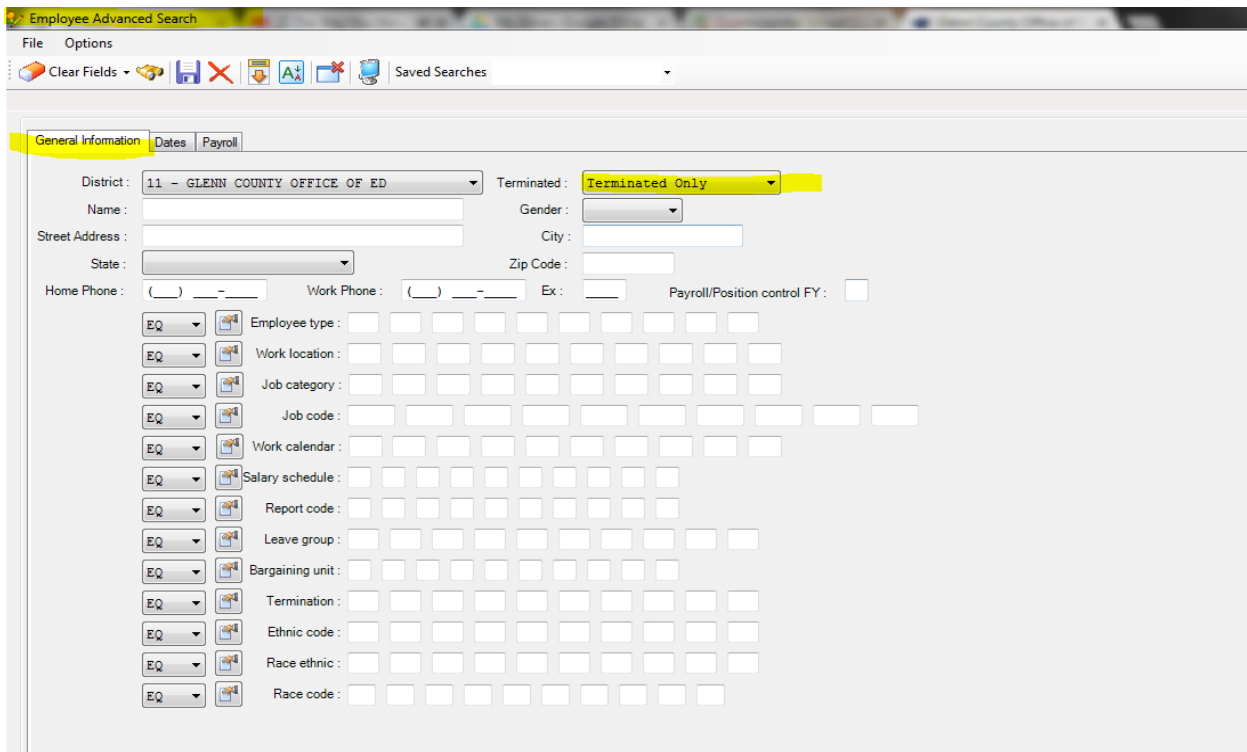


# List of Terminated Employees

From QCC control center, select Employee Maintenance (Human Resources/Payroll branch)  
Click on binoculars + green arrow icon to access advanced search



Advanced Search window will open, select Terminated Only from the General Information tab.  
Please note that employees must be terminated in the TE screen to be included in this search.



Click on the Dates tab; enter the Termination Date range requested. Click on binoculars icon to search

Employee Advanced Search

File Options

Clear Fields Saved Searches

General Information **Dates** Payroll

Hire Date Start: / / End: / /

Original Hire Date Start: / / End: / /

Rehire Date Start: / / End: / /

**Termination Date** Start: 07/01/2016 End: 06/21/2017

TB Expiration Date Start: / / End: / /

Fingerprint Date Start: / / End: / /

Evaluation Due Date Start: / / End: / /

Last Check Date Start: / / End: / /

Seniority Date Start: / / End: / /

Previous Seniority Date Start: / / End: / /

AB1432 Date Start: / / End: / /

Birth Date Start: / / End: / /

Start Month/Day: / / End Month/Day: / /

Longevity Base Date Start: / / End: / /

Start Month/Day: / / End Month/Day: / /

Anniversary Base Date Start: / / End: / /

Start Month/Day: / / End Month/Day: / /

List of employees terminated within the selected date range will appear in the search grid

Employee Maintenance (EmployeeMode) 11 - GLENN COUNTY OFFICE OF ED QSS/OASIS

File Options Window Help+Video Hot Keys

**Search complete. 42 record(s) found.**

Search tree for screen

- Personnel
  - Demographic (MA)
  - Termination (TE)
  - Employee ID Maintenance
  - Comments (CO)
  - Client Defined (CL)
  - Name Change History
  - Employment Verification (VE)
  - Leave Information (LV)
  - Benefits Management (BM)
  - Applications (AP)
  - Action Log (AL)
  - Action Log History (AH)
  - Search Action Log History
  - View Audit Log
  - Quick Label Print
  - Employee Data Import
  - Emergency/Medical
    - Emergency (ME\*)
    - Immunizations (ME\*)
    - Medical (ME\*)
    - Handicaps (ME\*)
  - Professional
  - Position Control
    - Assignments/ENH (EA)
    - Assignment Info (EC)
    - Position Control Search
    - Job History (JH)
    - PAT - Other Assignments
    - PAT - Related Data
    - Seniority Inspection (SI)
  - Payroll
    - W4/Control Data (W4)
    - Direct Deposit
    - Deductions (PD)

Search Panel

By SSN By Ext Ref By Name By ID District: 11  Include Terminated  Add to gr

Selected Employee/List/Applicant: ABOLD, DIANNA M

Ext Ref#: 000004 Show SSN SEID: 1695138253 Term: 07/31

Search Results [Press Ctrl + Enter to select the highlighted employee/applicant]

| Name       | SI | Ext Ref | G | Ty | Site | BU | Last Check Date |    |
|------------|----|---------|---|----|------|----|-----------------|----|
| [REDACTED] | 22 | 000004  | F | BS | 0000 | 07 | 08/10/2016      | 01 |
| [REDACTED] | 60 | 001394  | F | BS | 0000 | 07 | 10/31/2016      | 01 |
| [REDACTED] | 57 | 001904  | F | SA | 0000 | 07 | 02/29/2016      | 01 |
| [REDACTED] | 60 | 002819  | M | BS | 0000 | 07 | 08/10/2016      | 01 |
| [REDACTED] | 62 | 002771  | F | BS | 0000 | 07 | 08/10/2016      | 01 |
| [REDACTED] | 56 | 001542  | M | CM | 0000 | 06 | 03/31/2017      | 01 |
| [REDACTED] | 62 | 001038  | F | AS | 0000 | 07 | 08/10/2016      | 01 |
| [REDACTED] | 61 | 002978  | F | AC | 0000 | 01 | 08/31/2016      | 01 |
| [REDACTED] | 54 | 000052  | F | SA | 0000 | 07 | 11/10/2016      | 01 |
| [REDACTED] | 54 | 001920  | F | SA | 0000 | 07 | 11/10/2016      | 01 |
| [REDACTED] | 63 | 002979  | F | AC | 0000 | 01 | 08/31/2016      | 01 |
| [REDACTED] | 54 | 000717  | F | AC | 0000 | 01 | 08/31/2016      | 01 |
| [REDACTED] | 61 | 002945  | F | AS | 0000 | 07 | 08/10/2016      | 01 |
| [REDACTED] | 57 | 003013  | F | BB | 0202 | 06 | 05/10/2017      | 01 |
| [REDACTED] | 56 | 002059  | F | SB | 0000 | 07 | 11/10/2016      | 01 |
| [REDACTED] | 60 | 001564  | F | BS | 0000 | 07 | 08/10/2016      | 01 |
| [REDACTED] | 56 | 002984  | M | BB | 0000 | 06 | 01/10/2017      | 01 |

Click on grid icon to export your list to excel.