

GLENN COUNTY BOARD OF EDUCATION
Wednesday, March 25, 2020

Minutes

A meeting of the Glenn County Board of Education will begin at **6:00 P.M.** on Wednesday, March 25, 2020 as follows:

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public’s health and well-being are the top priority for the Glenn County Board of Education of the Glenn County Office of Education; you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by:

Telephone:

Call In Number: 669 900-6833

id Number: 962 320 009

Computer:

Log in link: <http://bit.ly/GCBEzoom>

Note: The meeting is being held solely by telephonic means and will be made accessible to members of the public seeking to attend and to address the Board solely through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Tracey Quarne, Secretary
Glenn County Board of Education
311 South Villa Avenue
Willows, CA

traceyquarne@glenncoe.org

530 517-1817

Present: Judith Holzapfel, Janice Cannon, Kathy Perez, Whick Smock and Walter Michael

Absent: None

Other: Tracey Quarne, staff and community members

1.0 CALL TO ORDER:

The meeting was called to order at 6:00 P.M.

2.0 PLEDGE OF ALLEGIANCE:

The pledge was led by Judith Holzapfel.

3.0 APPROVAL OF AGENDA:

Whick Smock moved to approve the agenda as presented, Walter Michael seconded.

The agenda was approved by roll call. 5/0 ayes.

4.0 APPROVAL OF MINUTES:

Approval of Regular Meeting Minutes of Feb. 19, 2020 – **Action Item**

Janice Cannon moved to approve the regular meeting minutes of February 19, 2020. Whick Smock seconded.

The minutes were approved by roll call. 5/0 ayes.

Approval of Special Meeting Minutes of Feb. 24, 2020 – **Action Item**

Walter Michael moved to approve the special meeting minutes of February 24, 2020 as presented, Janice Cannon seconded.

The minutes were approved by roll call. Ayes 5 and 0 nay.

5.0 COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS ONLY:

There were no comments from the audience.

6.0 COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA:

There were no comments from the audience.

7.0 NEW BUSINESS:

A. COVID-19 Update (Coronavirus) – Tracey Quarne - Discussion

Amy Travis, Emergency Operations Officer with the Glenn County Sheriff's Office, will join Superintendent Quarne to provide an update on responses, actions, and available services due to the COVID-19 outbreak.

Superintendent Quarne introduced Amy Travis, from Health and Human Services Agency (HHS), Emergency Operation Center Director (EOC), and GCOE school nurse Kylee Paulos. Ms. Travis shared the EOC had opened on March 16. Ms. Travis also shared most of the Glenn County businesses were following the stay at home order. At this point schools will be closed from March 17 through April 20, at which time the issue will be re-evaluated and a decision will be made either to reopen schools or remain closed for the remainder of the school year.

Ms. Travis informed the board nine (9) individuals had been tested in Glenn County for the Coronavirus and eight (8) had come back negative with one person testing positive.

Superintendent Quarne shared every school district had come up with their own plan for schooling their students. Superintendent Quarne thanked Shirley Diaz, Educational Services Director for GCOE and the TREE (Teacher Resources Enhancing Education) staff for helping the individual districts with distance learning. Superintendent Quarne shared that 5400 students are now participating in distance learning.

He also shared the GCOE Leadership team is meeting daily via zoom; each department also has a daily meeting and every Friday there is a zoom meeting for all GCOE staff. There is also a meeting scheduled for the following Monday that included all District Superintendents, County Superintendents and the State Superintendent. Superintendent Quarne shared Willows Unified is serving about 800 meals and Orland Unified is serving a few more than that.

B. Charter Reports

Wm. Finch – Lisa Morgan reported on the following:

- The students were only able to do one day of CAASPP testing before the stay at home orders were given;
- The students were already set up for independent study as that is the method of instructional delivery for Wm. Finch school.

Success One! – Lisa Morgan reported on the following:

- The students are already set up for independent study. The onsite classes have been canceled until further notice.
- The WASC visitation is complete and went very well;
- The WASC report was incredibly good. The report mentioned how well the school and staff are doing in spite of the change of director and a large number of staff retiring;
- Mrs. Morgan is hoping for a six (6) year accreditation;
- The Federal Program Monitoring is complete and no site visit is required; and,
- Noting the student population being served come with lots of “baggage,” the Advisory Committee suggested a “coffee chat” at both school sites. School counselor Marisol Bobadilla is leading the coffee chats, originally the idea of Success One! teacher Rebekah Walker.
- LCAP Survey Report – information only

Walden Academy - Suzanne Teffs reported on the following:

- Mrs. Teffs reported the last day of school for Walden students was March 16;
- The school organized a drive through for parents to pick up Chrome books and packets for students; and,
- Teachers are meeting with students via zoom.

Lakeview Charter – Julie Haycock reported on the following:

- WASC has finished their initial review, Ms. Haycock is anticipating a full accreditation;
- The school is also closed for face to face meetings;
- They have a 10-day pause for Special Education services; and,
- The teachers have put together a list of resources for other teachers and parents to use during the distance learning period.

C. Wm. Finch 2020/2021 Proposed School Calendar – Lisa Morgan – Action Item

Lisa Morgan presented the proposed school calendar for Wm. Finch for the 2020-2021 school year.

Kathy Perez moved to approve the proposed 2020/2021 school calendar as presented. Whick Smock seconded.

The Wm. Finch 2020/2021 school calendar was approved roll call. 5/0 ayes.

D. Success One! 2020/2021 Proposed School Calendars – Lisa Morgan – Action Item

Lisa Morgan presented the Adult Education 2020/2021 school calendar.

President Holzapfel suggested the title of the calendar be changed to Success One!/Adult Education 2020/2021 school calendar.

Janice Cannon moved to approve the Adult Education 2020/2021 school calendar with the change of the title to Success One!/Adult Education school calendar. Walter Michael seconded.

The Success One!/Adult Education 2020/2021 School Calendar was approved by roll call. 5/0 ayes.

E. Educators Hall of Fame – Tracey Quarne – Information Only

Superintendent Quarne announced the nominations to the Educators Hall of Fame are open. Nominations must be submitted by noon on April 9, 2020.

F. Facilities Update - Shane Anderson – Information Only

- Signs
Shane Anderson announced the sign at Success Square will be a two face triangular sign. The new design will not require a Caltrans permit.

- Back-Up Generators
Shane Anderson reported state funding is questionable at this point; he will continue with the project knowing GCOE may be responsible for purchase.

G. Second Interim Report – Randy Jones – Action Item

Randy Jones presented the Second Interim Report for board approval. He explained the report reflected a positive cash balance and included the one-million-dollar board reserve. President Holzapfel asked regarding the reduction on the textbook and supply line item. Mr. Jones explained the administration knew the textbook and supply budget needed to be reduced for the following two years.

Whick Smock moved to approve the Second Interim Report as presented. Walter Michael seconded.

The Second Interim Report was approved by roll call. 5/0 ayes.

H. Policy Committee Report - Janice Cannon – Information Only

The meeting was canceled. Janice Cannon suggested maybe doing a zoom meeting for the next scheduled Policy Committee meeting.

I. Superintendent's Goals – Tracey Quarne – Information Only

Superintendent Quarne will outline the Superintendent's Goals for 2020 and beyond. The following four goals will be discussed during this meeting; the remaining goals will be discussed during future meetings: ACES/Trauma Informed Care; Math Performance; WIFI; and Willows Building Project.

Superintendent Quarne introduced his four (4) goals:

1. **ACES/Trauma Informed Care** – Superintendent Quarne explained trauma impacts the way a student learns. He explained school districts receive money to train teachers in trauma informed student learning. GCOE is providing some of these trainings through the Educational Services Department, including
 - Aligning resources;
 - Planning for process and protocols; and,
 - Change of processes and culture.

President Holzapfel asked if the training was a done deal and if its extra work the classroom teacher is responsible for. Superintendent Quarne explained the training is not extra work for the teachers; the training gives the teachers new strategies and how to best serve the students. Superintendent Quarne mentioned there is strong buy-in from the teachers, HHSA, and law enforcement. Korey Williams, Princeton Joint Unified Superintendent said trauma informed practices are important, assuming all students are the same is wrong. Learning trauma informed practices is a very important tool for teachers.

2. **Math Performance** – Superintendent Quarne introduced Shirley Diaz, Educational Services Director. Mrs. Diaz shared Glenn County testing data using Tableau, a tool made available by Riverside COE. Mrs. Diaz explained the math scores are a huge concern throughout the state. She mentioned the scores have slowly increased since 2015, but still bellow state average. She explained the teachers have the knowledge,

but need some teaching strategies. President Holzapfel mentioned the board is not pleased by the Language Arts and Mathematics scores. She suggested looking over the GCBE's goals and coordinating with the Superintendent's goals to make it a priority.

3. **Wi-Fi** – The Superintendent explained he would like to Wi-Fi as much of the county as possible. He would like every student in Glenn County to have access to free Wi-Fi. Every high school student should have the ability to concurrently enroll in the local junior college or state university to finish their first two years of college as they finish high school.

Superintendent Quarne reminded the board the current situation with Covid19 has turned the entire county into online schools/distance learning. County wide Wi-Fi could have made this entire process much easier. He reminded the board the towers now allow school districts to facilitate the online testing required by the state. At this point it is not known how many kids do not have access to high speed internet or access to a device. President Holzapfel said the project would be very expensive and the current towers only would provide internet services in a one-mile radius.

President Holzapfel asked the Superintendent how he was going to control abuse of the service. President Holzapfel asked for a consensus from the rest of the board members. Kathy Perez would like more information on the project. Walter Michael said he would be open to the idea, but more information was needed. Whick Smock would like to hear more information as well. Janice Cannon would also like to hear more information. She mentioned rural people do not have access to fast internet.

A community member mentioned Capistrano and San Jose county already have county wide Wi-Fi. Those counties have already worked through the same questions the GCBE board had. Some of the counties used bond money, others did not. Randy Jones mentioned Kings County has already provided the service through the HSN network. The service could be controlled through the login process and filters. Mr. Jones also shared grant availability is increasing for such service. Lisa Morgan shared that blended learning is best; when you allow students these choices, student achievement will rise.

4. **Willows Building Project** – Superintendent Quarne reminded the board of the 2014 building project started in Orland. He explained the advantages of co-locating Adult Education with Health and Human Services Agency (HHS). He would like to duplicate that process in Willows. He explained the building where HHS resides now is almost 100 years old and has many issues. HHS is looking for a build to suit in Willows. HHS asked GCOE to duplicate in Willows what was done in Orland. The new building would be placed between the Willows Administration Office and the South Learning Center (LCS). The building would carry a 20-year mortgage and a 20-year lease with HHS. President Holzapfel mentioned she would rather see GCOE build a building for the preschool now located at LCS. As it is now, the preschool children are in the same building as AB109 adult students.

Janice Cannon and Kathy Perez would like to get more information on the project. Whick Smock said he was not entirely against the project; the rent would pay for the

building as opposed to GCOE paying for the building entirely. Walter Michael mentioned he was looking at the big picture; the project would be helping out a lot of people. President Holzapfel would like to see a plan to get those preschoolers out of the same facility as the adult education AB109 students. She would like to review the board's goals and align them to the Superintendents at the next meeting.

J. Student Services/CaFS Facility Grant Update – Jacki Campos – Information Only

Jacki Campos, SELPA Director announced she had received information regarding the Student Services/CaFS facility grant. The grant had been approved. GCOE is placed at a level 10 priority out of 12, twelve being the highest need. She believes the timeline for the grant will be delayed due to school closures.

8.0 ADMINISTRATIVE REPORT:

The Superintendent will report on his activities.

Superintendent Quarne reported he had been very busy, and is planning to increase the number of administrators by one. He reported the Administration Team is very solid.

9.0 BOARD MEMBER REPORT:

Report on County Office of Education related activities by board members.

Judy Holzapfel reported she had attended the February SELPA meeting where she learned Hamilton Unified has financial problems. She also attended the Lake School Board meeting and reported the school is at capacity for the incoming kindergarten class. She reported she had attended the SSDA conference in Sacramento, the Success One! WASC meet and greet, the Orland Unified special meeting, and the online SELPA meeting.

Whick Smock reported he had attended the CaFS Policy meeting and the SSDA conference in Sacramento.

Janice Cannon also attended the SSDA conference. Mrs. Cannon also attended the Stony Creek Board meeting where she found the junior high school students will be moved to Indian Valley in Stonyford. She also reported the water fountains at the schools will be replaced. Superintendent Kevin Triance reported the school and community are in dire need of reliable internet.

Kathy Perez reported she is anxious to see how the students will perform. Students getting more one on one time with parents being more involved.

Walter Michael reported he had also attended the SSDA conference in Sacramento where he met with Superintendent Williams from Princeton and Dr. Powell, Hamilton Unified Superintendent. Mr. Michael thanked the GCOE staff for all the help they are providing the districts.

10.0 COMMUNICATIONS

- *CALSTRS Report*
- *6th Annual Charter School Authorizers Conference*
- *Charter School Development Center*
- *CSBA Annual Report 2019*
- *2019 CSBA Year-In-Review*

- *Community Health – Safety SMART*
- *2019-2020 First Interim Report Letter*

Superintendent Quarne reported CALSTRS had completed their audit of how GCOE reports retirement benefits, and had passed. He asked the board to let the office know if any member would like to attend the 6th Annual Charter School Authorizers conference. The Superintendent announced he had received the CSBA annual report and the CSBA year in review and shared he has documents if any of the members would like to review. The board packet included a copy of the magazine article which featured the SMART Team. He also shared CDE had concurred with GCOE on the 2019-2020 First Interim Report.

11.0 NEXT MEETING: Date/Time

April 15, 2020, at 6:00 PM.

12.0 ADJOURNMENT:

The meeting was adjourned at 8:19 P.M.

Judith Holzapfel, Board President

Tracey Quarne, Superintendent

Note: Agendas may be reviewed at the Glenn County Office of Education website at www.glenncoe.org under Glenn County Board of Education - Agendas, or in the Superintendent's Office after 8:00 a.m. on the Friday prior to the Board meeting.
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