

GLENN COUNTY BOARD OF EDUCATION
Wednesday, June 17, 2020

Minutes

A meeting of the Glenn County Board of Education began at **6:00 P.M.** on Wednesday,
June 17, 2020 as follows:

131 E. Walker Street, Orland

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public’s health and well-being are the top priority for the Glenn County Board of Education of the Glenn County Office of Education; you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by:

Telephone:

Call In Number: 669 900-6833

id Number: 962 320 009

Computer:

Log in link: <http://bit.ly/GCBEzoom>

Note: The meeting is being held in person and by telephonic means and will be made accessible to members of the public seeking to attend and to address the Board through the link set forth above or in person, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Tracey Quarne, Secretary
Glenn County Board of Education
311 South Villa Avenue
Willows, CA

traceyquarne@glenncoe.org

530 517-1817

Present: Judith Holzapfel, Janice Cannon, Kathy Perez, Whick Smock and Walter Michael

Absent: None

Other: Tracey Quarne, staff and community members

1.0 CALL TO ORDER:

The meeting was called to order at 6:00 P.M.

2.0 PLEDGE OF ALLEGIANCE:

The pledge was led by President Holzapfel.

3.0 APPROVAL OF AGENDA:

Superintendent Quarne asked to have Agenda Item H moved to the top of the agenda. Vice President Smock announced he would be leaving the meeting at 7:30 p.m. Walter Michael moved to approve the agenda with the changes. Kathy Perez seconded.

The agenda was approved with the changes by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Smock and Michael.

4.0 APPROVAL OF MINUTES:

Approval of Regular Meeting Minutes of May 20, 2020 – **Action Item**

President Holzapfel pointed out a correction on agenda item 9.0 – Board Member Reports. She did not attend the Lake View Charter meeting; the report was given at the Lake Board Meeting she attended. Whick Smock moved to approve the minutes of May 20, 2020 as corrected, Janice Cannon seconded.

The minutes were approved with the correction by a show of hands and ayes by board members Holzapfel, Cannon, Perez, Smock and Michael.

5.0 COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS ONLY:

There were no comments from the audience.

6.0 COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA:

Steve Wood, the Safety and Loss Prevention agent from Golden State Risk Management announced GCOE would receive 10% of the dues paid for the year, the maximum that can be earned for participating in the program.

7.0 NEW BUSINESS:

A. Charter Reports – Information Only

- Walden Academy
The Walden Academy report was included in the board packet.
- Success One!

Lisa Morgan reported teacher Rebecca Walker had left and a new teacher will be hired. She also reported Success Printing had made \$1,000 less than the year before. Superintendent Quarne announced DJ Woodward is making an album at the studio and the Success Printing is doing the jacket for the album.

- Wm. Finch
Lisa Morgan reported Wm. Finch had their graduation last Thursday in the parking lot of the school. She informed the board that pictures and a video had been sent to their email. She also reported the school will offer online summer school for credit recovery only.

B. Success One! Covid-19 Operations Report – Lisa Morgan - Action Item

Lisa Morgan presented the Success One! Covid-19 report for approval. The report explained the following:

- How the school has addressed the school closure;
- How it met the needs of English learners;
- How it met the needs of foster youth;
- How it met the needs of low-income students;
- How it continued to provide high quality distance learning opportunities;
- How it provided the students with meals; and,
- The steps the school arranged for supervision of students during school hours.

Judith Holzapfel moved to approve the Success One! Covid-19 Operations Report, Janice Cannon seconded.

The Success One! Covid-19 Operations Report was approved by a show of hands and ayes by board members Holzapfel, Cannon, Perez and Michael. Whick Smock left at 7:44 P.M.

C. Wm. Finch Covid-19 Operations Report – Lisa Morgan – Action Item

Lisa Morgan presented the Wm. Finch Covid-19 report for approval. The report explained the following:

- How the school has addressed the school closure;
- How it met the needs of English learners;
- How it met the needs of foster youth;
- How it met the needs of low-income students;
- How it continued to provide high quality distance learning opportunities;
- How it provided the students with meals; and,
- The steps the school arranged for supervision of students during school hours.

Janice Cannon moved to approve the Wm. Finch Covid-19 Operations Report, Kathy Perez seconded.

The Wm. Finch Covid-19 Operations Report was approved by a show of hands and ayes by board members Holzapfel, Cannon, Perez and Michael. Board member Smock had left the meeting.

D. GCOE Covid-19 Operations Report – Tracey Quarne – Action Item

Randy Jones presented the GCOE Covid-19 report for approval. The report explained priority 9: Expelled Pupils and Priority 10: Foster Youth.

Walter Michael moved to approve the GCOE Covid-19 Operations Report, Kathy Perez seconded.

The GCOE Covid-19 Operations Report was approved by a show of hands and eyes by board members Holzapfel, Cannon, Perez and Michael. Board member Smock had left the meeting.

E. Support of Law Enforcement Agencies – Tracey Quarne – Action Item

Resolution #2019/2020-6 Resolution of support for law enforcement agencies serving Glenn County and the schools of Glenn County.

President Holzapfel read the resolution into the record. Superintendent Quarne encouraged the board to support the resolution.

Walter Michael moved to approve Resolution #2019-/2020-6, Kathy Perez seconded.

Resolution #2019-/2020-6 was approved by a show of hands and eyes by board members Holzapfel, Cannon, Perez and Michael. Board member Smock had left the meeting.

F. Sign Update – Shane Anderson – Information Only

Shane Anderson reported the monument sign for Success Square will be finished by the August board meeting.

G. Facilities Update – Shane Anderson – Information Only

Shane Anderson reported on the following:

- The Little Bridges preschool was approved, but the award letter has not been received;
- The Wm. Finch Media Arts was approved; we are waiting for the process. We expect to receive more information in the middle of July, and,
- The proposed HHSA building on Villa Street- Superintendent Quarne contacted HHSA to revise their needs along with the needs of GCOE. Glenn County needs a larger conference room. Board President Holzapfel shared the original idea, when the land was purchased, was to build a large conference room.

H. Consideration of Changing Insurance Group – Tracey Quarne – Discussion Only

The board will discuss moving from Golden State Risk Management to Tricounties School Insurance Group for Workers Compensation and General Liability.

Superintendent Quarne explained the large events that have recently occurred has made it hard to get insurance. At this point GCOE has contracted with Golden State Risk Management for General Liability and Workers' Compensation Insurance for many years. GCOE has received excellent services from them. He further explained GCOE will be looking at Tri Counties School Insurance and compare the services and prices. The Glenn County Office of Education was a founding member of Tri Counties School

Insurance Group. Tri Counties has not had a rate increase for the last four (4) years in the medical portion of the insurance. Superintendent Quarne mentioned the 2020-2021 school year will be a hard year financially. Superintendent Quarne informed the board GCOE would need to give Golden State a one year plus one-day notice to analyze other options by June 30, 2020.

Rick Krepelka, a Golden State Risk Management agent spoke and said he would enjoy working with Randy Jones and Superintendent Quarne on the comparisons. Mr. Krepelka also presented Superintendent Quarne with a plaque and a check in the amount of \$52,660.30. The plaque certified that the Glenn County Office of Education was Accredited with Excellence as a 2019-2020 participant of the Risk Management Accreditation Program. Superintendent Quarne informed the board he would be sending the notice to Golden State Risk Management.

I. Reopening Plans – Tracey Quarne – Discussion Only

Superintendent Quarne shared some of the suggestions from Glenn County Health, CDC and the State Governor. Some of the suggestions are to wash hands, wear masks and social distance. He explained the Governor's order will expire on July 5. The order would require any employee who tests positive to file a worker's compensation claim. President Holzapfel said there are too many variables, unfair for those that don't follow the recommendation of the Governor or CDC.

J. 2020/2021 GCOE Budget – Randy Jones – Action Item

A. Public Hearing – 6:15 P.M. - Randy Jones

The board will adjourn into a Public Hearing to receive comments from the public regarding the 2020/2021 GCOE budget.

President Holzapfel adjourned the meeting into closed session at 8:28 P.M.

B. Closure of Public Hearing

There being no comments, President Holzapfel closed the Public Hearing at 8:29 P.M.

C. 2020/2021 GCOE Budget Approval

The board will consider the approval of the 2020/2021 GCOE Budget.

Randy Jones explained the following:

- budget included the 10% cut for 2020/2021
- Certificated Expenditures are decreasing due to schools providing their own after school programs

With the revenues going down, the board asked what was being cut to mitigate the reductions. Mr. Jones explained GCOE had cut travel and conference, books and supplies, no salary adjustments, including step and column this year unless funding gets restored and use of the reserves. Randy Jones explained GCOE would meet the multi-year budget requirement.

Janice Cannon moved to approve the 2020/2021 GCOE budget as presented, Kathy Perez seconded.

The 2020/2021 Budget was approved by a show of hands and ayes by board members Holzapfel, Cannon, Perez, and Michael. Board member Smock had left the meeting.

K. Special Needs School Transportation Camera (SN) Program

A. Public Hearing – 6:20 P.M. – Jacqueline Campos – Action Item – Out:

The Board will adjourn into a Public Hearing to receive comments from the public regarding the Special Needs School Transportation Camera (SN) Program of the California Governor's Office of Emergency Services (Cal OES) regarding the use of camera systems on all the Glenn County Office of Education vehicles used for transporting students including vans and buses.

President Holzapfel adjourned the regular meeting into the Public Hearing at 6:38 P.M.

Jacki Campos, Director of Special Education and SELPA explained the SELPA had discussed and agreed to install cameras in all GCOE vehicles. She further explained the grant required a Public Hearing. Chris Stifter, a GCOE vehicle driver of ten years spoke. Ms. Stifter has issues with the cameras in the vehicles. She spoke regarding the students feeling comfortable speaking with the drivers, but if the cameras are installed, the students might feel intimidated because they are being recorded. She feels a lot of the problems start in the classroom, and maybe the cameras should be installed in the classrooms. Board member Perez said the cameras are a way to protect the drivers and students. Ms. Stifter feels the drivers know the kids and there is a trust between them. Jacki Campos assured the public there would be training for the staff after the cameras are installed. Cathy Whitney, Director of Transportation, is the trainer and she has experience with cameras on buses. Mrs. Whitney acknowledged Chris Stifter gets some of the toughest kids and she connects with them very well. She also acknowledged none of the GCOE drivers have driven vehicles with cameras, and, in her experience, after a while the cameras become part of the vehicles and are very helpful for the drivers. President Holzapfel explained the cameras are a protection for the drivers, the students and GCOE. Board member Cannon asked regarding the ownership of the recorded material and who would be looking at it. Cathy Whitney responded the material will be looked at periodically, and randomly. She further explained the cameras are very helpful for reporting drivers who don't stop when the bus red lights are flashing. The cameras would help the transportation department on reporting those drivers. President Holzapfel mentioned some policy issues needed to be address such as how long to keep the recorded materials. Superintendent Quarne requested keeping such materials for the school year unless there are issues, then it would be kept until the issue is resolved. Jacki Campos said the SELPA would approve the process and procedures. Mrs. Campos shared the SELPA had approved the grant in October 2019. Diantha Candieas, retired GCOE employee spoke for the use of cameras on the vehicles but would like to have a labor relations meeting before the cameras are installed. She also suggested to consider installing cameras in the classrooms. Board member Cannon asked to take time and digest all the information received and vote on the item another day. Board member Perez would like to protect students and staff. Board member

Michael said it's the future and would not have an issue approving the plan. Jacki Campos mentioned the hearing was a hurdle that needed to be done before she notified staff. Staff will be notified and receive the training necessary. Araceli Garcia, a GCOE staff member as well as a parent of a special needs child, asked what would happen if the parents did not sign the waiver for the students to be recorded. Mrs. Campos replied the parent would have a meeting with the IEP team and if the parent qualifies, they would be refunded the mileage to transport the child.

B. Closure of Public Hearing

There being no other comments, President Holzapfel closed the hearing at 7:16 P.M.

C. Approval of Special Needs School Transportation Camera (SN) Program

The board will consider the approval of the Special Needs School Transportation Camera (SN) Program.

Whick Smock moved to approve the Special Needs School Transportation Camera (SN) Program, Walter Michael seconded.

The Special Needs Transportation Camera (SN) Program was approved by a show of hands and ayes by board members Holzapfel, Smock, Michael and Perez. Janice Cannon voted no.

8.0 ADMINISTRATIVE REPORT:

The Superintendent will report on his activities.

Superintendent Quarne reported there had been a break-in at a storage unit at LCN. There was about \$3,500 of equipment stolen, the insurance deductible is \$5,000. The superintendent also announced there would be no in person back to school event, and PG&E will be installing electric charging stations for free. The superintendent announced he would be out of the office starting July 5-20, he's going back to North Dakota.

9.0 BOARD MEMBER REPORT:

Report on County Office of Education related activities by Board Members.

Judy Holzapfel reported she had listened to CDE on the reopening in August. She also attended a Zoom board meeting for Princeton Joint Unified, a YouTube meeting for Orland Unified, and a Zoom GCOE staff meeting. She also attended two SELPA meetings, A Zoom Capay School board meeting, a Zoom Lake School board meeting and the Wm. Finch graduation.

10.0 COMMUNICATIONS:

Superintendent Quarne reported the Second Interim report had been accepted by the state and the Glenn Gazette had a special publication of the 2020 graduates which was mailed to all Glenn County residents.

11.0 NEXT MEETING: Date/Time/Location
July 15, 2020, at 6:00 PM – 311 S. Villa Avenue, Willows

12.0 ADJOURNMENT:

The meeting was adjourned at 9:20 P.M.

Judith Holzapfel, Board President

Tracey Quarne, Superintendent

Note: Agendas may be reviewed at the Glenn County Office of Education website at www.glenncoe.org under Glenn County Board of Education - Agendas, or in the Superintendent's Office after 8:00 a.m. on the Friday prior to the Board meeting.

This institution is an equal opportunity provider and employer.

2019/2020 June 17, 2020 – Minutes