

**GLENN COUNTY OFFICE OF EDUCATION
BOARD OF EDUCATION
Wednesday, November 19, 2008
Glenn County Office of Education,
311 South Villa Avenue, Willows**

MINUTES

The meeting of the Glenn County Board of Education began at 5:30 p.m. on Wednesday, November 19, 2008 at 311 South Villa Avenue, Willows.

MEMBERS PRESENT: Ray Gollnick, Catherine Hanes, Jim Mason, Julia Larson,
Linda Miller

MEMBERS ABSENT: None

OTHERS PRESENT: Superintendent Barrera, Janna Lambert, staff and community members

1.0 CALL TO ORDER:

Ray Gollnick called the meeting to order at 5:30 p.m.

2.0 PLEDGE OF ALLEGIANCE

Gene Massa led the pledge of allegiance.

Ray Gollnick congratulated the three new board members and recognized the others who also ran for office

3.0 APPROVAL OF AGENDA

Ray asked for the addition of an item after 8H as Presentation and Acknowledgement of Service.

Jim Mason made a motion to approve the agenda as presented. Catherine Hanes seconded the motion. Motion carried.

4.0 APPROVAL OF MINUTES:

Catherine Hanes made a motion to approve the minutes for October 15, 2008. Jim Mason seconded the motion. Motion carried.

5.0 COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS ONLY:

There were no comments.

6.0 COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA:

An audience member stated it was her understanding we were doing a FCMAT audit of what the DOJ had already investigated, what was the cost and when would the results be available. Superintendent Barrera responded that there were no duplications in the items covered by the DOJ and the current FCMAT audit. The cost is around \$20,000 and we should have a draft of the report the first of December. When we receive the final report, it will be made public.

7.0 UNFINISHED/OLD BUSINESS:

A. Use of Glenn County Office of Education Letterhead Policy – Linda Miller

Linda Miller asked for a policy on the use of letterhead so there would be a clear understanding of the guidelines. It was recommended that letters be brought before the Board before it is sent out. Janna Lambert agreed it was best to have a policy. She could draft a simple by-law but it is probably covered under the by-law that the Board president speaks for the Board.

Julia Larson made a motion that Janna Lambert write a policy on the use of letterhead and bring it back to the new board for approval. The motion was seconded by Ray Gollnick. Motion carried.

8.0 NEW BUSINESS:

A. Interdistrict Transfer Policy – Linda Miller

Linda Miller suggested a cut off date early in the school year for interdistrict transfers. It is unfair to remove students from a school they have attended for several months. She suggested each district send out a letter every year stating that an interdistrict transfer may be necessary to continue attending a particular school. Janna Lambert said there were certain guidelines in Ed Code for appeals to take place. GCOE's board policy needs to be updated along with the expulsion appeal. Child care as a mandate has been deleted. She will provide samples of other counties appeal forms to Roberta. She does not believe it is up to the Board to make a policy on timelines.

Linda Miller made a motion that the Board review the GCOE interdistrict policy and update it. Julia Larson seconded the motion. Motion carried.

B. Williams Settlement – Shirley Diaz

Shirley Diaz explained that the state mandates that GCOE has oversight responsibilities over schools in Decile 1 through 3. For the 2007-08 school year Hamilton Elementary School was the only school at Decile 3 based on 2006 scores. She participated in determining there were adequate textbooks for students, determining that facilities were adequate, and that teachers were No child Left Behind highly qualified HUES will remain with GCOE oversight until 2009.

C. Carl Perkins High School Consortium Plan for 2008 - 2012 – Jess Modesto

Jess Modesto said the Carl Perkins Career and Technical Education Local Plan for 2008 – 2012 was the culmination of several months of work and investigation by the districts. The funds are no longer marked for any particular distinct but now funds come to the LEA. They then need to determine with the district the best use of the funds. Items considered are teachers appropriately credentialed, have teachers worked in the area in which they are teaching. He commended the district administrators for their input.

Catherine Hanes made a motion to approve the 5- Year Plan as presented. Jim Mason seconded the motion. Motion carried.

D. Special Board Meeting – Superintendent Barrera

Superintendent Barrera congratulated the new board members. He reported that according to Ed. Code 1007, on November 28, 2008 the new board members assume office. We need to have a swearing in ceremony, the signing of the written Oath of Office, and the Certification of Election. He asked for the Board to consider a Special Meeting in early December to accomplish these items before the regular meeting. Items for that agenda would include electing the President and the Clerk, set the calendar, and make appointments to the ROP program and the Policy Council for Child and Family. After discussion it was determined that Tuesday, December 9, 2008 at 5:30 p.m. would work for everyone.

Jim Mason made a motion to have a special meeting on Tuesday, December 9, 2008 at 5:30 p.m... Linda Miller seconded the motion. Motion carried.

E. CSBA Delegate Nomination – Superintendent Barrera

Superintendent Barrera asked that this be tabled. Ray Gollnick stated that he had in CSBA for 10 years and it is a lot of work. Possibly next year someone would care to run for that position.

Catherine Hanes made a motion to table the nomination of a CSBA delegate. Julia Larson seconded the motion. Motion carried.

F. New Board Training – Superintendent Barrera

Superintendent Barrera reported that CSBA has given him names of people available for training for the new and existing board members. He is working in conjunction with John McIntosh from ECHS with district board training. The date being considered is Thursday, January 22, 2009. All board members agreed to the date so Superintendent Barrera will move forward with the training.

G. Williams Uniform Complaints – Vicki Shadd

Vicki Shadd asked for approval of the July 2008 Quarterly Report on William Uniform Complaints for Special Education, Opportunity, and Willowglen School. There had been no complaints for that time frame.

Jim Mason made a motion to approve the Williams Uniform Complaints report for Special Education, Opportunity, and Willowglen School for July 2008. Catherine Hanes seconded the motion. Motion carried.

H. Williams Uniform Complaints – Susan Domenighini

Susan Domenighini asked for approval of the July 2008 Quarterly Report on William Uniform Complaints for Wm. Finch Charter School. There were no complaints for that time frame. There was no July Board meeting so we are getting it approved now.

Julia Larson made a motion to approve the Williams Uniform Complaints report for Wm. Finch. Linda Miller seconded the motion. Motion carried.

Presentations:

Ray Gollnick presented plaques to Julia Larson and Linda Miller for their years of service and reviewed the board's accomplishments over the past several years.

Julia Larson said she had been contacted by a representative of Citizens of Glenn County, a philanthropic anonymous group who will be making contributions to the students and services of Glenn County Office of Education. She presented a plaque with a clock to Linda Miller for her years of service.

9.0 ADMINISTRATIVE REPORT:

Superintendent Barrera reported that he and Vicki Shadd had traveled to Susanville for the Region II Superintendent's meeting. The focus was on Special Education. All counties are experiencing the same difficulties with Special Education costs. There was a

unification meeting last night at Hamilton City at which he presided over the first of the meeting. A name has not yet been selected for the district. GCOE will be assisting them in finding a new Superintendent. There is a meeting tomorrow night at 7:00 p.m. to form the criteria for the new Superintendent. He recognized two employees, Gloria Valente and Donna Alvarez, who will be retiring in December. He wished them well and thanked them for their years of service.

He added that 99% of the Special Ed staff is now housed at Orland Admin. This offers a great deal of cohesiveness to the staff.

Vicki Shadd announced there was a SELPA governance meeting today. All Districts have their estimates now on excess costs based on First Interim.

Randy Jones said the Business Office has hired Susie Tierney to take Donna Alvarez' place.

Shirley Diaz said the Media Center is being re-organized to make more room for a training area for teachers. There are a lot of books available for people to take. Books and bean bags have been moved to LCN. Teachers are gearing up for Language Arts adoption. Superintendent Barrera added that Shirley is doing the teacher training in-county rather than sending them out of county. He encouraged the board members to visit the Special Ed and other school programs. He will plan field trips for board members to other schools.

Susan Domenighini said she and the Advisory Council are starting to work on the Wm. Finch Charter renewal to get approval by February. They have had three meetings so far.

Merrilee Johnson sent a written report that Patricia Loera has been hired as a First 5 Support Specialist.

10.0 BOARD MEMBER REPORT:

Catherine Hanes said she was proud of Elk Creek. Eight of the 13 girls in high school play volleyball. They won their division but were defeated in the play offs. Three girls went to FFA convention with their advisor. Mary Burt was selected as a national delegate. This year there will be 5 graduates from ECHS. The new superintendent is doing well.

Julia Larson attended Capay Elementary school meeting. Their website is up and running. She attended Hamilton 's unification meeting.

Linda Miller attended Willows Unified board meeting this month. She expressed her appreciation for all the support offered by the people of Willows.

Gloria Valente and Donna Alvarez expressed their appreciation for GCOE.

11.0 COMMUNICATIONS:

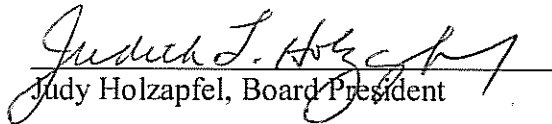
There were no communications.

12.0 NEXT MEETING: Date/Time/Location

Tuesday, December 9, 2008 5:30 p.m. Willows Administration

13.0 ADJOURNMENT:

The meeting was adjourned at 7:08 p.m.



Judy Holzapfel, Board President



Arturo Barrera, Superintendent

Note: Agendas, complete with backup materials, may be reviewed on the Glenn County Office of Education website at www.glenncoe.org under Glenn County Board of Education - Agendas, or in the Superintendent's Office after 8:00 a.m. on the Friday prior to the Board meeting.

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