

**GLENN COUNTY OFFICE OF EDUCATION  
BOARD OF EDUCATION  
Wednesday, August 19, 2009  
Glenn County Office of Education,  
311 South Villa Avenue, Willows**

Before the meeting Superintendent Barrera presented Jim Mason with a plaque honoring his 25 years of service as a Glenn County Board member. At that time Superintendent Barrera read the Oath of Office to Kathy Perez swearing her in as the provisional appointment to complete the term as Princeton trustee. Refreshments were served.

**MINUTES**

The meeting of the Glenn County Board of Education began at 5:00 p.m. at 311 South Villa Avenue, Willows. The regular session began immediately following the closed session.

**PRESENT: Gene Massa, Gail Zimmerman, Judy Holzapfel, Catherine Hanes, Kathy Perez**

**1.0 CALL TO ORDER:**

Board President Judy Holzapfel called the meeting to order at 5:00 p.m.

**2.0 PLEDGE OF ALLEGIANCE**

Randy Jones led the pledge of allegiance.

**3.0 APPROVAL OF AGENDA**

Catherine Hanes made a motion to approve the agenda as presented. Gene Massa seconded the motion. Motion carried.

**4.0 COMMENTS FROM THE AUDIENCE ON CLOSED SESSION ITEMS:**

There were no comments from the audience.

Meeting was adjourned to closed session at 5:03 p.m.

Open session reconvened at 5:45 p.m.

**5.0 CLOSED SESSION:**

President Holzapfel announced all appeals had been granted.

**6.0 APPROVAL OF MINUTES:**

Gail Zimmerman made a motion to approve the minutes for June 17, 2009 with corrections. Gene Massa seconded the motion. Motion carried.

**7.0 COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS ONLY:**

There were no comments from the audience.

**8.0 COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA:**

There were no comments from the audience.

**9.0 NEW BUSINESS:**

**A. Williams Uniform Complaints**

Shirley Diaz explained there were no complaints for Wm. Finch Charter School, Willowglen Court School, or Opportunity Schools. Student Services received one complaint relating to teacher vacancy. The issue was resolved.

Catherine Hanes made a motion to approve the Williams Uniform Complaints for the quarter ending July 2009. Gail Zimmerman seconded the motion. Motion carried.

**B. Matson and Isom Auditor's Contact**

Randy Jones presented the form from auditors Matson & Isom asking for a board member to be the auditor contact for fraud and financial statements. This will be a yearly requirement.

Catherine Hanes made a motion to appoint the person holding the office of board president as the contact for Matson & Isom. Kathy Perez seconded the motion. Motion carried.

**C. Define the role of board liaisons**

Superintendent Barrera said there was currently no description or area of responsibility for the role of board liaison. After discussion it was decided that staff members complete the description of the board liaison and present it at the September meeting. The board policies, 9000 series will be on the September agenda.

**D. Approval of Department of Health Services Contract**

Merrilee Johnson introduced Margaret Parisio and asked for approval of the 2008 – 2009 contract between the Department of Health Services and the Glenn County Office of Education. This would authorize GCOE to serve as the Region II Local Education Consortium to implement MAA. Merrilee explained how the Region II

MAA program works. Districts are assessed 2% to sustain the MAA department. The plan is to use these funds for technology that would support MAA activities and that could be used by other programs.

Judy Holzapfel made a motion to accept the contract with the Department of Health Services for 2008 – 2009. Catherine Hanes seconded the motion. Motion carried.

**E. Approval of Memorandum of Understanding between GCOE and districts**

Jess Modesto asked for approval of the Memorandums of Understanding between Glenn County Office of Education and Princeton Joint Unified, Hamilton Unified, Stony Creek Unified, Willows Unified, and Orland Unified School Districts for the Regional Occupational Program. The districts have agreed to let ROP access the AERIES program for attendance purposes.

Gene Massa made a motion to approve the MOU's with the districts. Kathy Perez seconded the motion. Motion carried.

**10.0 ADMINISTRATIVE REPORT:**

Randy Jones distributed a School Innovations & Advocacy handout with explanations on changes in state revenues. There is the possibility of additional cuts in 2009-2010.

Susan Domenighini reported Wm. Finch started last week and things are going well. On-site classes start next week.

Vicki Shadd said that Back to School went very well. One of the breakout sessions was on how to handle aggressive students. Golden State Management did training for people who work with those students. Wilma Olsen has retired. The drivers have been very helpful during this transition. Diana Perez is the point person right now. We had a SELPA meeting this morning. It was voted to use stimulus money to reduce excess costs. The Local Plan was approved by 8 of the 9 districts. The plan cannot go to the state until all districts have approved it. This is an agenda item for the district that did not vote to pass the plan.

Jess Modesto said they had orientation for Medical Assisting class in the morning and Medical Terminology class in the afternoon. There is a \$400 fee for the class. He is also looking at software the state uses to certify students for other subjects such as typing. Willows High School has back to school on September 9th; there will be an Open House at the ROP Printing class. He invited the board to visit all the ROP classes. He believes there are side benefits to distance learning such as camaraderie, unity and cohesiveness.

Shirley Diaz said that on August 4 she was doing remote Math trainings across the county. She is conducting VPSS trainings for teachers in special settings to become highly qualified. Distance Learning has started in Elk Creek for Spanish I which is taught from Princeton High School. On Monday the Orland Wm. Finch teacher will be doing distance learning teaching 4 math classes in Willows. They are also looking at an afternoon Spanish class.

Merrilee Johnson reported HR has been able to hire back personnel that had been laid off. Judy has been working with the Business Office with the contracts. Michelle Cavier has been helping out while Gladys Lopez is on maternity leave.

Superintendent Barrera said he was fortunate to have great staff and board. He attended Plaza's first day of school with Tim Ryan, Superintendent of Lake and Plaza. The August events were all very successful, professionally done and well executed. August 4<sup>th</sup> was Back to School, all comments were positive. Mt. Shasta Superintendent's Symposium Region II on August 5, 6, and 7 hosted by GCOE. Roberto did an incredible presentation on distance learning. He attended the MAA conference which was well done. On Monday there was distance learning with PHS and ECHS. There are many possibilities to be explored. GCOE is trying to maintain good quality programs even while our budgets are being cut. The challenge is trying to do more with less money. Wm. Finch teachers are embracing changes, distance learning, and student study teams for students below basic level; ROP and Adult Ed are coming up with new courses and ROP Printing at WHS is being kept busy.

#### **11.0 BOARD MEMBER REPORT:**

Judy Holzapfel said we have a great staff and we appreciate everyone. The board welcomed Kathy Perez. She attended the August 4<sup>th</sup> Back to School, HUHS FFA benefit dinner, ad hoc Local Plan meeting, visited Allan Junk's Printing class, and the SELPA meeting.

Kathy Perez said PHS is excited about distance learning for Spanish. So far Princeton Elementary has been able to keep class size reduction. PHS is offering physics this year.

Gene Massa reported Willows Unified started last week. He attended 3 of the campuses on the first day. Some kindergarten classes had 35 students. Willows Unified is only running two buses now because of reduction in funding. Back to School at the high school is September 9.

Gail Zimmerman attended Hamilton Unified board meeting. Hamilton is still doing all bus runs. The community gave money for buses for games. HUES library had mold which needed to be taken care. He attended Back to School on August 4.

Catherine Hanes said the new library is really taking shape and thanked those who helped.

#### **12.0 COMMUNICATIONS:**

Superintendent Barrera read into the record the statement from Julia Larson regarding the 2002 board minutes and the cap on charter schools as well as the CDE letter.

Recording of April 22, 2009 Glenn County Board of Education meeting:

My name is Julia Larson. I have some information that just came to mind. I was looking at some board minutes from 2002 and the then Superintendent said that the State had not approved any

charters for the year 2002 and they would have to wait until the next year. So maybe going back to the board minutes you can see when the charter actually did begin.

The response from the state department dated June 17, 2009 stated the cap for charter schools had never been reached.

Minutes were reviewed from January 16, 2002 and November 20, 2002 regarding the Wm. Finch charter status.


Superintendent Barrera also read a Public Records Act request from Julia Larson asking for the 2<sup>nd</sup> Interim report, the 2009-2010 Budget and 2008-2009 Estimated Actuals, the 2009-2010 list of employees and salaries effective 7/1/09, and a copy of the new Wm. Finch charter document.

**13.0 NEXT MEETING:                      Date/Time/Location**

**September 16, 2009                      5:30 p.m.                      Willows Administration**

**14.0 ADJOURNMENT:**

The meeting was adjourned at 7:20 p.m.

  
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Judy Holzzapfel, Board President

  
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Arturo Barrera, Superintendent

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